



WHITTIER HIGH SCHOOL CARDINAL BRIGADE **2018-2019 LEADERSHIP PACKET**

Put all your materials into a folder before turning it in

Checklist

_____ Information Meeting on Wednesday, April 18

_____ Leadership Application

_____ Essay (typed)

- *In 250 words or less introduce yourself, state the position your applying for and explain how you are the best person for the job.*
- *In 500 words or less describe an overview plan for our upcoming season. What is your goal for the program and how would you ensure we reach it?*

_____ Letter of Recommendation (sealed in an envelope)

_____ Minimum 2.5 GPA (attach a copy of an unofficial transcript)

Try-Out Information

Wednesday, May 2 – Drum Major try-outs & Leadership interviews

Drum Major/Assistant Drum Major candidates will be judged on their leadership packet, voice commands, Dr. Beat knowledge, conducting the Star Spangled Banner and one piece from Circo de Muerte, and interview.

Band Manager and Captain candidates will be judged on their leadership packet and interview.

Leadership Packet due Wednesday, April 25!

LEADERSHIP RESPONSIBILITIES

POSITION	RESPONSIBILITIES
Drum Major	<ul style="list-style-type: none"> • Assist the band director and staff • Enforce rules and maintain order • Oversee student leadership • Field Conductor • Lead rehearsal when the director or staff is not present • Lead stretching and conditioning • Understand how the Dr. Beat metronome works & work it during rehearsals • Ensure that all members are wearing appropriate attire (rehearsal attire, competition attire and uniform) • Report any problems immediately to the band director and/or staff • Attend Awards Ceremony • Maintain order on bus rides to and from performances • Keep band room clean and organized • Make announcements of upcoming events • Dismiss the Cardinal Brigade
Assistant Drum Major	<ul style="list-style-type: none"> • Assist the band director, staff and drum major • Serve as the drum major when their not present • Set up the field/band room for rehearsals • Take attendance at rehearsals and competitions • Understand how the Dr. Beat metronome works & work it during rehearsals • Equipment Manager <ul style="list-style-type: none"> • Organize all instruments and equipment • Oversee the loading/unloading of buses and trucks • Historian <ul style="list-style-type: none"> • Take and organize photos • Crate the slideshow for banquet • Advertise and promote Cardinal Brigade events • Maintain order on bus rides to and from performances • Keep band room clean and organized
Band Manager	<ul style="list-style-type: none"> • Assist the band director, staff and drum majors • Serve as the drum major when the both the drum major and assistant drum major are not present • Uniform Manger <ul style="list-style-type: none"> • Organize uniforms and shakos • Conduct uniform checks BEFORE performances/competitions • Music Librarian <ul style="list-style-type: none"> • Organize the music library and keep the index up to date • File and copy music as needed • Ensure members have show music and pep tunes • Lead the band in the stands during awards • Keep band room clean and organized
Captains (Wind, Brass, Percussion & Guard)	<ul style="list-style-type: none"> • Assist the band director, staff, and drum majors • Be informed of your sections attendance • Be responsible for the discipline and actions of your section • Lead sectionals • Ensure your section has their instrument, equipment and uniform BEFORE leaving • Keep band room clean and organized

APPLICATION

Name: _____ Current Grade: 9 10 11

Primary instrument: _____ Secondary: _____

Phone: (_____) _____ Email: _____

Previous Band Leadership Position(s) Held: _____

Leadership Position Desired:

- Drum Major
 Assistant Drum Major
 Band Manager
 Woodwind Captain
 Brass Captain
 Percussion Captain
 Color Guard Captain

Write a leadership description for your position

Please list all school and band honors and/or accomplishments

Please list any sports, clubs, church organizations or work you may participate in during the 2018-2019 year.

I understand that if chosen, I will be held to a higher standard of behavior, performance, and work ethic than my peers. I agree to be willing to make that sacrifice and commitment so that the brigade as whole may succeed. I understand and agree to the requirements as outlined in the Leadership Packet. I understand and agree that should I fail to properly and effectively to perform the duties of the leadership position that I will be relieved of those duties by the band director and relinquish the leadership position.

Signature: _____

Date: _____

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www.cardinalbrigade.org

LETTER OF RECOMMENDATION

Give this recommendation form to an adult other than a family member such as a teacher, church leader, or manager.

Student Name: _____ Position Applying For: _____

How do you know the applicant? _____ For how long? _____

<i>Please check the appropriate column</i>	Excellent	Good	Fair	Poor
Ability to communicate				
Attendance				
Punctuality				
Character (honest, attitude, behavior)				
Participation				
Cooperation				
Enthusiasm				
Motivation and Initiative				
Appearance				
Relationship with peers				

What would you consider the applicant's greatest strength and weakness?

Additional Comments

Recommender: _____ Position/Title: _____

School/Business/Group/Organization: _____

Address: _____ Phone: _____

Signature: _____ Date: _____

Letter of Recommendation is due by **Wednesday, May 2**. Please put recommendation into an envelope and seal it before giving it back to the student. Thank you for your time!

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