

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: February 24, 2014

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Ann Elleman, present; Mr. Mike Myers, present; Chairperson, Ms. Pat Cochenour, present.

Recorder: Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, 211 Clermont, Russells Point
Mr. Dale Albert, Contracted License Holder

Minutes: February 10, 2014

Ms. Ann Elleman moved to approve the February 10, 2014 minutes as submitted.

Mr. Mike Myers seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Mr. Mike Myers moved to approve the bills that were paid for the Board.*

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays.

REPORTS:

A. 2013 Annual Water Loss Report

The board was presented with the 2013 annual water loss report and withdrawal report showing a 16.6% loss for the year.

ADJUSTMENTS:

A. Acct. 4315-2-RO, Rick Stinson, 129 Chase 10-4-U

It was determined that the January 23, 2014 meter read was incorrect, there was no usage. February 11, 2014 an adjustment was made for the incorrect amount which already included an adjustment that had already been made. The account was corrected on the February 24, 2014 adjustment.

B. Acct. 2085-RO, Tim Reese, 201 Wilgus

The system applied a penalty of \$8.44 on the account that only had a balance of \$3.90 (should have been .39). An adjustment was made to credit the account \$8.05. On February 24, 2014 the account was inadvertently credited the .39 by mistake and was immediately corrected to apply that balance back on the account.

C. Acct. 2485-1-RO, Matthew Ramsey, 206 Main St.

The account was charged two \$50.00 shut off fees applied on February 20, 2014. The account was adjusted to remove one of the fees.

Ms. Pat Cochenour made motion to accept the account adjustments that were made.

Mr. Mike Myers seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays.

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS: None

OLD BUSINESS:

A. Metering and Filling Fire Trucks

Ms. Cochenour reported that she spoke with Ms. Barb Henschen, Clerk for the Indian Joint Fire District. Ms. Henschen will inquire if readings are taken by the fire department to determine the water usage to fill the fire trucks.

B. High Usage

The daily usage is down but it is still showing higher than normal. It is expected that there are still undiscovered leaks in the system due to the extreme cold conditions.

C. Well #2 Replacement

The Ohio EPA will meet with Mr. Albert later this week to inspect the proposed site for the new well.

D. Aeration Pump Upgrade

No bids were received for the Aeration Pump Upgrade Project. CTI Engineers will be removing the requirements to perform a line cleaning during the upgrade as they feel this may have deterred some bidders. Once the bid packet has been revised, it will be advertised again.

NEW BUSINESS:

A. 100,000 Gallon Water Tower Paint

It was discovered that the paint is peeling on the small water tower. This was painted by Leary Construction in 2012 and is still under the maintenance contract with the company. Mr. Albert has made them aware of the situation and they will be sending out a representative to examine the problem.

Mr. Mike Myers moved to adjourn the meeting. Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea; Mr. Mike Myers, yea.

The motion passed: 3 yeas – 0 nays.

The Meeting was adjourned at 6:00 p.m.

Next Meeting Date: **Monday, March 10, 2014**

Next Resolution No.: **14-13**

Fiscal Officer Jeff Weidner

BPA Chairperson Pat Cochenour

Date Accepted _____