

HEFFERNAN MEMORIAL HEALTHCARE DISTRICT

President
Rodolfo Valdez
Vice-President
Gloria Grijalva
Treasurer
Norma M. Apodaca
Secretary
Hector Martinez
Trustee
Gloria Romo

601 HEBER AVE.
CALEXICO, CALIFORNIA 92231

Executive District
Manager
Tomas Virgen

NOTICE OF REGULAR MEETING
ON
Wednesday, March 25, 2020

General Counsel
Eduardo Rivera

Board Clerk
Brenda Ryan

THE BOARD OF DIRECTORS OF HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
WILL CONDUCT A
REGULAR MEETING

THE MEETING WILL BEGIN AT
5:30 P.M
A T
THE BOARD'S REGULAR MEETING PLACE
601 HEBER AVE.
CALEXICO, CA. 92231

AGENDA

1. CALL TO ORDER
2. ROLL CALL-DETERMINATION OF QUORUM
3. PLEDGE OF ALLEGIANCE
4. CONSIDER APPROVAL OF AGENDA:

In the case of an emergency, item may be added to the Agenda by a majority vote of the Board of Directors. An emergency is defined as a work stoppage, a crippling disaster, or other activity that severely imperils public health, safety, or both. Also, items that arise after the posting of the agenda may be added by a 2/3 vote of the Board. Items on the agenda may be taken out of sequential order as their priority is determined by the Board of Directors. The Board may take action on any item appearing on the agenda.

5. **CLOSED SESSION: (5:30 p.m. – 6:00 p.m.)**
 - a. Pursuant to Resolution No. 2010-3 adopted by this Board on June 8, 2010, Health & Safety Code Section 32106 (b), deliberation and possible action as a trade secret regarding a possible arrangement with third party concerning off-site medical diagnoses and treatment.
 1. PMH

6. **PUBLIC COMMENT TIME:**

Public comment time on items not appearing on the agenda will be limited to 5 minutes per person and 15 minutes per subject. The Board may find it necessary to limit total time allowable for all public comment on items not appearing on the agenda at any one meeting to one hour. Persons desiring longer public comment time and/or action on specific items shall contact the Secretary and request that the item be placed on the agenda for the next regular meeting.

7. **CONSENT CALENDAR:**

Any member of the Board, staff or public may request that items for the Consent Calendar be removed for discussion. Items so removed shall be acted upon separately immediately following approval of items remaining on the Consent Calendar.

 - a. Approve minutes for meetings of February 12, 2020 and February 26, 2020.

8. **REPORTS ON MEETING AND EVENTS ATTENDED BY DIRECTORS, AND AUTHORIZATION FOR DIRECTOR ATTENDANCE AT UPCOMING MEETINGS AND EVENTS/DIRECTORS COMMENTS:**
 - a. Brief reports by Directors on meetings and event attended. Schedule of upcoming Board meetings and events.

9. **REPORTS BY ALL HMHD COMMITTEES**

10. **COMMENTS BY PROMOTION AND PUBLIC RELATIONS TONY PIMENTEL**

11. **COMMENTS BY EXECUTIVE DISTRICT MANAGER TOMAS VIRGEN**

12. **COMMENTS BY GENERAL COUNSEL EDUARDO RIVERA**

13. **DISCUSSION AND/OR ACTION ITEMS:**
 - a. Discussion and/or action on consideration of increase in meals delivered to Calexico Senior residents by the County of Imperial Area Agency on Aging.
 - b. Discussion and/action on review, analysis or suspension of the Comite Civico monitoring program.
 - c. Discussion and/action on review, analysis or suspension of the Heffernan Wellness 4 Kids program.
 - d. Discussion and/or action on the Alcoholics Anonymous use of District office.
 - e. Discussion and/or action on ratification of additional construction for the approximate 12 sq. feet in the approximate amount of \$750 thousand dollars.

- f. Discussion and/or action on request of Board of Directors to all Calexico food providers to establish senior citizen hours for the purchase of food and necessities.
- g. Discussion and/or action on the Treasurer Report.

14. ITEMS FOR FUTURE AGENDAS:

This item is placed on the agenda to enable the Board to identify and schedule future items for discussion at upcoming Board meetings and/or identify press release opportunities.

15. ADJOURNMENT:

- a. Regular Board meetings are held on the second and fourth Wednesday of each month.
- b. The next regular meeting of the Board will be held at 5:30 P.M., April 8, 2020.
- c. The agenda package and material related to an agenda item submitted after the packet's distribution to the Board are available for public review in the lobby of the District office during normal business hours

POSTING STATEMENT

A copy of the agenda was posted March 22, 2020 at 601 Heber Avenue, Calexico, California 92231 at 3:35 p.m. Pursuant to CA Government code 54957.5, disclosable public records and writings related to an agenda item distributed to all or a majority of the Board, including such records and written distributed less than 72 hours prior to this meeting are available for public inspection at the District Administrative Office, 601 Heber Avenue, Calexico, CA.

NOTICE In compliance with the Americans with Disabilities Act, any individuals requesting special accommodations to attend and/or participate in District Board meetings may contact the District at (760)357-6522. Notifications 48 hours prior to the meeting will enable the District to make reasonable accommodations.

Heffernan Memorial Healthcare District
Profit & Loss
July 1, 2019 through March 25, 2020

	<u>Jul 1, '19 - Mar 25, 20</u>
Ordinary Income/Expense	
Income	
4000 · Rev Sharing - County Prop Tax	553,848.55
4010 · Rev Sharing - Pass Thru City	6,115.28
4100 · Interest income	32,116.81
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Total Income	592,080.64
Expense	
6010 · Trustee remuneration	20,900.00
6300 · Repairs and maintenance	1,864.00
6310 · Landscaping	800.00
6500 · Insurance	3,465.00
6600 · Legal and professional	16,900.00
6610 · Accounting - Audit	6,300.00
6615 · Accounting - Other	19,250.00
6650 · Administration services	55,068.80
7000 · Marketing	15,992.00
7200 · Office supplies	3,989.89
7201 · Leasing Offices Equipment	1,285.45
7210 · Janitorial supplies	174.45
7214 · Janitorial Services	5,200.00
7215 · Postage	54.30
7250 · Utilities	
Electricity	1,876.74
Trash	1,446.96
Water	2,817.38
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Total 7250 · Utilities	6,141.08
7270 · Telephone	5,686.44
7285 · Grants - By HMHD	418,861.65
7400 · Travel	18,036.92
7410 · Training and education	15,490.00
7420 · Meals	7,212.94
7550 · Promotion	17,926.80
7610 · Dues and subscriptions	5,250.00
7800 · Mileage reimbursement	173.13
7900 · Miscellaneous	564.99
8030 · Property tax	8,312.24
8200 · Bank charges	5.05
	<hr/>
Total Expense	654,905.13
	<hr/>
Net Ordinary Income	(62,824.49)
	<hr/>
Net Income	(62,824.49)

Heffernan Memorial Healthcare District
Balance Sheet
As of March 25, 2020

	<u>Mar 25, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 · Cash in bank - SCFCU	2,705.42
1014 · Cash in bank - SCFCU Public Fun	3,098,459.29
1030 · Cash in bank - SCFCU Savings	652.27
1050 · Cash in bank - Checking RBB	337,948.24
1052 · Cash in bank - First ICUnion	258,119.17
1055 · Cash in bank - Wells Fargo	1,657,208.99
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Total Checking/Savings	5,355,093.38
Other Current Assets	
1250 · Deposits payable - Land	500,000.00
	<hr/>
Total Other Current Assets	500,000.00
	<hr/>
Total Current Assets	5,855,093.38
Fixed Assets	
1600 · Land	142,750.00
1605 · Building and improvements	576,433.00
1610 · Office equipment	60,031.97
1700 · Accumulated depreciation	(92,952.72)
	<hr/>
Total Fixed Assets	686,262.25
	<hr/>
TOTAL ASSETS	6,541,355.63
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LIABILITIES & EQUITY	
Equity	
3020 · Retained earnings	6,604,180.12
Net Income	(62,824.49)
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Total Equity	6,541,355.63
	<hr/>
TOTAL LIABILITIES & EQUITY	6,541,355.63
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HEFFERNAN MEMORIAL HEALTHCARE DISTRICT
MARCH 25, 2020.

CURRENT ASSETS:

<u>SUN COMMUNITY</u>		
REGULAR SAVING ACCOUNT	652.27	
CHECKING ACCOUNT	2,705.42	
JUMBO CERTIF.12 MONTHS (3/9/2019-2020)	<u>3,098,459.29</u>	
TOTAL SUN COMMUNITY BANK		3,101,816.98
RABOBANK CHECKING ACCT.		337,948.24
WELLS FARGO CHECKING ACCT.		1,657,208.99
FIRST FEDERAL CREDIT UNION		<u>258,119.17</u>
TOTAL CD / CHECKING/SAVING ACCT.		\$ 5,355,093.38
OTHER CURRENT ASSETS:		
CALEXICO MEGAPARK,LLC	(PURCHASE LAND-DEPOSIT)	\$ 500,000.00

PREPARED By: ROSARIO VIZCARRA

03/19/2020.

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03/19/20

Accrual Basis

Heffernan Memorial Healthcare District
Transactions by Account
As of March 25, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
1055 - Cash in bank - Wells Fargo							1,731,188.24
Check	02/27/2020	6967	AT&T U-VERSE	ACCT.# 119773610 INTERNET SERV.2/16-3/15-2020		42.80	1,731,145.44
Check	02/27/2020	6968	ISRAEL PADILLA H...	FEB.8,23/2020 LANDSCAPING 601 HEBER OFFICE		120.00	1,731,025.44
Check	02/27/2020	6969	ROSARIO VIZCARRA	REIMB.CERTIFIED MAIL SERV.		19.00	1,731,006.44
Check	02/27/2020	6970	RODOLFO VALDEZ	MEALS- ESTES PARK CONFERENCE MARCH 1-4/2020		600.00	1,730,406.44
Check	02/27/2020	6971	GLORIA GRIJALVA	MEALS- ESTES PARK CONFERENCE 3/1-4/2020		600.00	1,729,806.44
Check	02/27/2020	6972	TOMAS VIRGEN	VOID: MEALS- ESTES PARK CONFERENCE 3/1-4/2020	0.00		1,729,806.44
Check	02/27/2020	6973	NORMA M APODACA	MEALS- ESTES PARK CONFERENCE 3/1-4/2020		600.00	1,729,206.44
Check	02/27/2020	6991	GLORIA G ROMO	MEALS- ESTES PARK CONFERENCE MARCH 1-2/2020		300.00	1,728,906.44
Deposit	02/29/2020		WELLS FARGO	FEB.-2020 INTEREST CHECKING ACCT.	42.74		1,728,949.18
Check	03/01/2020	6974	GLORIA G ROMO	MARCH-2020 BOARD MEETING ASSIST.		500.00	1,728,449.18
Check	03/01/2020	6975	RODOLFO VALDEZ	MARCH-2020 BOARD MEETING ASSIST.		500.00	1,727,949.18
Check	03/01/2020	6976	GLORIA GRIJALVA	MARCH-2020 BOARD MEETING ASSIST.		500.00	1,727,449.18
Check	03/01/2020	6977	NORMA M APODACA	MARCH-2020 BOARD MEETING ASSIST.		500.00	1,726,949.18
Check	03/01/2020	6978	HECTOR MARTINEZ	MARCH-2020 BOARD MEETING ASSIST.		500.00	1,726,449.18
Check	03/01/2020	6979	BRENDA RYAN	MARCH-2020 BOARD CLERK SERVICES		1,000.00	1,725,449.18
Check	03/01/2020	6980	ROSARIO VIZCARRA	MARCH-2020 BOOKKEEPING SERVICE		1,500.00	1,723,949.18
Check	03/01/2020	6981	JOSE PIMENTEL	FEB.-2020 BORDERLINE-SERVICE		1,999.00	1,721,950.18
Check	03/01/2020	6982	MEXUS HEALTHCA...	FEB.-2020 DISTRICT.MANAGER SERVICE		5,500.00	1,716,450.18
Check	03/01/2020	6983	MARIA TAVERA SA...	FEB-2020 CLEAN UP OFFICE 601 HEBER		480.00	1,715,970.18
Check	03/01/2020	6984	EL SOL DEL VALLE ...	MARCH--2020 ADVERTISEMENT/NEWSPAPER SERVICE		522.00	1,715,448.18
Check	03/01/2020	6985	GreatAmerica Financ...	ACCT. 013-1228273-000 LEASING -RICOH COPIER MACHI...		136.61	1,715,311.57
Check	03/01/2020	6989	ROSAS PLACE FOO...	MEALS-BOARD MEMBERS-2-19-2020		144.62	1,715,166.95
Check	03/01/2020	6990	CITY OF CALEXICO ...	ACCT.# 38078 & 63295 JAN.-2020 WATER BILL		272.04	1,714,894.91
Check	03/01/2020	6986	void	VOID	0.00		1,714,894.91
Check	03/03/2020	6992	GLORIA G ROMO	MEALS- ESTES PARK CONFERENCE 03/03/2020		150.00	1,714,744.91
Check	03/03/2020	6993	HECTOR MARTINEZ	VOID: MEALS- ESTES PARK CONFERENCE 03/1-4/2020	0.00		1,714,744.91
Check	03/03/2020	6994	EDUARDO A RIVERA	FEB.-2020 LEGAL SERVICES SERV.		2,250.00	1,712,494.91
Check	03/03/2020	6995	GEORGE J WOO	2nd- BILLING AUDIT FINANCIAL STATEMENT FY 2018-2019		3,800.00	1,708,694.91
Check	03/03/2020	6996	REPUBLIC SERVIC...	ACCT. 3-0467-0031459 FEB.-2020 SERVICE		180.87	1,708,514.04
Check	03/04/2020	6987	PROACTIVE HEALT...	MARCH--2020 PROACTIVE HEALTH PROGRAM		13,980.00	1,694,534.04
Check	03/04/2020	6988	LUZ TRISTAN, MD.	MARCH-2020 WELLNESS 4 KIDS PROG.		13,333.33	1,681,200.71
Check	03/04/2020	6997	RODOLFO VALDEZ	MILEAGE REIMB.ESTES PARK CONF.SAN DIEGO,CA		147.20	1,681,053.51
Check	03/04/2020	6998	NORMA M APODACA	MILEAGE REIMB.ESTES PARK CONF.SAN DIEGO,CA		147.20	1,680,906.31
Check	03/04/2020	6999	HECTOR MARTINEZ	MILEAGE REIMB.ESTES PARK CONF.SAN DIEGO,CA		147.20	1,680,759.11
Check	03/04/2020	7000	FRANCISCO AMEZ...	INV.# 6891 FEB.-2020 PROFESSIONAL SERV.		960.00	1,679,799.11
Check	03/04/2020	7001	HECTOR MARTINEZ	MEALS-ESTES PARK CONF.SAN DIEGO,CA		300.00	1,679,499.11
Check	03/04/2020	7002	TOMAS VIRGEN	REIMB.CELL PHONE SERV. 1/12-2/11/2020 DIST.MANAGER		155.21	1,679,343.90
Check	03/11/2020	7003	AT&T	ACCT.(760)357-6522-066 5 &(760)357-9712-808 4		197.18	1,679,146.72
Check	03/11/2020	7004	SUN COMMUNITY F...	CREDIT CARD # 1280 STATEMENT FEB.-2020		82.99	1,679,063.73
Check	03/18/2020	7005	IMPERIAL IRRIGATI...	ACCT 50655109-50655112 ELECTRIC BIILL-400 MARY OF...		148.36	1,678,915.37
Check	03/18/2020	7006	NORMA M APODACA	REIMB. HOTEL ESTES PARK CONF.SAN DIEGO,CA		229.47	1,678,685.90
Check	03/18/2020	7007	IMPERIAL COUNTY ...	FEB.-2020 CLX.SENIORS HOME DELIVERED MEALS SER...		6,208.00	1,672,477.90

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03/19/20
Accrual Basis

Heffernan Memorial Healthcare District
Transactions by Account
As of March 25, 2020

Type	Date	Num	Name	Memo	Debit	Credit	Balance
Check	03/18/2020	7008	COMITE CIVICO DE...	FEB.-2020 REIMB. EXPENSES ASTHMA PROGRAM		7,560.95	1,664,916.95
Check	03/18/2020	7009	CITY OF CALEXICO ...	JAN.-FEB.-2020 SENIOR H.& WELLNESS PROG.		7,707.96	1,657,208.99
Total 1055 · Cash in bank - Wells Fargo					42.74	74,021.99	1,657,208.99
TOTAL					42.74	74,021.99	1,657,208.99