



CEC Interim Board Meeting Minutes

June 20, 2018

Meeting called to order: 1800

HMB -CEC

Presiding: Jeneen Sommers: SC4ARC (SC4 Amateur Radio Club) president

In attendance:

Pat O'Coffey: SC4ARES

Peggy Wargo: SC4ARES, Branch IV CERT coordinator

Peter Wainright: Traffic & Risk Committee, Ocean Colony

Jim Williams: Secretary, SMC Patrol Volunteer

Carlo Wei: City of Half Moon Bay

Corie Stocker: City of Half Moon Bay

Heather Peters: PIO

Last meeting Minutes Changes:

Remove Workman's Comp notation (It is Disaster Service Worker insurance).

Note insurance to use Pescadero facility will be based on insurance rider provided by Scott Johnson.

Approved.

Agenda:

Approve June 20 Board minutes

Appoint Heather Peters as PIO

Possible Grant from Don Horsley?

CEOC Training update

Training: CERT (7/10) - Exercise Yellow Command (9/6) - SET (10/20)

Next general meeting (7/23) – Speaker and elections

Sonoma Fire Report

KHMB tour and emergency activation plan

CEC Booth at the PAFF – Pescadero

Comcast outages –

HMB Night Out (Carlo leaving 7/11 – replaced by Corie Stocker)

Red Cross - Standing committee or advisory committee?

State Paperwork (Peggy)

Appointed: Heather Peters as PIO

Heather will submit grant to Spvsr. Horsley's office for banner, tent and identity gear. Ari may get I.D Card maker

Brochure: Approved

Training for CEOC:

Corie Stocker will work with Jeneen to develop training for September.
What about CERT Re-Training? July 10? Review with Dave Cosgrave?

Note: The CERT Self-Identity Project has yielded 30 CERTs and 92 Candidates in Branch 1 and 2 requesting CERT training. Is Fire prepared to satisfy this need or do we look outside?

Next General Meeting 7/23

Speaker from Canada Cove on emergency preparedness.
Will present election process

KHMB – will tour facility 7/1

Discussion: Shall a treasurer be established for 2018? Decision: No, future board should decide.

Comcast outages – Letter from City to Comcast to indicate concern over safety and business.

HMB Night Out – City has \$100 grants to set up neighborhood coffee and meeting.

Red Cross - Standing committee or advisory committee? Leave as is: Committee and advisor

State Paperwork (Peggy) – Resubmitting some of the paperwork to comply with requirements.
Discussion of By-Laws: Need to amend Articles of Incorporation. **Approved**

Action Register	Responsibility	Due Date	✓
Matrix of committee leadership Update to include contact information*	Unassigned	open	
Jeneen will contact Jim Holly re: donated trailer to keep CEC gear in Carlo (City) may have access to container to store CEC gear	Jeneen		
Heather will solicit Miramar Farms for donated space for January retreat	Heather		

Adjourn: 1930