

Coventry Town Foundation
Meeting Notes 9-18-18

Board members present: Anita Gariepy, Leo Piette, Dale Perron, Jean Maxwell, Don Whipple

Guests: Casey Boyle-Eldridge, Tammy Lamoureux, Rosalee Bowen, Amanda Carlson, Roy Stevens

Tammy Lamoureux outreach supervisor from NEKCA. Tammy explained the intake process at NEKCA and how the Foundation fits into the process. Board will give Tammy our criteria and give her the authority to provide funds to Coventry residents in crisis and CTF will reimburse NEKCA.

Amanda Carlson Coventry Town Administrator - discussion with board about sending Coventry residents to NEKCA vs directly to board. Amanda will re do CTF forms and put them online. She will also order a file cabinet for CTF documents from the Front Desk and invoice the CTF.

Grant: Board approved \$600 grant for Coventry student with special needs and a required accompanying parent for the NCUHS band trip to Disney World.

Rosalee Bowen was elected as a new CTF Board member.

Check written to Jeh Kulu Dance and Drum Theatre approved in July (\$4,050.00). Additional scholarship check written (\$1,00.00) after the August 21 meeting for a total of 24.

Secretary Report – August meeting notes approved as written

Treasurer's report – Approved as presented

\$12,00.00 to endowment was approved by board to LPL Financial.

Scholarship check written for Coventry student (\$1,000.00). Total for the fall now 25. Anita will contact Jana for remaining scholarship paperwork.

Check written to Anita for \$110.00 (\$60.00 for treasurer duty and \$50.00 for postage)

Graduation gift checks (\$500.00 each) written for 2 Coventry students.

Board approved using Eva Hayes Accounting firm to review our books and IRS 990 form with fee not to exceed \$250.00.

Leo will follow up on with school on outstanding check to Butler's Bus Service.

As of August 31 endowment is \$987,273.50.

Adjourn 7:23

Next meeting October 16, 5:30.