

PALOS FIRE PROTECTION DISTRICT

MINUTES OF THE BOARD OF TRUSTEES – REGULAR MEETING JUNE 6, 2016

CALL TO ORDER: The regular meeting of the Board of Trustees was called to order at 6:54 P.M. by President Kevin McCurrie. The meeting was held at Palos Fire Protection District, Station 1, 8815 W. 123rd Street, Palos Park, Illinois 60464.

PLEDGE OF ALLEGIANCE: President McCurrie led in the Pledge of Allegiance.

ROLL CALL: On call of the roll, Trustees Gene Adams, Kevin McCurrie, Russell Miller and Richard Nogal responded as present (Trustee Todd Thielmann entered the Board Meeting at 6:59).

OTHERS PRESENT: Chief James Graben; Attorney Thomas Courtney; James Howard of Governmental Accounting, Inc.; Captain Arthur Adams and Recording Secretary Nancy McClain.

AMEND AGENDA: A motion was made by President McCurrie, second by Treasurer Adams to amend the agenda under Old Business to include the approval of the Prevailing Wage Ordinance. The motion carried by a roll call vote (4 ayes – McCurrie, Adams, Nogal, Miller / 0 nays / 1 absent - Thielmann).

APPROVAL OF MINUTES: A motion was made by Secretary Miller, second by Treasurer Adams to approve the Minutes of the May 2, 2016 Regular Meeting of the Board of Trustees as presented. The motion carried by a roll call vote (4 ayes - Miller, Adams, Nogal, McCurrie / 0 nays / 1 absent – Thielmann).

At 6:59 p.m. Trustee Thielmann entered the Board room.

TREASURER'S REPORT: James Howard presented the Treasurer's Report. The ending cash position as of April 30, 2016, is \$3,403,447.00. A resolution for a residual equity transfer of \$300,000.00 will need to be approved. Discussion took place regarding changing light fixtures in order to reduce electricity costs. A motion was made by Treasurer Adams, second by Trustee Thielmann to approve the Treasurer's Report as presented, authorizing disbursements of payroll of \$300,072.13 and accounts payables of \$427,524.05. The motion carried by a roll call vote (5 ayes - Adams, Thielmann, Nogal, Miller, McCurrie / 0 nays).

PUBLIC COMMENTARY: None

CHIEF'S REPORT:

- A) One employee remains off on a duty related Injury. The Administrative Assistant is home and continuing with treatment.
- B) A bid of \$4,900.00 was received from Seal-Rite Asphalt Company to repair the apron in the west parking lot. The bid is below the budgeted amount.

- C) Requests for proposals have been published for the Station #1 roof replacement. The bids are due Tuesday, June 14, 2016 and the public bid opening is scheduled for 5:00 p.m. A check for \$24,000.00 was received from the insurance claim that was filed for wind damage. Discussion took place on the roof specifications.
- D) Notice was published that we are accepting applications from June 13th through June 24th in order to create a Firefighter eligibility list. The orientation is scheduled for August 5th and the written exam is August 6th. Chief Graben reported on the testing process. Discussion took place.
- E) Chief Graben reported that Target Solutions for training and training record keeping has been going well.
- F) Working with Digital Solutions to implement new healthcare programs.
- G) Governmental Accounting has provided an administrative assistant to help out a couple days a week in the office. The Firefighters are helping out as well.
- H) Friday, June 9, 2016 at 5:00 p.m. at Station #2 is the dedication ceremony of Engine 6303 in memory of Lieutenant Shawn McHale. In addition, Shawn's badge #6360 has been retired.
- I) Looking forward to having a celebration for Gladys Nash.
- J) Discussion took place regarding recognizing Dan Capuano by proclamation.
- K) Discussion took place regarding the status of repairing the District sign. Chief Graben is working on replacing with LED lighting.

OLD BUSINESS:

- A) **STATION 1 ROOF REPLACEMENT:** This item was addressed in Chief Graben's report.
- B) **BUDGET FOR FISCAL YEAR 2016-2017, WITH POSSIBLE BOARD ACTION:** Discussion took place with James Howard on several budget items. Motion was made by Trustee Nogal, second by Treasurer Adams to approve the budget for fiscal year 2016-2017 as presented. The motion carried by a roll call vote (5 ayes – Nogal, Adams, Thielmann, Miller, McCurrie / 0 nays).

AMEND AGENDA: A motion was made by Secretary Miller, second by Trustee Thielmann to amend the agenda to include the \$300,000.00 budget transfer resolution. The motion carried by a roll call vote (5 ayes - Miller, Thielmann, Nogal, Adams, McCurrie / 0 nays).

- C) **PREVAILING WAGE ORDINANCE:** Motion was made by Secretary Miller, second by Treasurer Adams to adopt the prevailing wage ordinance. The motion carried by a roll call vote (4 ayes – Miller, Adams, Nogal, McCurrie / 1 nay – Thielmann)
- D) **RESOLUTION AUTHORIZING A \$300,000.00 LINE ITEM TRANSFER:** Motion was made by Secretary Miller, second by Trustee Thielmann to approve the resolution for the line item transfer of \$300,000.00. The motion carried by a roll call vote (5 ayes – Miller, Thielmann, Nogal, Adams, McCurrie / 0 nays).

PALOS FIRE PROTECTION DISTRICT

BOARD OF TRUSTEES MINUTES – JUNE 6, 2016

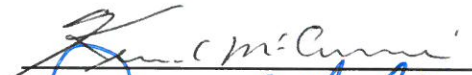



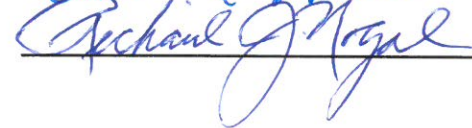
NEW BUSINESS:

A) **STATION 2 PARKING LOT LEASE, WITH POSSIBLE BOARD ACTION:** Chief Graben reported on the lease with Commonwealth Edison. The contract has been reviewed by legal. Extensive discussion took place. Motion was made by Secretary Miller, second by Trustee Nogal to renew the lease with Commonwealth Edison at a cost of \$2,300.00 for a five year term. The motion carried by a roll call vote (4 ayes – Miller, Nogal, Thielmann, McCurrie / 0 nays / 1 abstain – Adams).

B) **CLOSED SESSION:** None.

ADJOURNMENT: The meeting adjourned at 7:48 P.M. on a motion made by Secretary Miller, seconded by Treasurer Adams. The motion carried by a roll call vote (5 ayes – Miller, Adams, Nogal, Thielmann, McCurrie / 0 nays).

The next meeting of the Board of Trustees will be held on Tuesday, July 5, 2016.

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