

**HAMPTON TOWNSHIP COMMITTEE
MINUTES
JANUARY 2, 2018
REORGANIZATION
AND REGULAR MEETING**

THE MINUTES HAVE NOT BEEN FORMALLY APPROVED AND ARE SUBJECT TO CHANGE OR MODIFICATION AT THE NEXT REGULARLY SCHEDULE MEETING.

FLAG SALUTE: Mayor Philip Yetter led the Flag Salute at 7:10 P.M.

ROLL CALL: Present: Committeeman Keith Gourlay, Committeeman David Hansen, Committeeman Scott MacKenzie, Committeeman Timothy Dooley, and Committeeman Philip Yetter. **Also Present:** Township Administrator Eileen Klose and Township Attorney F. McGovern.

STATEMENT- Mayor Philip Yetter stated that the meeting was being held in compliance with the provisions of P.L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

OATH OF OFFICE

SWEARING IN OF TOWNSHIP COMMITTEEMAN

**PHILIP YETTER- THREE-YEAR TERM
DAVID HANSEN- THREE-YEAR TERM**

Township Clerk K. Armstrong administered the Oath of Office to Committeeman P. Yetter and Committeeman D. Hansen for a 3-year term.

APPOINTMENT OF MAYOR- ONE-YEAR TERM

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to appoint Committeeman P. Yetter as Hampton Township Mayor for a 1-year term.

APPOINTMENT OF DEPUTY MAYOR- ONE YEAR TERM

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to appoint Committeeman T. Dooley as the Deputy Mayor for a 1-year term.

APPOINTMENT OF ROAD DEPARTMENT LIAISON

A MOTION was made by Mayor P. Yetter and seconded by Committeeman S. MacKenzie, with all members in favor, to appoint Committeeman D. Hansen and Committeeman K. Gourlay as Township Road Department Liaisons.

**APPOINTMENT TO SUSSEX COUNTY WATER QUALITY MANAGEMENT PLAN
POLICY ADVISORY COMMITTEE (PAC)**

A MOTION was made by Mayor P. Yetter and seconded by Committeeman T. Dooley, with all members in favor, to appoint Committeeman K. Gourlay to represent Hampton Township on the Sussex County Water Quality Management Plan Policy Advisory Committee and to appoint Committeeman D. Hansen as the Alternate Representative.

**APPOINTMENT TO SUSSEX COUNTY SOLID WASTE ADVISORY COMMITTEE
(SWAC)**

A **MOTION** was made by Mayor P. Yetter and seconded by Committeeman T. Dooley, with all members in favor, to appoint Township Recycling Coordinator K. Hansen to represent Hampton Township on the Sussex County Solid Waste Advisory Committee.

APPOINTMENTS TO PLANNING BOARD

Mayor P. Yetter made the following appointments to the Township Planning Board, with all members of the Township Committee in favor.

1. Two Township Committee Members – Class I Member – Mayor; Class III Township Committee Member – One-Year Term
2. Class 1V Four (4) Year Term – William Hinkes
3. Class 11 One (1) Year Term – Mary Whitesell

APPOINTMENTS TO THE ZONING BOARD OF ADJUSTMENT

Mayor P. Yetter made the following appointment to the Township Zoning Board of Adjustment, with all members of the Township Committee in favor.

1. Four (4) Year Term – Gerard Ambrosi

APPOINTMENTS TO BOARD OF HEALTH

Mayor P. Yetter made the following appointments to the Township Board of Health, with all members of the Township Committee in favor.

1. Three (3) Year Term – David Hansen
2. Alternate 2 Three (3) Year Term – Sue Rude

APPOINTMENTS TO RECREATION COMMITTEE

Mayor P. Yetter made the following appointment to the Township Recreation Committee, with all members of the Township Committee in favor.

1. Five (5) Year Term - Katie Rotondi

REORGANIZATION CONSENT AGENDA - Mayor P. Yetter stated that all items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

*** ONE-YEAR APPOINTMENTS**

1. Township Attorney – Frank McGovern of Roseman McGovern
2. Auditor – Ferraioli, Wielkotz, Cerullo, & Cuva
3. EMC Assistants – Vera Rumsey, George Chattaway
4. Veterinarian for Rabies Clinic – Dr. Theodore Spinks
5. Dog Pound – Newton Veterinary Hospital
6. Township Engineer – Harold E. Pellow & Associates
7. Deputy Clerk – Valerie Galizia
8. Deputy Administrator – Jessica Caruso

*** DESIGNATION OF OFFICIAL NEWSPAPERS** – Daily & Sunday New Jersey Herald

**HAMPTON TWP. COMMITTEE
REORGANIZATION MINUTES**

JANUARY 2, 2018

*** TIME, DAY & PLACE OF MEETINGS** – Meetings will be held every month as indicated below. All meetings will begin at 7:00 PM at the Hampton Township Municipal Building. These meetings may include Executive Sessions or Workshops.

January 2, 2018 Reorganization	June 26, 2018
January 30, 2018	July 31, 2018
February 13, 2018	August 28, 2018
February 28, 2018	September 25, 2018
March 13, 2018	October 30, 2018
March 27, 2018	November 27, 2018
April 24, 2018	December 18, 2018
May 29, 2018	

Executive and/or Work Sessions may be held on any of the above dates.

APPROVAL OF THE REORGANIZATION CONSENT AGENDA

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to approve the Reorganization Consent Agenda as listed above.

**HAMPTON TOWNSHIP COMMITTEE
REGULAR MEETING
JANUARY 2, 2018**

Present: Committeeman Keith Gourlay, Committeeman David Hansen, Committeeman Scott MacKenzie, Committeeman Timothy Dooley, and Mayor Philip Yetter. **Also Present:** Administrator Eileen Klose.

STATEMENT- Mayor Philip Yetter stated that the meeting was being held in compliance with the provisions of P.L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and is posted in the usual location of posted notices in the municipal building.

CONSENT AGENDA – Mayor P. Yetter stated that all items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

*** Correspondence**

1. The New Jersey Planner – November/December 2017 Newsletter

APPROVAL OF THE CONSENT AGENDA

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to approve the Consent Agenda as listed above.

RESOLUTIONS

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION FOR
TAX INTEREST 6% PENALTY CLAUSE**

WHEREAS, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for nonpayment of taxes or assessments subject to any abatement or discount for the payment of taxes as provided by law, and

**HAMPTON TWP. COMMITTEE
REORGANIZATION MINUTES**

JANUARY 2, 2018

WHEREAS, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% annum on the first \$1,500 of the delinquency and 18% per annum on any amount in excess of \$1,500 and allows an additional penalty of 6% be collected against a delinquency in excess of \$10,000 on properties that fail to pay the delinquency prior to the end of the calendar year;

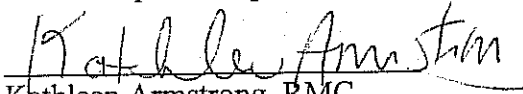
NOW, THEREFORE BE IT RESOLVED BY, the Township Committee of the Township of Hampton of the following, effective January 1, 2018 - December 31, 2018.

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500 becoming delinquent after the due date and if a delinquency is in excess of \$10,000 and remains in arrears beyond December 31st of each year an additional penalty of 6% shall be charged against the delinquency.
2. The ten(10) day grace period of quarterly tax payments will remain in effect for 2018.
3. Any payments not made in accordance with paragraph two (2) of this resolution shall be charged interest from the due date as set forth in paragraph one (1) of this resolution.
4. This resolution shall be published in its entirety once in the official newspaper of the Township of Hampton.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 2, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/2/2018


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman K. Gourlay, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION GIVING AUTHORIZATION TO THE
TAX COLLECTOR TO CANCEL ALL OVER AND UNDER
TAX PAYMENTS OF \$5.00 OR LESS**

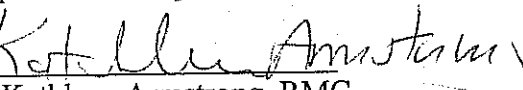
WHEREAS, the Tax Collector of the Township of Hampton has requested that the Township Committee of the Township of Hampton adopt a Resolution annually to cancel all under and overpayments of \$5.00 for taxes; and

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Hampton, does hereby resolve to grant the Hampton Township Tax Collector the authority to cancel all under and overpayments of \$5.00 or less for the year 2018.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held January 2, 2018, the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/2/18


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following resolution.

HAMPTON TOWNSHIP SERVICE CHARGE RESOLUTION

WHEREAS, N.J.S.A. 40:5-18, permits a municipality to provide by Resolution for the imposition of a service charge to be added to any account owing to the municipality, if payment tendered when the account was paid by check or other written instrument which was returned for insufficient funds; and

WHEREAS, said statute does provide that if an account owing to a municipality is for tax or special assessment, the service charge authorized by the law shall be included on whatever list of delinquent accounts is prepared for the enforcement of the lien, and

WHEREAS, said law further provides that the service charge for a check or written instrument returned for insufficient funds shall be determined and set by resolution of the governing body from time to time as appropriate, but shall not exceed \$20.00 per check or written instrument and the service charge shall be collected in the same manner prescribed by law for the collection of the account for which the check or other written instrument was tendered; and

WHEREAS, said statute further provides that the governing body may require future payments to be rendered in cash or certified check.

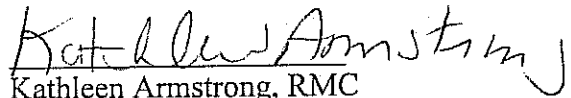
NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Hampton, Sussex County, New Jersey, that pursuant to N.J.S.A. 40:5-18, that there shall be a service charge of \$20.00 per check or other written instrument on any account which was paid by a check or other written instrument which was returned for insufficient funds, which service charge shall be included on whatever list of delinquent accounts is prepared for enforcement of a lien.

BE IT FURTHER RESOLVED, that any service charge authorized by this Resolution shall be collected in the same manner prescribed by law for collection of the account for which the check or other written instrument was tendered and that future payments made by written instrument which was returned for insufficient funds shall be required to make all future payments in cash or certified cashier's check.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held January 2, 2018, the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date _____


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION GIVING AUTHORIZATION TO THE
TOWNSHIP TAX ASSESSOR AND TOWNSHIP ATTORNEY TO DEFEND THE
TOWNSHIP AT THE
SUSSEX COUNTY BOARD OF TAXATION COURT FOR FY 2018**

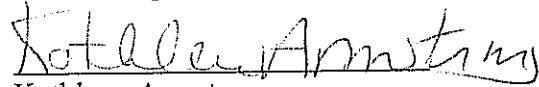
BE IT RESOLVED by the Township Committee of the Township of Hampton that the Municipal Tax Assessor and the Municipal Attorney be and they are hereby authorized to defend before the Sussex County Board of Taxation and Tax Court of the State of New Jersey all contested appeals and to initiate municipal appeals to correct the Township of Hampton tax list including but not limited to rollback complaints, added and omitted assessment complaints, and such other appeals as are necessary to correct the assessments for the Township of Hampton; and

BE IT FURTHER RESOLVED that the Municipal Assessor and Municipal Attorney be and are hereby designated as the agents of the Township of Hampton for the purpose of signing settlements of the foregoing matters by stipulation.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 2, 2018, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/2/18


Kathleen Armstrong
Township Clerk

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION APPOINTMENT OF PUBLIC AGENCY
COMPLIANCE OFFICER AFFIRMATIVE ACTION**

WHEREAS, N.J.A.C. 17:27-1.1 provides that no public work contracts can be awarded nor any monies paid until the prospective contractor has agreed to contract performance which complies with an approved affirmative action program; and

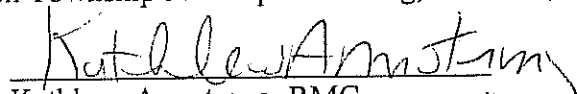
WHEREAS, N.J.A.C. 17:27-3.5 provides that each public agency shall annually designate an officer or employee to serve as its public agency compliance officer;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Hampton, County of Sussex, State of New Jersey that Eileen Klose be appointed as the Public Agency Compliance Officer for a one-year term ending December 31, 2018.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 2, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/2/18


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION APPOINTING TOWNSHIP
ADMINISTRATOR EILEEN KLOSE AS THE TOWNSHIP MUNICIPAL
HOUSING LIAISON**

WHEREAS, the Governing Body of the Township of Hampton petitioned the Council on Affordable Housing (COAH) for substantive certification of its Housing Element and Fair Share Plan on December 22, 2008; and

WHEREAS, the Township of Hampton's Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301, et. seq.) and COAH's Third Round Substantive Rules (N.J.A.C. 5:94-1, et. seq.); and

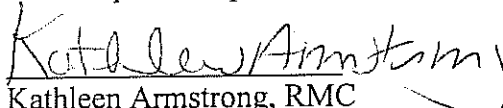
WHEREAS, pursuant to N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq., the Township of Hampton is required to appoint a Municipal Housing Liaison for the administration of Hampton Township's affordable housing program to enforce the requirements of N.J.A.C. 5:94-7 and N.J.A.C. 5:80-26.1 et. seq.; and

NOW THEREFORE BE IT RESOLVED, by the Governing Body of the Township of Hampton, County of Sussex and the State of New Jersey that Township Administrator Eileen Klose is hereby appointed by the Governing Body of the Township of Hampton as the Municipal Housing Liaison for the administration of the affordable housing program.

CERTIFICATION

I hereby certify that the above resolution was adopted by the Township Committee at their regular meeting held January 2, 2018, the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date 1/2/18


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION TO RE-AFFIRM BANKS AS DEPOSITORIES
FOR 2018**

BE IT RESOLVED by the Township Committee of the Township of Hampton that the following policy is hereby reaffirmed pertaining to Township funds for calendar year 2018:

- 1) The Cash management and investment objectives for the Township of Hampton include preservation of capital, adequate safekeeping of assets, maintenance of liquidity to meet operating needs, diversification of the Township's portfolio to minimize risks associated with individual investments, and investment of assets in accordance with State and Federal laws and regulations.
- 2) The following banks are hereby authorized to be used as depositories for Township funds:

PNC Bank
Chase Bank
New Jersey Cash Management Fund
Sussex Bank
Lakeland Bank
First Hope Bank
TD Bank
Valley National Bank
Wells Fargo Bank

The above designated official depositories are required to submit to the Chief Financial Officer, a copy of the Governmental Unit Deposit Protection Act Notification of Eligibility, which is filled semi-annually with the Department of Banking each June 30th and December 31st every year. Effective September 30, 2012 the Chief Financial Officer can obtain a copy of the GUDPA on the website www.state.nj.us/dobi/division_banking/depositories/gudpa.htm.

The above designated official depositories are required to submit to the Chief Financial Officer a copy of the institution's "Annual Report" each year.

- 3) All funds shall be deposited within 48 hours of receipt, in accordance with N.J.S.A. 40A:5-15.

The Chief Financial Officer shall minimize the possibility of idle cash accumulating in accounts by assuring that the amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.

The method of calculating banking fees and compensating balances shall be reviewed on a monthly basis.

Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer.

- 4) Permissible investments for the Township of Hampton shall include a) Bonds or other obligations of the United States of America or obligations guaranteed by the United

**HAMPTON TWP. COMMITTEE
REORGANIZATION MINUTES**

JANUARY 2, 2018

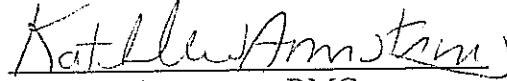
States of America; b) government money market mutual funds; c) any Federal agency of instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase and has a fixed rate of interest not dependent on any index or external factors; d) Bonds or other obligation of the local unit or school districts of which the local unit is part; e) any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments; f) local government investment pools; g) New Jersey State Cash Management Fund; and h) repurchase agreements of fully collateralized securities.

- 5) The Chief Financial Officer is authorized and directed to make investments on behalf of the Township of Committee. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.
- 6) Securities purchased on behalf of the Township of Hampton shall be delivered electronically or physically to the Township's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Township.
- 7) The Chief Financial Officer shall report to the Township Committee all purchases of investments in accordance with N.J.S.A. 40A:5-15.2.
- 8) The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A:5-14.
- 9) The Chief Financial Officer shall escheat to the State of New Jersey checks which remain outstanding for twelve or more months after the date of issuance.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 2, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/2/18


Kathleen Armstrong, RMC
Township Clerk

A MOTION was made by Committeeman S. MacKenzie and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION AUTHORIZING THE AWARD OF A
NON-FAIR AND OPEN CONTRACTS FOR PROFESSIONAL SERVICES**

WHEREAS, the Township of Hampton has a need to acquire Professional and Extraordinary Unspecifiable Services for the Municipality as non-fair and open contracts pursuant to the provisions of N.J.S.A. 40A:11-2 (6) and N.J.S.A. 40A:11-2 (7); and

WHEREAS, the anticipated term of these contracts is 1 year(s) ; and

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Hampton authorizes Agreements with the following Professional Agencies for FY 2018:

Awarded to: Frank McGovern, Esq. Law Firm of Mc Govern & Roseman
Newton, N. J.
Services: Township Attorney
Duration: Calendar Year 2018
Amount: Varies based on services per fee schedule

Awarded to: Thomas Ferry, of the Accounting and Auditing Firm Ferraioli, Wielkotz, Cerullo,
& Cuva of Newton, N.J.
Services: Township Auditor
Duration: Calendar Year 2018

**HAMPTON TWP. COMMITTEE
REORGANIZATION MINUTES**

JANUARY 2, 2018

Amount: \$30,090.00 with additional services at an hourly rate in accordance with the executed agreement.

Awarded to: Harold E. Pellow & Assoc.
Services: Township Engineer
Duration: Calendar Year 2018
Amount: Varies based on services per fee schedule

Awarded to: Judge James Devine
Services: Municipal Court Judge
Duration: Calendar Year 2018
Amount: Resolution Adopted by the Joint Municipal Court

Awarded to: Anthony Arbore, N.J.
Services: Township Prosecutor
Duration: Calendar Year 2018
Amount: Adopted by Resolution by the Joint Municipal Court

Awarded to: Daniel Colfax
Services: Public Defender
Duration: Calendar Year 2018
Amount: Adopted by Resolution by the Joint Municipal Court

Awarded to: Newton Veterinary Hospital
Services: Dog Pound
Duration: Calendar Year 2018
Amount: Varies based on services per fee schedule

Awarded to: Animal Hospital of Sussex County, Dr. T. Spinks
Services: Rabies Clinic
Duration: Calendar Year 2018
Amount: Varies based on services per fee schedule

Awarded to: Fairclough Fuel
Services: Propane Fuel
Duration: Calendar Year 2018
Fees: Varies based on services per fee schedule

Awarded to: Bollinger, Inc.
Services: Insurance Representation
Duration: Calendar Year 2018
Fees: Varies based on services per fee schedule

Awarded to: Morris County Cooperative
Services: Salt and Sand
Duration: Calendar Year 2018
Fee: Varies based on services per fee schedule

Awarded to: Statewide Insurance Fund
Services: Insurance Coverage
Duration: Calendar Year 2018

BE IT FURTHER RESOLVED that the Township Clerk has published the Award of Contracts in the Legal Notice Section of the New Jersey Herald.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 2, 2018, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/2/18

Katell Armstrong

**HAMPTON TWP. COMMITTEE
REORGANIZATION MINUTES**

JANUARY 2, 2018

Kathleen Armstrong, RMC
Township Clerk

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman S. MacKenzie, with all members in favor, to adopt the following resolution.

**HAMPTON TOWNSHIP RESOLUTION TO ESTABLISH FEES FOR THE HAMPTON
TOWNSHIP MUNICIPAL OFFICE**

NOW, THEREFORE, BE IT RESOLVED, THAT all fees collected by the Township of Hampton are as prescribed by Township Ordinance or New Jersey State Statute with the exception of the following:

CLERK'S OFFICE FEES

- Raffle License: \$10.00 each (additional State fees will be applied per N.J.S.A.)
- Vital Statistic Records: \$5.00 per copy
- Marriage License: \$28.00
- Street and Zoning Maps: \$7.00

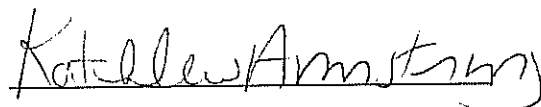
TAX OFFICE FEES

- Duplicate Tax Bill (Financial Institutions only): \$5.00
- Return Check: \$20.00
- Certificate of Taxes Paid: \$10.00
- Certified List of Property Owners within 200 ft: \$10.00
- Tax Search: \$10.00 --- Extended Tax Search: \$2.00

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 2, 2018, at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/2/18


Kathleen Armstrong, RMC
Township Clerk

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to adopt the resolution referenced above.

**HAMPTON TOWNSHIP RESOLUTION TO AMEND THE FUNDING
APPROPRIATION OF THE SHARED SERVICE AGREEMENT BETWEEN THE
TOWNSHIP OF SANDYSTON AND THE TOWNSHIP OF HAMPTON**

WHEREAS, a Shared Service Agreement exists between the Township of Hampton and the Township of Sandyston for the provision of Construction Department services in accordance with N.J.S.A. 40A:65-1 et seq.; and

WHEREAS, the funding appropriation (Article VIII: Funding) be hereby amended for the year 2018 to reflect the following:

Construction Official/Building Inspector/Zoning Officer	\$39,140.00
Plumbing Sub-Code	\$ 8,695.00
Electrical Sub-Code	\$14,086.00

**HAMPTON TWP. COMMITTEE
REORGANIZATION MINUTES**

JANUARY 2, 2018

Administrative Costs

\$12,385.00

(FICA/Medicare = \$4,737 (7.65%), WC = \$267 (.43%) & Pensions = \$7,381 (11.92%)

WHEREAS, the funding appropriations (Article VIII: Funding) shall reflect a new total of \$74,306.00, to be paid to the Township of Sandyston as outlined in the Shared Service Agreement; and

WHEREAS, the FY 2018 budgets for both the Township of Hampton and the Township of Sandyston shall correctly state the funding appropriation as outlined above.

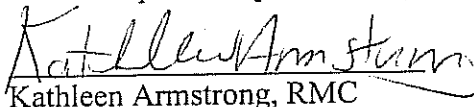
THEREFORE BE IT RESOLVED by the Township Committee of the Township of Hampton that the Shared Service Agreement between the Township of Hampton and the Township of Sandyston be hereby amended to reflect the following funding appropriation (Article VIII: Funding) for 2018: Construction Official/Building Inspector/Zoning Officer \$39,140.00; Plumbing Sub-Code \$8,695.00; Electrical Sub-Code \$14,086.00; Administrative Costs \$12,385.00, (FICA/Medicare = \$4,737 (7.65%), WC = \$267 (.43%) & Pension \$7,381 (11.92%) for a total of \$74,306.00 to be paid to the Township of Sandyston as outlined in the Shared Service Agreement.

BE IT FURTHER RESOLVED, this Resolution shall be attached to the shared service agreement between the Township of Hampton and the Township of Sandyston.

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held January 2, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 1/2/18


Kathleen Armstrong, RMC
Township Clerk

PROCLAMATION

A MOTION was made by Committeeman K. Gourlay and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following proclamation.

**HAMPTON TOWNSHIP PROCLAMATION DECLARING THE MONTH OF
JANUARY 2018 RADON ACTION MONTH**

WHEREAS, radon is a naturally occurring radioactive gas that is the second leading cause of lung cancer, causing as many as 500 lung cancer deaths annually in New Jersey; and

WHEREAS, elevated radon levels are found in many homes and pose a serious health threat to families residing in these homes; and

WHEREAS, any home may have high levels of radon -- even if neighboring homes do not; and

WHEREAS, radon testing is easy and inexpensive -- and elevated levels of radon can be effectively reduced at the cost of a typical home repair; and

WHEREAS, a significant number of homes in Hampton Township have elevated levels of radon;

WHEREAS, by mitigating homes with radon concentrations at or above 4 pCi/L in New Jersey, 140-250 lives are saved annually.

NOW, THEREFORE, the Township Committee of the Township of Hampton, does hereby proclaim the Month of January 2018, as

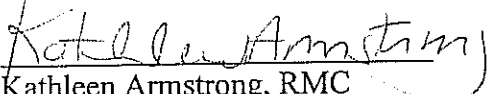
RADON ACTION MONTH

in the Township of Hampton and call upon all residents who have not yet tested to test their homes for radon and to reduce radon levels if elevated levels are found, to protect their families from the serious health risk of radon.

CERTIFICATION

I hereby certify that the above Proclamation was adopted by the Township Committee at their regular meeting held January 2, 2018 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date 1/2/18


Kathleen Armstrong, RMC
Township Clerk

DISCUSSION

Committeeman D. Hanse stated that the Hampton Township Fire and Rescue, Inc. Installation Dinner is scheduled to be held on March 3, 2018.

Committeeman T. Dooley wished the Township Committee, township staff and residents a Happy New Year.

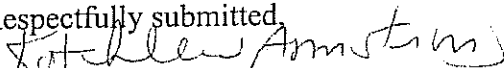
PUBLIC SESSION

No comments

PUBLIC SESSION CLOSED

ADJOURNMENT

A MOTION was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adjourn the meeting at 7:25 P.M.

Respectfully submitted,

Kathleen Armstrong, RMC
Township Clerk