

**West Central Community Program**

**Annual General Meeting Agenda**

**May 15, 2019, 2019 5:15PM**

**John M King School**

**525 Agnes St**

“Building Community through Children”

**The West Central Community Program inspires children through quality recreational opportunities.**

- 1. Adoption of Minutes**
- 2. Acceptance of Agenda**
- 3. Chairperson’s & Executive Director’s Report**
- 4. Treasurer’s Report**
- 5. Acceptance of Audit**
- 6. Motion for Next Year’s Auditor**
  - a. Rawluk and Robert Chartered Professional Accountants
- 7. Board Member Service Appreciation**

Suzanne Mole – May 1<sup>st</sup> 2017 to April 21<sup>st</sup> 2019
- 8. Presentation of Board of Directors**
- 9. Presentation of Staff**
- 10. Program Facilitators Appreciation**
- 11. Other Business**
- 12. Motion to Adjourn**

**West Central Community Program  
(WCCP)  
Minutes of Annual General Board Meeting  
May 17, 2018**

**Location: Wellington School, 690 Beverly Street, Winnipeg, Manitoba**

**Present:** Suzanne Mole- Chairperson  
Quinn Lawrence  
Anna Fernandes  
Lynne Sommerville  
Mykiala Titheridge  
Pete Goncz

**Staff:** Kerris Chinery  
Cory Klassen  
Tanisha Roberts  
Cody Dietrich  
Kyler Harper  
Gwen VanderVeen  
Serena Catcheway

**Member Numbers: 28**

- I. **Call to Order**  
Suzanne Mole calls the meeting to order at 540pm and welcomes funders and school representatives to the meeting
- II. **Adoption of Minutes**  
Minutes from the Annual General Meeting of 2017 here by adopted. 2018-27 MOTION to adopt the minutes of the 2017 Annual General Meeting, MOVED by Lynne Sommerville, SECONDED by Suzanne Mole
- III. **Acceptance of Agenda**  
2018-28 MOTION to accept agenda, MOVED by Mykiala Titheridge, SECONDED by Anna Fernandes
- IV. **Chairperson's Report**  
Presented by Suzanne Mole  
2018-29 MOTION to accept Chairperson's Report for 2017 MOVED by Lucy Schnaider, SECONDED by Brenda Langton
- V. **Executive Director's Report**  
Presented by Kerris Chinery  
2018-30 MOTION to accept Executive Director Report for 2017, MOVED by Lucy Schnaider, SECONDED by Wendy Verbong
- VI. **Treasurer's Report**  
Presented by Quinn Lawrence  
2018-31 MOTION to accept Treasurer's Report for 2017 MOVED by Anna Fernandes SECONDED by Lynne Sommerville

- VII. **Acceptance of Audit**  
2018-32 MOTION to accept Audit for 2017 MOVED by Quinn Lawrence, SECONDED by Brenda Langden
- VIII. **Motion for Auditor for Next Year**  
for Rawluk & Robert Chartered Professional Accountants to complete the Audit for the 2018 year.  
2018-33 MOTION to accept Rawluk & Robert Chartered Professional Accountants to complete the Audit for the 2018 year. MOVED by Cyril Keeper, SECONDED by Lynne Sommerville
- IX. **Presentation of Board of Directors**  
Suzanne Mole, Lynne Somerville, Quinn Lawrence, Anna Fernandes, Mykiala Titheridge, Pete Gonczy
- X. **Presentation of Staff**  
Cory Klassen, Kerris Chinery, Tanisha Roberts, Cody Dietrich, Kyler Harper, Gwen VanderVeen, Serena Catcheway
- XI. **Board Member Service Appreciation**  
Ken Lee (1989-2017) and Lynne Somerville (1995-Present)
- XII. **Motion to Adjourn**  
*Meeting to be adjourned at 6:12pm*  
2018-34 MOTION to Adjourn MOVED by Lucy Schnaider, SECONDED by Quinn Lawrence

\_\_\_\_\_  
**Suzanne Mole**  
Chairperson, WCCP

\_\_\_\_\_  
**Dated**

\_\_\_\_\_  
**Kerris Chinery**  
Executive Director, WCCP

\_\_\_\_\_  
**Dated**

## **Message from the Chairperson and Executive Director**

The West Central Community Program (WCCP) has been serving the West Central community for over 40 years. WCCP remains a stable and trusted presence for the Children who attend our programs.

2018 was a year of changes and challenges for us here at the WCCP at both the Board and Agency level. Both the Board and the Organization had a large degree of turnover. WCCP operated the majority of the year at a less than optimal staffing level and sourcing funding for Staff remains a challenge. As a result of this, WCCP had to prioritize its accomplishments.

With change comes great opportunity. We have an exciting new brand and logo to announce and promote this year. Governance training is strengthening our foundation and focus.

WCCP is looking forward to the upcoming year. The rebranding of the WCCP will create exposure within the community, not only regarding our programs but also with future endeavors such as fundraising. Rebranding creates the visibility we need and will help us attract local businesses and community members to our cause.

We will continue to pursue community leaders and local support for the WCCP. We can also contribute to the WCCP's presence in the community by word of mouth, social media exposure and ongoing volunteer efforts. With these opportunities, we can encourage more volunteers to join our board of directors and commit to the future of the WCCP.

The WCCP Board of Directors will be continuing its work and commitment to Board Governance. As the WCCP board of directors continues its transition phase, we are gaining momentum with the help of United Way and the Assiniboine Credit Union, as they are providing the opportunity for proper training regarding governance and by-laws within our organization.

WCCP had both a successful year financially as well as with its programs. During 2018, WCCP was able to raise \$60,352.00 in additional funding. The last half of 2018 brought stability at all levels of the organization which allowed WCCP to shift its focus to growth. As a result, WCCP will be expanding its Greenway program for the 2019/2020 School year.

An organization's reach is only as extraordinary as its people. WCCP would like to express our heartfelt appreciation to the entire WCCP team; WCCP's Associate Director Jenny Mark and Program Manager Cory Klassen for their commitment to WCCP's mission.

To the Program Facilitators, Tanisha, Kyler, Parisa, Saphyre and Aleahyah, thank you for committing to the children of the West Central area and choosing to provide them with a positive role model and mentor each day at our programs.

I wish to extend our sincere appreciation to WCCP's Board of Directors and Volunteers for their contributions for making a positive difference in the lives of the children that attend our programs.

2019 has been a very big year for us so far. We look forward to continuing our support of the young children in this community. Our cause and focus to these children will always be our top priority.

## **Message from the Treasurer**

I am pleased to present the treasurer's report for the calendar year ended December 31, 2018. WCCP's strong financial management and continued fundraising growth meant that the organization was able to take on various new and exciting projects for both this year and the years ahead!

### Statement of Financial Position

Cash increased by \$35K from 2017 to 2018 primarily due to a decrease in accounts receivable and an increase in grants that flowed into deferred income. Accounts receivable decreased by \$16K due to greater collection efforts from WCCP and less grants receivable balances at the end of the year. Deferred income increased due to funds raised for programs that will be occurring in the coming year including the new Greenway expansion.

Balance sheet accounts remained relatively consistent and in a healthy financial state.

### Statement of Revenues and Expenditures

Total Revenues decreased mildly from the previous year from \$185K to \$172K. Overall expenses remained at consistent levels from the previous year with a small deficit shown at the end of fiscal 2018.

Utmost gratitude is extended to the following funders and organization who supported WCCP in 2018:

- Assiniboine Credit Union
- City of Winnipeg
- Daniel McIntyre / St. Matthews Community Revitalisation Inc.
- George Weston
- Greenway School
- John M King School
- Manitoba Community Services Council
- Presidents Choice
- Province of Manitoba
- Qualico
- Spence Neighborhood Association
- Telus
- The Winnipeg Foundation
- United Way of Winnipeg
- Youth Agencies Alliance
- Youth in Philanthropy- The Winnipeg Foundation

Lastly, I would like to thank Kerris Chinery, Jenny Mark and Cory Klassen for their commitment and dedication in maintaining sound financial information and continuous efforts to help WCCP grow.

**WEST CENTRAL COMMUNITY PROGRAM INC.**

**Financial Statements**

**Year Ended December 31, 2018**

**WEST CENTRAL COMMUNITY PROGRAM INC.**

**Index to Financial Statements**

**Year Ended December 31, 2018**

---

	Page
AUDITORS' REPORT	1 - 2
FINANCIAL STATEMENTS	
Statement of Financial Position	3
Statement of Revenues and Expenditures	4
Statement of Changes in Net Assets	5
Statement of Cash Flows	6
Notes to Financial Statements	7 - 11

# Rawluk & Robert

CHARTERED PROFESSIONAL ACCOUNTANTS

---

## INDEPENDENT AUDITOR'S REPORT

---

To the Members of West Central Community Program Inc.

### *Opinion*

We have audited the financial statements of West Central Community Program Inc. (the Organization), which comprise the statement of financial position as at December 31, 2018, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at December 31, 2018, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

### *Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with those requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

### *Auditor's Responsibilities for the Audit of the Financial Statements*

(continues)



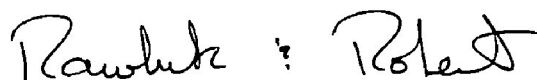
Independent Auditor's Report to the Members of West Central Community Program Inc. *(continued)*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Winnipeg, Manitoba  
March 18, 2019



Rawluk & Robert Chartered Professional Accountants Inc.  
Chartered Professional Accountants

**WEST CENTRAL COMMUNITY PROGRAM INC.**

**Statement of Financial Position**

**December 31, 2018**

	<b>2018</b>	<b>2017</b>
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 80,621	\$ 45,371
Term deposits (Note 4)	5,816	5,741
Accounts receivable (Note 3)	16,824	32,018
Prepaid expenses	270	439
	<b>103,531</b>	<b>83,569</b>
PROPERTY, PLANT AND EQUIPMENT (Net of accumulated amortization)	1	1
LONG TERM INVESTMENTS (Note 5)	10,446	10,696
	<b>\$ 113,978</b>	<b>\$ 94,266</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT</b>		
Accounts payable and accrued liabilities (Note 7)	\$ 7,671	\$ 7,233
Deferred income (Note 8)	84,779	65,333
	<b>92,450</b>	<b>72,566</b>
<b>NET ASSETS</b>	<b>21,528</b>	<b>21,700</b>
	<b>\$ 113,978</b>	<b>\$ 94,266</b>

**ON BEHALF OF THE BOARD**

\_\_\_\_\_  
Director

\_\_\_\_\_  
Director

**WEST CENTRAL COMMUNITY PROGRAM INC.**

**Statement of Revenues and Expenditures**

**Year Ended December 31, 2018**

	<b>Total 2018</b>	<b>Total 2017</b>
<b>REVENUES</b>		
Grants (Note 9)	\$ 171,788	\$ 185,448
Donations	3,200	1,761
Fundraising	3,024	1,014
	<u>178,012</u>	<u>188,223</u>
<b>EXPENSES</b>		
Activities and supplies	11,995	13,756
Advertising and promotion	2,207	256
Bank charges	48	77
Employee benefits	12,500	12,693
GST	631	546
Insurance	2,419	2,339
Office	8,788	9,286
Professional fees	6,193	4,387
Rent	4,777	4,454
Salaries	124,481	135,398
Staff and board appreciation	733	486
Telephone	1,376	1,348
Travel	2,192	2,830
	<u>178,340</u>	<u>187,856</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES FROM OPERATIONS</b>	<u>(328)</u>	<u>367</u>
<b>OTHER INCOME</b>		
Unrealized gain on marketable securities	(250)	260
Interest from other sources	406	186
	<u>156</u>	<u>446</u>
<b>EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES</b>	<u>\$ (172)</u>	<u>\$ 813</u>

The accompanying notes are an integral part of this statement

**WEST CENTRAL COMMUNITY PROGRAM INC.**

**Statement of Changes in Net Assets**

**Year Ended December 31, 2018**

	<b>2018</b>	<b>2017</b>
<b>NET ASSETS - BEGINNING OF YEAR</b>	<b>\$ 21,700</b>	<b>\$ 20,887</b>
Deficiency of revenues over expenses	<u>(172)</u>	<u>813</u>
<b>NET ASSETS - END OF YEAR</b>	<b><u>\$ 21,528</u></b>	<b><u>\$ 21,700</u></b>

The accompanying notes are an integral part of this statement

**WEST CENTRAL COMMUNITY PROGRAM INC.**

**Statement of Cash Flows**

**Year Ended December 31, 2018**

	<b>2018</b>	<b>2017</b>
<b>OPERATING ACTIVITIES</b>		
Excess (deficiency) of revenues over expenses	\$ (172)	\$ 813
Item not affecting cash:		
Write-down of marketable securities	<u>250</u>	<u>(260)</u>
	<u>78</u>	<u>553</u>
Changes in non-cash working capital:		
Accounts receivable	15,194	(26,883)
Accounts payable and accrued liabilities	438	885
Deferred income	19,446	29,649
Prepaid expenses	<u>169</u>	<u>109</u>
	<u>35,247</u>	<u>3,760</u>
Cash flow from operating activities	<u>35,325</u>	<u>4,313</u>
<b>INVESTING ACTIVITY</b>		
Term deposits	<u>(75)</u>	<u>4,857</u>
Cash flow from (used by) investing activity	<u>(75)</u>	<u>4,857</u>
<b>INCREASE IN CASH FLOW</b>	<b>35,250</b>	<b>9,170</b>
Cash - beginning of year	<u>45,371</u>	<u>36,201</u>
<b>CASH - END OF YEAR</b>	<b>\$ 80,621</b>	<b>\$ 45,371</b>
<b>CASH CONSISTS OF:</b>		
Cash	<u>\$ 80,621</u>	<u>\$ 45,371</u>

The accompanying notes are an integral part of this statement

**WEST CENTRAL COMMUNITY PROGRAM INC.**

**Notes to Financial Statements**

**Year Ended December 31, 2018**

---

1. PURPOSE OF THE ORGANIZATION

West Central Community Program Inc. (the "Organization") is a not-for-profit organization incorporated provincially under the Corporations Act of Manitoba. As a registered charity the Organization is exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

The Organization operates to promote and develop the general well being of the children and families in the West Central area of Winnipeg through appropriate recreational, community development and outreach programs.

---

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Cash and short term investments

Short-term debt securities purchased with maturity of three months or less are to be classified as cash equivalents.

Investments

Short term investments, which consist primarily of commercial paper with original maturities at date of purchase beyond three months and less than twelve months, are classified as held for trading and carried at fair value which approximates cost.

Capital assets

Purchase of capital assets are charged to expense in the year of acquisition. Major categories of such accumulated assets included office equipment and certain recreational equipment used in the organization's operations. Capital assets are referenced as a nominal amount on the balance sheet. During 2018 \$1,017 (2017 \$2,993) was spent on capital expenditures.

Long term investments

Investments for which there are quoted prices in an active market are carried at fair value. Unrealized gains or losses are reported as part of net income. Investments for which there is not an active market are carried at amortized cost except when it is established that their value is impaired. Impairment losses, or reversal of previously recognized impairment losses, are reported as part of net income.

Contributed services

The operations of the organization depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

*(continues)*

---

**WEST CENTRAL COMMUNITY PROGRAM INC.**

**Notes to Financial Statements**

**Year Ended December 31, 2018**

---

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

Revenue recognition

West Central Community Program Inc. follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

---

3. ACCOUNTS RECEIVABLE

	<u>2018</u>	<u>2017</u>
Grants receivables	\$ 16,153	\$ 31,443
Interest Receivable	40	29
GST Receivable	<u>631</u>	<u>546</u>
	<u>\$ 16,824</u>	<u>\$ 32,018</u>

---

4. TERM DEPOSITS

	<u>2018</u>	<u>2017</u>
12-M GIC, 1.80% maturing August 13, 2019	\$ 5,816	\$ -
12-M GIC, 1.30%, maturing on August 13, 2018	-	5,741
	<u>\$ 5,816</u>	<u>\$ 5,741</u>

---

**WEST CENTRAL COMMUNITY PROGRAM INC.**

**Notes to Financial Statements**

**Year Ended December 31, 2018**

---

5. LONG TERM INVESTMENTS

	<u>2018</u>	<u>2017</u>
Ethical Balanced Bond Fund NL - 614.182 units	\$ 6,044	\$ 6,032
Ethical Balanced Fund Series A NL - 423.454 units	4,402	4,664
	<u>\$ 10,446</u>	<u>\$ 10,696</u>

Long term investments are stated at market value.

---

6. BANK INDEBTEDNESS

The organization has an available operating line of credit of \$3,000 bearing interest at 7.95% per annum. The amount available at year end was \$3,000 (2017 - \$3,000).

---

7. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	<u>2018</u>	<u>2017</u>
Trade payables	\$ 2,054	\$ -
Accrued Liabilities	3,390	4,245
Source deductions payable	2,227	2,988
	<u>\$ 7,671</u>	<u>\$ 7,233</u>

---

8. DEFERRED INCOME

	<u>2018</u>	<u>2017</u>
Assiniboine Credit Union	\$ 5,000	\$ -
Essential Needs	1,179	-
George Weston Program Grant	22,540	19,254
JMK	844	-
Manitoba Community Services Council	-	10,000
Presidents Choice	3,623	-
Province of Manitoba - Lighthouse Program	11,746	6,955
Province of Manitoba Municipal Relations	7,690	-
Qualico	1,000	-
Telus	16,991	20,000
The Winnipeg Foundation	-	1,532
United Way of Winnipeg	13,811	6,250
Youth Agencies Alliance	355	1,342
	<u>\$ 84,779</u>	<u>\$ 65,333</u>

---



**WEST CENTRAL COMMUNITY PROGRAM INC.**

**Notes to Financial Statements**

**Year Ended December 31, 2018**

---

9. GRANT REVENUE

	<u>2018</u>	<u>2017</u>
City of Winnipeg per Capital Grant	\$ 100	\$ 100
DMSMRI	900	900
Essential Needs	9,151	2,994
George Weston	-	5,782
Manitoba Community Services Council	10,000	36
Manitoba Municipal Relations	410	-
Presidents Choice	1,377	-
Province of Manitoba - Urban Green Team	7,342	7,364
Province of Manitoba Lighthouse Program	7,208	12,114
Rotary Leadership Project	1,850	2,060
Spence Neighborhood Association	650	4,000
Telus	3,009	-
The Winnipeg Foundation	4,683	9,208
United Way of Winnipeg	121,621	139,232
Youth Agencies Alliance	2,837	1,658
Youth in Philanthropy	650	-
	<u>\$ 171,788</u>	<u>\$ 185,448</u>

---

10. LEASE COMMITMENTS

The Organization leases premises under a short term lease that expires on July 31, 2019. Under the lease, the Organization is required to pay a base rent of \$386 per month.

2019 \$ 2,702

---

**WEST CENTRAL COMMUNITY PROGRAM INC.**

**Notes to Financial Statements**

**Year Ended December 31, 2018**

---

11. FINANCIAL INSTRUMENTS

***(a) Interest rate risk***

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Organization manages exposure through its normal operating and financing activities. The Organization is exposed to interest rate risk primarily through its floating interest rate bank indebtedness and credit facilities.

---

12. ECONOMIC DEPENDENCE

The major source of revenue for the organization is provided by grants from the United Way of Winnipeg. The discontinuance of these grants would endanger the ability of the organization to continue as a going concern. The current funding agreement expires December 31, 2019.

---

13. COMPARATIVE FIGURES

Some of the comparative figures have been reclassified to conform to the current year's presentation.

---