

Clerk: Maxi Freeman, Charlwood, Kineton, nr Guiting Power, Cheltenham, GL54 5UG  
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MINUTES: of the Parish Council Meeting held via Zoom on Monday 15<sup>th</sup> March 2021 at 6.30 pm.  
 PRESENT: Parish Councillors: Beverley Chance, Charlie Hanks, David Pickup, Keith Russell, Peter Bell.  
 IN ATTENDANCE: Maxi Freeman, Clerk; One member of the public.

- 1) **Call to order.** The Chairman called the meeting to order at 6.30 p.m.
- 2) **Apologies for absence.** None.
- 3) **Declarations of Interest on items on the Agenda. (Localism Act 2011).** None.
- 4) **To hear representations from the public regarding items on the Agenda.** A member of the public asked to speak to agenda item 8.
- 5) **Approval of minutes of the previous meeting (January 2021)** The Chairman approved the minutes and agreed to sign the minutes at a Covid secure meeting the next day. **Action: Clerk to post to website.**
- 6) **Matters Arising (Clerk's Report and report from Chairman).** The Clerk's report was noted.
- 7) **Planning applications**
  - [21/00900/TCONR](#) Remove 2 trees and trim tree at Whiteladies, 4 Village Avenue, Naunton, Gloucestershire, GL54 3AS. Councillors had no objections to this application. **Action: Clerk to post to CDC portal.**
  - [21/00698/FUL](#) also 21/00699/LBC -Two stable doors to the outbuilding and Annex Barn at Longford, Naunton, Gloucestershire GL54 3AD. Councillors had no objections to this application. **Action: Clerk to post to CDC portal.**
  - [21/00351/FUL](#) Use of land to allow siting of two mobile homes to be occupied by equestrian workers (retrospective) James Barn Farm Naunton Cheltenham Gloucestershire GL54 3AZ- Councillors agreed to comment that the application should only be for 3 years as the enterprise had not been established long enough to qualify as a successful business. **Action: Clerk to post to CDC portal.**

The chairman noted that since the last meeting a number of planning applications had been permitted, including:

  - 21/00476/TCONR Yew Tree House. Reduce x yew tree by 25%.
  - 21/00447/TCONR Grange Hill. Fell 3x ash, 1 x Hawthorn to enable stone wall repairs. Similar native trees to be planted on property.
  - 20/03675/FUL 2 Jasmine Cottages, permitted (without off street parking requested by NPC)
  - 20/03214/FUL Harford Hill Farm – conversion of three barns to residential.
  - 20/03060/FUL Huntsman House, Naunton. Erection of detached garage and change of use of section of land to residential.
- 8) **Quarries – the potential impact of planning application 18/0065/CWMAJM for the extension of Naunton quarry on Summerhill residents.**

A member of the public explained their concerns with this application, including:

  - noise from quarry jackhammers at 7.30 a.m.
  - increased working hours
  - destruction of grasslands
  - loss of wildlife habitat
  - conflict between margin stewardship schemes and quarrying.
  - potholing of the road running between Grange Hill and Buckle Street.

Concerns were also voiced regarding possible removal of the proposed planting to shield Summerhill from the quarry by Breedon in the future, in light of similar action at Grange Hill quarry.

Cllr Chance stated that Breedon was very unlikely to remove the proposed planting because it was on the edge of their land and outside the area of quarry workings.

Cllr Chance recommended the GCC webpage ‘Report it’ to inform Highways regarding issues including damage to road surfaces, markings etc.

**9) Public rights of way – definitive map**

Cllr Russell agreed to carry out the necessary research to establish the path from Grange Hill towards Tinkers Barn as a public right of way. **Action: Cllr Russell to report to next meeting.**

**10) Internal Audit.** The Clerk outlined the observations of the internal auditor, particularly the need to approve a number of procedural documents which had not been addressed his year due to Covid 19 restrictions. Councillors review all the required documents at the May meeting. **Action: Clerk to add to May’s agenda.**

**11) Assets and risk assessment**

Recreation field (including dog waste) and benches.	Cllr Bell reported that NPC may be asked to refund a payment for the hire of the field as, due to covid restrictions, a large event could no longer be held. The field had been mown and dog owners were being responsible. There was still a problem with fox waste. Cllrs were still spraying waste with coloured paint.
Play area (including dog waste)	Swings have been painted and the tunnel now has rubber tyres to cover the ends. Councillors discussed purchasing more equipment. <b>Action: Cllr Hanks to invite tenders from suppliers and form a small team to work with crowdfunding platform Spacehive to raise profile and generate funds for the project.</b> Through Spacehive, NPC can access CDC funding. Clerk advised that a contribution of £2,500 could be available from council funds. Cllr Bell noted that the larger play area would infringe on the location of the annual bonfire. <b>Action: Cllr Bell to raise the issue at the next Recreation Committee meeting.</b>
Flood Monitoring	Councillors resolved that, as the equipment was now privately owned and funded, the Council would only consider funding for capital requirements. <b>Action: Cllr Pickup to inform Flood Committee.</b> Councillors also decided to buy a further 50 Aquasacks to replace missing inventory, as decided at the January meeting, agenda item 9, Flood Monitoring’. Aquasacks to be stored at Cllr Pickup’s address. <b>Action: Clerk to issue cheque for payment of £250 to Cllr Pickup..</b>
Village Hall	Nothing to report.
Pound Wall	Cllr Chance reported that she had received a letter from a resident complaining about a notice pinned to a village gate which contained a photograph of a sheep which had been mauled by a dog. As the sign had not been posted by the Council, the Council was not responsible for it. Councillors decided to write to the resident, acknowledging their letter

	and suggesting they make contact with the landowner. <b>Action: Clerk to draft response.</b>
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**12) . Finances.**

**Current accounts.** Councillors noted balances as per the agenda.

**Reconciliation.** Councillors noted the reconciliation, which the Chairman agreed to sign at a Covid secure meeting the next day.

**Payments and receipts.** Councillors resolved to make the following payments:

795	M Freeman	Expenses - 'Dogs on leads' and 'pick up' signage and posts.- Archer Safety Signs INVARCH113298	LGA 1894 s.8 (1) (i)	93.42
797	M Freeman	Expenses - Large 'Dogs on leads' signs. Safety Signs & Notices Inv 54770	LGA 1894 s.8 (1) (i)	150.91
798	M Freeman	Clerk's salary March2021 @ £194.81 p m	LGA 1972 s.112 (2)	194.81
799	Gary Gardner	Pound wall repairs	LGA 1892 s.8 (1) (i)	700.00
800	GAPTC	Internal Audit	LGA 1972 s.111	175.00
801	GAPTC	Annual membership 21 22	LGA 1972 s.143	91.91
802	D Pickup	Expenses – 50 Aquasacks	LGA 1972 s. 137	250.00

**13) Any other business.** Cllr Chance reported that highways had not dredged the Mill race area as promised or cleared out the Grange Hill gullies.

Cllrs agreed to hold the next meeting, which will be the Annual Parish Meeting and the Annual Meeting, on Monday 17<sup>th</sup> May 2021 at 6.30 p.m. The location will be subject to Government guidelines.

The Chairman concluded the meeting at 7.50 p.m. and thanked everyone for their attendance.