

**Jackson Township  
Board of Fire Commissioners  
District #1**

81 South Hope Chapel Road Jackson, New Jersey 08527  
732-363-2595  
FAX 732-363-3607

President  
David L. Johnson

Vice President  
Martin Flemming IV

Secretary  
Robert Redington Jr

Treasurer  
Martin Flemming III

Commissioner  
Glenn E. Blasi

Monthly Business Meeting  
December 12, 2011

The regular business meeting of the Board of Fire Commissioners of District #1 was held at 81 South Hope Chapel Road on December 12, 2011. The meeting was called to order at 8:01 PM by President Johnson. In attendance were Commissioner Johnson, Commissioner Flemming IV, Commissioner Flemming III and Commissioner Blasi. Commissioner Redington was absent. Also in attendance was Chief Scott Rauch, Assistant Chief Johnson, Board Attorney Robert Tully and Board accountant Robert Elliott.

Minutes from the November 2011 meeting were read and accepted without change. A motion to accept the minutes was made by Commissioner Flemming III and seconded by Commissioner Blasi.

Without further discussing a vote was taken:

<u>Commissioner</u>	<u>YES</u>	<u>NO</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming IV	X			
Commissioner Redington			X	
Commissioner Flemming	X			
Commissioner Blasi	X			

The motion passed.

**NOTICES AND COMMUNICATIONS**

- Notices regarding the special meeting scheduled for December 12, 2011 for the purpose of funding for fire gear, radio purchases, fire hose, computer and reserve for future capital outlay were distributed throughout the District as well as Jackson Township town hall public information board.
- A communication was sent to the NJMVC regarding the 1963 Butler tanker trailer, owned and operated by District #2, to have the registered owner's information corrected to reflect that of District #2.

- The Board received notice from Levin, Shea & Pfeffer regarding the submission of a ten year general development plan on property known as Lots 1, 8, 9, 10, 11, 12, 15, 16, 17, 18 and 19 in block 20801. These lots and block are within the District's borders.
- The 2011 Government Units Survey was initiated and almost complete by the December meeting. The incorporation date of the Board was still not yet known. With information supplied by the Board Treasurer the survey was complete on December 30<sup>th</sup>, 2011.

### **CHIEF'S REPORT**

Total Fires	19
In District	8
Out of District	11
Drills	1

#### Vehicles

5700	No issues.
5710	Four new tires installed.
5701	The plumbing leak at the fire pump is repaired, still waiting on the paint repair.
5705	No issues.
5707	No issues.
5708	No issues.
5709	Truck service is not yet complete.

- Instead of buying a computer a new (needed) fire pager was purchased.
- All new fire gear is in and distributed.
- A letter of support was composed by the Company's grant writer and forwarded to Representative Chris Smith (NJ). This in the hope Chris Smith would convey his support to the Federal Government to approve the grant for the District.
- KC Computer Specialist anti-virus has expired. The Board is undecided what protection or where to get it. Discussions indicate looking for a new vendor.

**BUILDING AND PROPERTY**

- The truck bay floor is complete and in use.
- The two rear garage doors are to be replaced within a few days. When the doors are installed the broken front window will be repaired.

**UNFINISHED BUSINESS**

- Neil Brooks Plumbing has submitted the necessary permits and applications to begin the City Water Hook-up.
- New carpet to be installed on or about December 19<sup>th</sup>.
- Vincent Schwartz to follow with the installation of new work top counters. To be installed the end of the month (December).
- New furniture for the ready room is ordered from Schousters and will be in soon (Dec or Jan).
- New heating system for the truck bay has begun its construction.
- Special meeting regarding the budget and capital outlay was held during this meeting. The meeting was advertised in the Asbury Park Press and notices were distributed to the community. Seven persons were present of legal right to cast votes within Jackson Township Fire District #1 and after some discussion the amount to be raised was set at \$35,000.

Commissioner Flemming III moved that the item be put to a vote. Commissioner Johnson seconded the motion.

Without further discussion a vote was called for the motion.

Commissioner	YES	NO	Absent	Abstain
Commissioner Johnson	X			
Commissioner Flemming IV	X			
Commissioner Redington			X	
Commissioner Flemming	X			
Commissioner Blasi	X			

The motion passed.

- A public vote was called and the item was passed. Seven (7) votes in favor and zero (0) votes opposed.

**New Business**

- The municipal water connection fee will be \$2840. The water meter size to service the building will be 1” at a cost of \$74. The cost of our water rate is expected to be (per quarter) 1 – 10,000 gal’s; \$2 per 1,000 gal’s.
- In order to switch from well water to city water, the well that currently services the building must be re-directed to serve the irrigation only. Neil Brooks will make the necessary plumbing changes. DEP regulations require a “*Letter of Redirect*” to be on file. This letter is being obtained from K-Well Drilling, our vendor for well

service. K-Well Drilling will forward this letter to Neil Brooks and a copy to the Board.

- Elections are up in February 2012. Two seats will be available for election candidates. Commissioner Blasi and Commissioner Johnson terms end February 18, 2012. Petitions are available from the Board Secretary. All petitions must be submitted to the Board Secretary no later than January 17, 2012.
- The Fire Protection Agreement between the Board and the Fire Company was reviewed by Board Attorney Tully and the Board voted in favor of the agreement.

A motion to accept the terms and enter into the agreement was made by Commissioner Johnson and seconded by Commissioner Blasi.

Without further discussion a vote was called.

<u>Commissioner</u>	<u>YES</u>	<u>NO</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming IV	X			
Commissioner Redington			X	
Commissioner Flemming	X			
Commissioner Blasi	X			

The motion passed.

**Joint Board of Fire Commissioners**

No report.

## TREASURERS REPORT

CK#	Date	Payee	Use	Vcr#	Amount
7388	11/18/11	Vincent Schwartz	Counter tops	5422	1,800.00
7389	11/25/11	Smart Carpet & Floo	Carpet Deposit	5423	1,500.00
7390	12/12/11	JCP&L	Elect Svc	5426	617.88
7391	12/12/11	Cablevision	Phone TV Intern	5427	134.75
7392	12/12/11	NJNG	Nat Gas Svc	5428	166.84
7393	12/12/11	Waste Management	Trash Service	5429	253.89
7394	12/12/11	County Line Hardware	Supplies	5430	193.62
7395	12/12/11	Allcomm Technologie	New Pagers	5431	3,325.00
7396	12/12/11	Total Grnds Maint & L	Grounds Maint	5432	2,000.00
7397	12/12/11	Electronic Measurement	Detector Service	5433	298.33
7398	12/12/11	Tech Fire Services	Pump Service Test	5434	675.00
7399	12/12/11	Elite Petroleum Inc	Heating Oil	5435	82.42
7400	12/12/11	Edwards Tire Co Inc	Tires 5708	5436	1,626.92
7401	12/12/11	TASC Fire Apparatus	Hurst Service	5437	1,925.00
7402	12/12/11	Asbury Park Press	Advertisement	5438	82.00
7403	12/12/11	Showplace Lawn & Irr	Sprinkler Winterizing	5439	90.00
7404	12/12/11	Barney's Service Cent	Tires 5710	5440	888.00
7405	12/12/11	Honeywell First Respon	New Gear	5441	10,260.00
7406	12/12/11	JTMUA	Hydrant Rental	5442	4,655.00
7407	12/12/11	JTDPW	3 <sup>rd</sup> Qtr Fuel	5443	3,795.21
7408	12/12/11	Mr. Pools & Masonary	Floor Repair	5444	800.00
7409	12/12/11	JTBOFC Dist #3	4 <sup>th</sup> Qtr Contract Serv	5445	37,500.00
7410	12/12/11	USPO	Postage	5446	22.00
7411	12/12/11	Glenn Blasi	Salary	5447	480.00
7412	12/12/11	Dave Johnson	Salary	5448	480.00
7413	12/12/11	Martin Flemming III	Salary	5449	480.00
7414	12/12/11	Robert Redington	Salary	5450	1,480.00
7415	12/12/11	Martin Flemming IV	Salary	5451	1,480.00
7417	12/12/11	Kaye Well Drilling	Change Use Permit	5452	130.00
					<u>77,221.86</u>

7416 12/12/11 JTBOFC Dist #3 3<sup>rd</sup> Qtr Contractual Ser 5452 \*37,500.00

\*Original check was never deposited by District #3. New check issued. Check affects 2010 Budget.

Harmony Bank	\$ 45,636.25
Checks 7388-7415	<u>\$ 77,221.86</u>
	\$(31,585.61)
NJ Cash Management	\$428,319.13
The Bank CD	<u>\$172,722.10</u>
Total Assets	\$569,455.62

A motion to authorize payment of funds to these services and materials was made by Commissioner Blasi and seconded by Commissioner Johnson.

Without further discussion a vote was called.

<u>Commissioner</u>	<u>YES</u>	<u>NO</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming IV	X			
Commissioner Redington			X	
Commissioner Flemming	X			
Commissioner Blasi	X			

The motion passed.

Next regular meeting January 9, 2012.

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Robert R. Redington Jr.  
Secretary

In the absence of Board Secretary Redington, the minutes for the December 2011 meeting were recorded by Commissioner Flemming III.