

PLANT ORDER PROCEDURES

- 1) Review list of available products. You can go to Wilson' s website, www.WilsonNurseries.com to get more information regarding the plants, sizes, etc.
- 2) Once you have determined what you would like to order, print the "Order Form, and complete your information and items and quantities you would like to purchase.
- 3) You can submit your order by emailing it to us at Rentals@HampshireTownship.org with the subject line – "Plant Sale" , or mailing or dropping your order form off at 170 Mill Ave., Hampshire. If no one is available or it is after hours, there is a dropbox on the west side of the building.
- 4) Once we have confirmed your order, we will contact you a confirmation with the amount due.
- 5) We will accept checks or cash. Checks can be made payable to Hampshire Township.
- 6) Orders and payment are due by Thursday, August 22.

Orders that are not confirmed and paid for by August 22, will not be placed. Any questions can be directed to Jody and 847-683-9464 #1, or Ashley at 847-683-9464 #7.