



# Highly Qualified Special Education Instructional Assistant

#### **Minimum Qualifications:**

- Show an interest in working with children of all abilities and elementary age levels
- Willingness to work with special education students
- Experience in helping children with academic assignments preferred
- Willingness to work with team of principal, interventionists, classroom teacher, and parents with flexibility and a positive attitude
- Must have highly qualified status (completed at least two years of college (60 credit hours), hold an associate's degree, OR pass the Indiana State ParaPro Assessment)

### Responsibilities:

- Assist special education teacher with students academically, socially, and behaviorally
- Work with small groups of students in classroom setting; participate in educational training relevant to the students' needs
- Assist with students' program planning and instruction
- Provide student supervision as needed

### Salary:

Hourly rate ranging from \$10.66-13.04/hour based on experience working in a school setting, according to the Madison Area Educational Special Services Unit Instructional Assistant Salary Schedule. This position is 28.75 hours/week.

## **Application Process:**

Please submit letter of interest and resume to Anna Conover at aconover@maessu.org

Position open until filled