***Scobey School District #1***

***School Board Meeting***

**November 12, 2018**

**7:00 p.m.**

**Music Room**

**NOTICE OF REGULAR**

**SCOBEY SCHOOL DISTRICT #1**

**BOARD MEETING**

**NOVEMBER 12, 2018**

**7:00 PM**

**AGENDA**

1. **CALL TO ORDER**

1. Action: Establish a Quorum

2. Action: Modify/Approve Agenda

1. **HEARING OF PATRONS AND VISITORS**

3. Inform: Group/Individual

A. SAFI – Duck Chuck Fundraiser

1. **MINUTES**

4. Action: October 8, 2018

1. **STAFF**

5. Inform: Principal’s Report

6. Inform: Superintendent’s Report

7. Inform: Activities Director’s Report

1. **COMMITTEE REPORTS**
2. **FINANCIAL**

8. Action: Claims

9. Action: Activity Accounts

1. **BUSINESS**

10. Action: Parent Violation of School Board Policy #4315

11. Action: Board Policy #2510 – School Wellness – 2nd reading

12. Action: Personnel

* + 1. Cheerleading Advisor – 2018-2019
    2. Jr. High Boys Basketball Coach – 2019
    3. Substitute teachers 2018-2019
    4. Student custodian - 2018-2019

13. Inform: Noon basketball for 4th grade

14. Interim Evaluation of Superintendent

**Next regular meeting to be determined**

**ORGANIZATION OF BOARD OF TRUSTEES**

**SCOBEY SCHOOL DISTRICT NO. 1**

**MAY 14, 2018**

**BOARD CHAIR: Don Hagan**

**VICE-CHAIR: Jesse Cole**

**CLERK/BUSINESS MANAGER: Colleen Drury**

**SUPERINTENDENT: Tara Thomas**

**NEGOTIATIONS: Don Hagan & Tim Tande**

**TRANSPORTATION: Matt Stentoft & Jesse Cole**

**BUILDING & GROUNDS: Tim Tande & Leif Handran**

**OPERATIONS/ACTIVITIES/PERSONNEL: Jesse Cole & Leif Handran**

**FINANCE: Don Hagan & Matt Stentoft**

**(The Superintendent is a member of all committees)**

**Don Hagan Jesse Cole**

**P.O. Box 471 P.O. Box 492**

**Scobey, MT 59263 Scobey, MT 59263**

**Home: 487-5006 Home: 487-2078**

**Tim Tande Leif Handran**

**P.O. Box 1161 P.O. Box 508**

**Scobey, MT 59263 Scobey, MT 59263**

**Home: 783-5141 Home: 487-2940**

**Matt Stentoft Tara Thomas**

**P. O. Box 35 P.O. Box 396**

**Scobey, MT 59263 Scobey, MT 59263**

**Home: 487-2002 Work: 487-2202**

**Cell: 406-688-9222**

**Colleen Drury  
 P.O. Box 66**

**Scobey, MT 59263**

**Home : 783-5597**

***Board Reports\Board reorganization***

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 5**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE:** November 12, 2018

**DATE PREPARED** - November 7, 2018

**SUMMARY**

**School Board Principal’s Report**

**Topic 1: ICU**

-Books are in

-This month will start first book study and start forming a committee

-Still working in getting your questions answered from the previous board meeting.

**Topic 2: Parking Lot**

- Mr. Reller and his construction class are working on resolving the parking issue.

- Plan is to measure, design how the parking lot will look on computer, build barriers, Cut out the signs in plasmacam class.

**Topic 3: Missoula Children’s Theater**

- This week K-12

-Auditions were today -

- Ends with two performances with public Friday 7:00PM Saturday 11:00AM

**Topic 4: Attendance**

- 6 or more absences will result in student taking all finals.

- 5 absences means student takes the Final in that class

- 4 absences with an A in the class student is not required to take Final.

- 3 absences with a B in the class student is not required to take Final.

-2 absences with a C in the class student is not required to take Final.

-If student has a D in the class they are required to take Final

- 1 Office referral student is required to take Final unless chooses to do community service project with the teacher who gave them the referral

-2 Office referral’s within the semester means student is required to take all Finals.

- If student skips the finals they are required to take they will receive a zero for that Final.

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 6**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE:** November 12, 2018

**DATE PREPARED** - November 7, 2018

**SUMMARY**

1. Salad Bar

2. Mental Health Issues

3. Student Count

K- 28

1-20

2-26

3-21

4-19

5-25

6-18

Elementary 157

7-21

8-20

41

9-23

10-21

11-19

12-21

84

MS/HS 125

**K-12 282**

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 7**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE:** November 12, 2018

**DATE PREPARED** - November 9 2018

**SUMMARY**

1. 4th – 8th grade Basketball

CLAIMS

BUDGET

vs

ACTUAL

ACTIVITY ACCOUNTS

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 10**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: November 12, 2018**

**DATE PREPARED** – November 7, 2018

**SUMMARY:** During the Divisional Girls Volleyball tournament a parent had a confrontation with our coaches. This was a violation of Board Policy #4315 – Spectator Conduct and Sportsmanship for Athletic and Co-Curricular Events. The Superintendent may ask the Board to “deny future admission to any person” should they violate the policy as outlined.

**SUPERINTENDENT**’**S ADVICE:** I recommend the sample motion.

**Additional Information attached** -

**Fund** – N/A

**Estimated Cost** – N/A

**SAMPLE MOTION:** I move to ban this patron from home games for a period of sixty days for violating MHSA and Scobey Board policy.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Motion | Second | Aye | Nay | Abstain | Other |
| Hagan |  |  |  |  |  |  |
| Cole |  |  |  |  |  |  |
| Tande |  |  |  |  |  |  |
| Handran |  |  |  |  |  |  |
| Stentoft |  |  |  |  |  |  |

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 11**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: November 12, 2018**

**DATE PREPARED** – October 9, 2018

**SUMMARY:** Board Policy #2510 – School Wellness update – second reading. The Wellness Committee policy that was presented at the October meeting needs to have a second reading. No changes were made to the policy as presented.

**SUPERINTENDENT**’**S ADVICE:** I recommend the sample motion.

**Additional Information attached** - Yes

**Fund** – N/A

**Estimated Cost** – N/A

**SAMPLE MOTION:** I move to accept the second reading of Board Policy #2510 - School Wellness Policy as presented.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Motion | Second | Aye | Nay | Abstain | Other |
| Hagan |  |  |  |  |  |  |
| Cole |  |  |  |  |  |  |
| Tande |  |  |  |  |  |  |
| Handran |  |  |  |  |  |  |
| Stentoft |  |  |  |  |  |  |

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 12A**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: November 12, 2018**

**DATE PREPARED** - November 2, 2018

**SUMMARY:** We received 3 applicants for the Cheerleading Advisor. After interviewing the candidates, I recommend Lynley Garner be hired for the 2018-2019 Boys and Girls Cheerleading Advisor. Her application is available for boards review.

**SUPERINTENDENT'S ADVICE:** I recommend the sample motion.

**Additional information attached -**

**Fund-** 201

**Estimated cost -$1,789.93**

**SAMPLE MOTION:** I move to hire Lynley Garner as the Cheerleading Advisor for the 2018-2019 Boys and Girls Basketball season pending background check.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Motion | Second | Aye | Nay | Abstain | Other |
| Hagan |  |  |  |  |  |  |
| Cole |  |  |  |  |  |  |
| Tande |  |  |  |  |  |  |
| Handran |  |  |  |  |  |  |
| Stentoft |  |  |  |  |  |  |

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 12B**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: November 12, 2018**

**DATE PREPARED** – November 5, 2018

**SUMMARY:**  Jr. High Boys basketball will begin the end of December. Rob Fladager is interested in the position again this year.

**SUPERINTENDENT’S ADVICE:** I recommend the sample motion.

**Additional Information attached** -

**Fund** – 201

**Estimated Cost** - $1,193.28

**SAMPLE MOTION:** I move to hire Rob Fladager as the Jr. High Boys Basketball coach for the 2019 season.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Motion | Second | Aye | Nay | Abstain | Other |
| Hagan |  |  |  |  |  |  |
| Cole |  |  |  |  |  |  |
| Tande |  |  |  |  |  |  |
| Handran |  |  |  |  |  |  |
| Stentoft |  |  |  |  |  |  |

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 12C**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: November 12, 2018**

**DATE PREPARED** - November 1, 2018

**SUMMARY:** Substitute employees need approval of the board to be on our substitute list. Lynley Garner submitted her application. The application is available for the boards review.

**SUPERINTENDENT’S ADVICE:** I recommend the sample motion.

**Additional Information attached** -

**Fund** –

**Estimated Cost** –

**SAMPLE MOTION:** I move to include Lynley Garner on the substitute list pending background check.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Motion | Second | Aye | Nay | Abstain | Other |
| Hagan |  |  |  |  |  |  |
| Cole |  |  |  |  |  |  |
| Tande |  |  |  |  |  |  |
| Handran |  |  |  |  |  |  |
| Stentoft |  |  |  |  |  |  |

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 12D**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: November 12, 2018**

**DATE PREPARED** – November 2, 2018

**SUMMARY:** Last year, Scott had two student custodians work after school for up to 2 hours each day vacuuming. Sage Kilgore and Alex Lapke have submitted applications for this position. Makayla Hauk and Aspyn Farris were approved last month.

**SUPERINTENDENT'S ADVICE:** I recommend the sample motion.

**Additional information attached -**

**Fund-** 201

**Estimated cost -** $3,000.00

**SAMPLE MOTION**: I move to hire Sage Kilgore and Alex Lapke as part-time custodians for the 2018-2019 school year.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Motion | Second | Aye | Nay | Abstain | Other |
| Hagan |  |  |  |  |  |  |
| Cole |  |  |  |  |  |  |
| Tande |  |  |  |  |  |  |
| Handran |  |  |  |  |  |  |
| Stentoft |  |  |  |  |  |  |

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 13**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: November 12, 2018**

**DATE PREPARED** – November 8, 2018

**SUMMARY:** At the May 14, 2018 regular meeting, the board approved 5th and 6th grade travelling jamboree teams. As our elementary noon basketball program was for 4-6th grade students, this left our 4th graders and any 5th & 6th grade students who are not wishing to participate in Jamboree, without a program. There are two staff members that are willing to coach these students during the noon hour. The Master Agreement has stipends included for elementary basketball in Schedule B. We have budgeted for these positions as well.

This is an informational item only.

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 14**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: November 12, 2018**

**DATE PREPARED** – November 5, 2018

**SUMMARY:** As part of the evaluation cycle, the superintendent should receive informal feedback throughout the process. This is a periodic feedback session regarding observation of job performance, job expectation, and professional responsibilities. The goal of such feedback is to ensure the superintendent provides leadership in developing and maintaining the best possible educational programs and services.

The evaluation of the superintendent may be closed to the public. Policy 6122 states:

“The superintendent shall have the opportunity for confidential conferences with the board members on at least one occasion in each school year, the purpose of which shall be the aiding of the superintendent in his/her performance.”

The purpose of this item on the agenda is for evaluation of the Superintendent.