

Township of Hampshire



County Of Kane

State Of Illinois

Minutes

August 11, 2020

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 11th day of August 2020 at 7:00 pm.

Jody Remakel, Supervisor;
Stan Walker, Hwy Commissioner;
Rose Letheby, Assessor;
Lori Marwig, Clerk;

Evelyn Bicknese, Trustee;
Jim Feld, Trustee;
Steven Gustafson, Trustee;
Roger Paddock, Trustee;

1) The meeting opened with a pledge to the flag. Mrs. Remakel asked for any changes or additions to the agenda. There were none.

2) Minutes. The Board reviewed the Regular Meeting of the Board of Trustee Minutes on July 14, 2020. After reviewing the minutes, a motion was made by Trustee Gustafson to accept the minutes as presented. Trustee Paddock seconded the motion and it was approved unanimously by all present.

3) Treasurer's Report. It was found that it is off by \$.50 on the Treasurer's Report. Mrs. Remakel is going to look into this. The approval of the Treasurer's Report will be tabled till next month.

4) Reports:

Assessor: Ms. Letheby reported that there are 16 complaints going before the board of review. 10 are residential and 6 are commercial. They will all be conducted via telephone. Ms. Letheby has been busy with measuring. There are about 4600 parcels in the township.

Highway Commissioner: Mr. Walker reported that they still have about 10 days left for using the mini excavator. They will be using it to put a new culvert in at Primrose Lane as the pond fills up and then floods the road. Dany Tree service was out and cut down a tree that was in the way. They will be going out in the next day or two to mark the road for the new culvert. A new culvert was put out at Casa de Aero to help with water flow for when it rains due to the water not flowing originally. Mr. Walker had all the township roads striped with the white and yellow lines. He used \$20,000 of the MFT money for that and had to pay the remainder of \$276.00. They just finished up mowing another pass throughout the whole township. Mr. Walker has to go out tomorrow and chip up a tree that fell from the Monday storm. Mr. Walker reported that he received a call Monday night asking him to come out and barricade Route 72. After informing them to call county since it was their road, he was called again. Mr. Walker took out some barricades and road closed signs as there was tree down across Route 72 with power lines on it. This was between Romke and Runge Roads.

Supervisor: Mrs. Remakel reported that the park district contacted her asking if they could use the building for some of their exercise classes and ballerina classes. They will be using their building for the remote learning school kids. Only concern was the sanitizing after each class but they will be doing that. The board has no issues with allowing the park district to use our building. The frozen meal program is still going with about 45-50 people getting the meals. We are seeing new people join the frozen meal program. We are starting to have about 7 to 8 seniors come in and play bingo instead of doing it via conference call. Mrs. Remakel reported that she purchased a device for the TV so seniors can come in and watch patty do yoga from remote location. The Intergovernmental Agreement with Burlington has not been signed or returned. Mrs. Remakel will start inquiring into what the holdup is.

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Kane County Rep: Was not in attendance.

5) Public Comment. There were none at this time.

6) Old Business

Cemetery Warranty Deed: The attorney sent us a legal description. That was taken care of. Now it's it back to Crown to sign a plat affidavit and need confirmation that Crown will pay the 2020 taxes on the piece of property. Table till next month.

7) New Business.

Salary Discussions. Supervisor Remakel presented copies of a spreadsheet that shows all the salaries for each position from all the different townships if Kane County. This originally started out as a supervisor survey and then it grew from there. This is something to think about as salaries need to be set by the November meeting. This will be added to the September Agenda.

Ratify Approval of General Assistance Intergovernmental Agreement with Elgin. A motion was made by Trustee Gustafson to ratify the approval of the General Assistance Intergovernmental Agreement with Elgin Township. The motion was seconded by Trustee Paddock and approved unanimously by all those present. A roll call vote was taken.

Trustee Gustafson Aye Trustee Bicknese Aye Trustee Feld Aye Trustee Paddock Aye Supervisor Remakel Aye

Approval of Cares Act. There is \$1 million allocated for Kane County Unincorporated. Supervisor Remakel finally got in contact with Mike Keyna and Thomas Koppe. She would like to get some money to cover the wages and lost revenue for the Seniors department. The Senior Department was very busy during the beginning of the pandemic helping out the seniors. A motion was made by Trustee Gustafson for the approval to submit a claim to Kane County not to exceed \$15K for reimbursement. Trustee Bicknese seconded the motion and it was approved unanimously by all those present.

8) Correspondence. Supervisor Remakel reported that the VFW will be inviting everyone to the Memorial dedication on Monday September 7th at 10 am. Flowers were sent to the family of Brian LeFevre, our accountant as the mother of his children passed away.

9) Board of Trustee Comment.

Policy Project. Sections 28-36 were done. The review of all the chapters has been completed. Clerk Marwig will get an updated copy to all soon

Sexual Harrassment Prevention Training. A training guide was given to everyone. It needs to read over and completed by the end of the year.

TOI Conference. Clerk Marwig informed everyone that the TOI Conference this year is virtual. More information will be provided at a later date.

10) Hampshire Township Development.

Discussion and Approval of Architectural Engineering Proposal. After some discussion it was decided to hold off until we have talked to the neighbors and get ownership of the alley.

Discussion of Land Accessibility. Supervisor Remakel or Highway Commissioner Walker will talk to the neighbors about our thoughts on closing the alley. The Board gives their approval to have one of them talk to the neighbors.

11) Approval of Current bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all trustees present. A motion was made by Trustee Gustafson to pay the August bills. Trustee Bicknese seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken.

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Trustee Feld Aye Trustee Paddock Aye Trustee Bicknese Aye Trustee Gustafson Aye Supervisor Remakel Aye

There were some expense reports for the elected officials.

For Highway Commissioner Walker, there was an expense report of \$192.05 for mileage reimbursement.

For Assessor Letheby there was an expense report of \$10.93 for mileage.

For Supervisor Remakel there was an expense report of \$80.78 for petty cash, \$84.98 for electronic equipment and \$134.56 for petty cash.

A motion was made by Trustee Bicknese to approve the expense reports. Trustee Feld seconded the motion. A roll call vote was taken.

Trustee Gustafson Aye Trustee Bicknese Aye Trustee Feld Aye Trustee Paddock Aye Supervisor Remakel Aye

12) Closed Session. There was no need for a closed session

13) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Paddock, and then carried unanimously. The meeting was adjourned at 8:06 pm.

Approved on:

Respectfully Submitted:

Lori Marwig
Township Clerk