

**MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING  
NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT**

**TUESDAY, NOVEMBER 8, 2016**

**MUSTANG SUD ADMINISTRATIVE OFFICES  
7985 FM 2931  
AUBREY, TEXAS**

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Members Present: Eddy Daniel, P.E., Chris Boyd, Evan Groeschel, Philip Sanders, Thomas Smith, P.E.  
Ron Sellman, Kenny Klement, and Ronny Young

Members Absent: Joseph Helmberger, P.E.

Staff: Drew Satterwhite, P.E., Wayne Parkman, Velma Starks, Carolyn Bennett

Legal Counsel: Kristen Fancher,

Visitors: Peter M. Schulmeyer, Collier Consulting  
Alan Strittmatter, Strittmatter Irrigation and Supply

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1. Pledge of Allegiance and Invocation

President Daniel led the group in the Pledge of Allegiance and provided the invocation.

2. Call to order, establish quorum; declare meeting open to the public

President Daniel called the meeting to order at 10:56 a.m., established a quorum was present, and declared the meeting open to the public.

3. Public Comment

There were no citizens present requesting to appear before the Board of Directors for public comment.

4. Consider and act upon approval of Minutes from the September 13, 2016 board meeting

The Board discussed the minutes of the September 13, 2016 meeting. It was the consensus of the Board that the minutes be revised by adding a space in the third paragraph under Section 10 of the minutes, between "\$15,000" and "for." Motion was made by Ron Sellman and seconded by Thomas Smith to approve the Minutes from the September 13, 2016 board meeting, with the correction previously noted. Motion passed unanimously.

5. Consider and act upon approval of invoices and reimbursements.

After review, Ron Sellman made a motion to approve Resolution 2016-11-08-16-01. Ronny

Young seconded the motion. Motion passed unanimously.

6. Receive reports from the following Committees\*:

a. Budget and Finance Committee

1) Receive Monthly Financial Information

General Manager Drew Satterwhite reviewed the financial information with the Board.

b. Investment Committee

General Manager Satterwhite stated the Investment Committee would be asked to meet.

c. Rules and Bylaws Committee

General Manager Satterwhite stated he and Kristen Fancher, District Legal Counsel, had discussed the need for the District to amend the District's By-laws and clarify the election process. It was the consensus of the Board that the Legal Counsel revise the By-laws for review by the Board.

General Manager Satterwhite asked the Board if they desired to re-visit the appointed committees, or appoint Joe Helmberger to the committees on which Dan Collins, whom he replaced, served. It was the consensus of the Board that Joe Helmberger would serve on the committees on which Dan Collins had previously served.

d. Groundwater Monitoring and Database Committee

General Manager Satterwhite stated presentations with several providers will be set up in the next couple of weeks. Committee and staff hope to have a recommendation to the Board in early 2017.

e. Policy and Personnel Committee

No report.

f. Conservation and Public Awareness Committee

General Manager Satterwhite informed the Board the District has a new website and requested the Board review the website and provide feedback to the District staff for improvements or suggestions.

g. Management Plan Committee

1) Receive Quarterly Report: General Manager Satterwhite reviewed the Quarterly Report with the Board.

h. Desired Future Condition Committee

No report.

7. Consider and act upon confirming execution of engagement letter for audit services for fiscal year ending December 31, 2016

Hankins, Eastup, Deaton, Tonn & Seay, the audit firm selected after solicitation of proposals for audit services during 2013, provided an engagement letter for audit services for the fiscal year ending December 31, 2016 for the North Texas GCD. General Manager Satterwhite discussed the engagement letter with the Board. After due discussion, Chris Boyd made a motion to confirm execution of the Engagement Letter for audit services for the fiscal year ending December 31, 2016 with Hankins, Eastup, Denton, Tonn & Seay. Ronny Young seconded the motion and the motion passed unanimously.

8. Consider and act upon District's Fund Balance Allocations

General Manager Satterwhite provided the Board of Directors with a listing of potential future allocations for fund balance. The Board discussed the allocations suggested, and requested an item be placed on the next agenda for discussion.

9. Consider and act upon 2017 Administrative Services Contract with Greater Texoma Utility Authority

Philip Sanders made a motion to approve the administrative services contract with the Greater Texoma Utility Authority. Evan Groeschel seconded the motion and the motion passed unanimously.

10. Discuss Potential Amendments to Temporary Rules

The Rules Committee met with staff to discuss potential amendments to the District's Temporary Rules. A redlined draft reviewed by District legal counsel was provided to the Board for their review. General Manager Satterwhite reviewed the proposed changes with the Board. An item will be placed on a future agenda for a Public Hearing to discuss the proposed rule changes.

11. Update and possible action regarding the process for the development of Desired Future Conditions (DFCs)

President Daniel informed the Board the GMA8 will meet again January 31, 2017, to adopt the final explanatory report for the Desired Future Conditions. Bill Mullican will provide a draft of the report by December 1<sup>st</sup>, and has asked for comments by December 15. The next North Texas GCD meeting is December 13<sup>th</sup>. President Daniel requested that the report be provided to the Board in PDF for review, and that the Board be prepared to discuss the report at their December 13<sup>th</sup> meeting.

12. Consider and act upon compliance and enforcement activities for violations of District

General Manager Satterwhite informed the Board the Crossroads Town Planner had contacted the District and informed staff a well is being drilled too close to a property line. Wayne Parkman, District Field Technician, confirmed the well is being drilled too close to a property line, and deferred the issue to the Texas Department of Licensing and Regulation ("TDLR"). TDLR staff is handling this issue. District Rules state TDLR regulations will be followed under these circumstances. District staff will communicate with TDLR on the issue.

13. General Manager's Report: The General Manager will update the Board on operational, educational and other activities of the District

General Manager Satterwhite reviewed the well registration summary report with the Board. Mr. Satterwhite informed the Board, Scott Perry, the new Field Technician had given his notice, due to family matters. The position is currently being advertised. The Texas Water Development Board has awarded a contract for a study of brackish water in the Trinity Aquifer. Kristen Fancher reported to the Board on the latest legislative news.

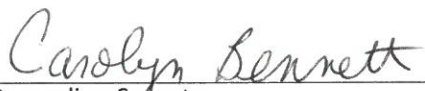
14. Open Forum / discussion of new business for future meeting agendas

President Daniel asked if there were any items of discussion requested by the Board for future agendas. Temporary Rules amendments and fund balance information will be placed on a future agenda.

15. Adjourn public meeting

President Daniel declared the meeting adjourned at 12:13 p.m.

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Recording Secretary

  
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Secretary-Treasurer