



BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

MINUTES OF PUBLIC BOARD MEETING HELD AT THE BLUE RIDGE FIRE STATION SATURDAY, OCTOBER 19, 2019

1. **CALL TO ORDER** – Acting Chairman Cindy Perelli called the meeting to order at 11:00 AM.
2. **PLEDGE OF ALLEGIANCE** – Chairman Perelli led the assembly in the pledge of allegiance.
3. **ROLL CALL OF BOARD MEMBERS** –Board Members present were Larry Lambert, Judy Varns, Cindy Perelli and Jack Beale. Shannon Scott was absent.
4. **REVIEW AND ADOPTION OF AGENDA** – Chairman Perelli asked for a motion to adopt the Agenda. Mr. Lambert made a motion to adopt the Agenda as written and Mr. Beale seconded the motion. There was no discussion. Chairman Perelli asked for a vote. Ms. Varns, Mr. Lambert, Ms. Perelli and Mr. Beale voted in favor of the Motion.
5. **ANNOUNCEMENTS** The next Board Meeting will be held **Friday, November 15, 2019 at 11 AM**. Chairman Perelli announced that PSPRS Local Board will meet following the Board Meeting on November 15th at 1PM.
6. **REPORTS AND CORRESPONDENCE**
 - a. Chairman’s Report – There was no report.
 - b. Chief’s Report – Chief Paine
 - Personnel: total 37, includes 14 volunteers, 17 part-time reserve, 5 full time and 1 part-time admin.
 - Apparatus: all vehicles in service
 - Incident: call volume for September – 23; includes 17 EMS, 3 Fire, 2 MVC, 1 Service Call
 - Training: 5551.5 hours of training in September. BRFD sent 8 members to AZ State Fire School. Classes included Response to active violence, company officer leadership, fireground tactics and procedures, fire origin and cause, emergency vehicle driving, fire pump theory, operation, and maintenance, and basic live fire training. BRFD send 1 full time member to Central Arizona Regional Training Engineer’s Academy. 6 BRFD members participated in the Mass Casualty Drill held at the Gila County Maintenance Yard. Monthly training here at Station 1 consisted of GPS and radio familiarization along with pediatric medical emergencies.
 - Updates: the crew quarters is being painted and new flooring installation will begin soon (no more carpet).
7. **CALL TO THE PUBLIC**

No member of the public had signed up to speak.
8. **OLD BUSINESS**
 - a. Discussion and possible action regarding retaining the 2005 For Ambulance designated as M-1. This item was table and will be on the November 15th Board Meeting Agenda when all Board Members are present.

9. NEW BUSINESS

- a. APPROVAL OF MINUTES – Discussion and possible action to approve minutes from the Board Meeting held September 21, 2019 and minutes from the Public Hearing held the same day. Chairman Perelli asked for a motion. Mr. Beale made a motion to approve minutes from both meeting with one vote. Mr. Ms. Varns seconded the motion. As part of the discussion, Chief Paine requested that his comments be removed from section e. of the minutes. There was no further discussion. Mr. Beale amended his motion to approve both minute with the removal of Chief Pains statement. Ms. Varns seconded the amended motion. There was no further discussion and Chairman Perelli asked for a vote. Mr. Lambert, Ms. Varns, Ms. Perelli and Mr. Beale voted in favor of the motion. The motion passed.
- b. APPROVAL OF FINANCIAL REPORT - Discussion and possible action to approve the Financial Report for September 2019. Chairman. Perelli asked for a motion. Mr. Lambert made a motion to approve the Financial Report for September 2019 as presented and Mr. Beale seconded the motion. Chairman Perelli read the financial summary to those present. There was no discussion and Chairman. Perelli asked for a vote. Mr. Lambert, Ms. Varns, Ms. Perelli and Mr. Beale voted in favor of the motion. The motion passed.
- c. Discussion and possible action to appoint a Board Member to represent the District Board on the BRFD Alternative Pension and Benefit Plan Board. Chairman Perelli asked for a motion. Mr. Lambert made a motion to discuss to appoint a member of the Board to be represent the District Board on the BRFD Alternative Pension and Benefit Plan Board. Mr. Beale seconded the motion. As part of the discussion Ms. Perelli explained the role of the Board Member on the Pension Board. Ms. Varns volunteered to be the Board representative. There was no further discussion and Chairman Perelli asked for for the vote. Mr. Lambert, Ms. Varns, Ms. Perelli, Mr. Beale voted in favor of the motion. The motion passed.
- d. Discussion and possible action to move funds from the Wells Fargo bank account to the Coconino County BRFD Reserve Account. This item was table and will be on the November 15th Board Meeting Agenda.
- e. Discussion and possible action to approve Chief’s Policy C210 and revision of related Employee Policy C-202. Chairman Perelli asked for a motion. Mr. Lambert made a motion to approve Policy C-210 and Policy C-202. Mr. Beale seconded the motion. Chief Paine asked that Policy C-202 be removed from the discussion because he did not have it done. Chairman Perelli then Amended the Agenda item e. to remove any reference to Policy C-202. After some further discussion Chairman Perelli asked for a vote. Mr. Lambert, Ms. Varns, Ms. Perelli, Mr. Beale voted in favor of the motion. The motion passed.

10. AGENDA ITEMS FOR THE NEXT BOARD MEETING SEPTEMBER 21, 2019.

- Further discussion moving funds from Wells Fargo Account to the Coconino General Fund/Reserve Account and regarding developing a process for Board approval. Item was tabled from the Board Meeting.
- Further discussion regarding retaining Ambulance M-1. Item was tabled from this Board Meeting.

11. ADJOURNMENT

There was no further business for the Board to conduct and the Public Meeting of the Blue Ridge Fire District Board was adjourned at 11:52 AM.

Respectfully submitted: October 22, 2019

Cynthia Perelli
Cynthia Perelli, Clerk of the BRFD Board

Minutes Approved: November 18, 2019

Cynthia Perelli
Cynthia Perelli, Clerk of the BRFD Board