

**PROPOSED
BUDGET & APPROPRIATION ORDINANCE**

TOWNSHIP

ORDINANCE No. ____

An ordinance appropriating for all town purposes for _____ Collinsville
Township, _____ Madison _____ County, Illinois, for the fiscal year beginning
__April 1, 2020_ and ending __March 31, 2021_.

BE IT ORDAINED by the Board of Trustees of _____ Collinsville _____ Township,
_____ Madison _____ County, Illinois.

SECTION 1: That the amounts hereinafter set forth, or so much thereof as may be authorized
by law, and as may be needed or deemed necessary to defray all expenses and liabilities of
__Collinsville _____ Township, be and the same are hereby appropriated for the
town purposes of _____ Collinsville _____ Township, _____ Madison _____
County, Illinois, as hereinafter specified for the fiscal year beginning __April 1, 2020
and ending __March 31, 2021.

SECTION 2: That the following budget containing an estimate of revenues and expenditures
is hereby adopted for the following funds,

_____ General Town _____	IMRF _____,
_____ Audit _____	Social Security _____,
_____ Insurance _____	General Assistance _____,
_____	_____

		2018-2019	2019-2020	2020-2021
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
1	<u>GENERAL TOWN FUND</u>			
				841,000
	BEGINNING BALANCE	(Balance includes Restricted Cash of April 1 1,613,309	1,566,783	1,351,193
	<u>REVENUES</u>			
305	Property Tax	1,088,845	1,072,137	1,077,395
310	Replacement Tax	26,976	35,622	30,000
315	Interest Income	21,179	17,038	20,000
382	Rental Income	0	0	0
335	Miscellaneous Income	3,469	21,620	10,000
	Grant PEP	0	0	15,000
321	Restricted Donation Senior Center	0	0	0
	Due from IMRF and Soc Sec Funds	0	23,419	0
	TOTAL REVENUES:	1,140,469	1,169,836	1,152,395
	TOTAL FUNDS AVAILABLE:	2,753,778	2,736,619	2,503,588
	<u>EXPENDITURES</u>			
1-11	Administration	818,990	956,450	1,412,500
1-12	Assessor	368,005	428,976	485,411
		0	0	0
	Road & Bridge Transfer	0	0	0
	General Asst Transfer/Loan	0	0	0
	TOTAL EXPENDITURES:	1,186,995	1,385,426	1,897,911
	Contingencies	0	0	0
	TOTAL APPROPRIATIONS:	1,186,995	1,385,426	1,897,911
	ENDING BALANCE	March 31 1,566,783	1,351,193	605,677

1-11		2018-2019	2019-2020	2020-2021
	<u>ADMINISTRATION</u>	<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
410	<u>PERSONNEL</u>			
420	Salaries Office	147,116	183,628	232,500
430	Salaries Elected	234,144	233,664	235,000
451	Health Insurance	78,630	87,857	100,000
454	Unemployment Insurance	0	0	0
461	Worker's Compensation	0	0	0
462	Social Security Contribution	0	0	0
463	Medicare Contribution	0	0	0
	Retirement Contribution	0	0	0
475	Health Benefits	7,880	15,088	20,000
		<hr/>	<hr/>	<hr/>
		467,770	520,237	587,500
500	<u>CONTRACTUAL SERVICES</u>			
507	IT Services	0	0	16,000
510	Maintenance Service-Building	8,516	8,537	15,000
511	Maintenance Service-Equipment	1,697	1,696	2,000
512	Legal Service	10,238	14,347	20,500
513	Postage	1,000	992	1,000
514	Telephone	1,950	1,378	2,000
515	Publishing	1,093	830	1,500
516	Printing	0	0	0
517	Dues	1,384	340	1,500
518	Travel Expenses	451	1,381	1,500
519	Genl and Admin	4,128	1,381	5,000
521	Utilities	1,986	2,059	2,500
592	Liability Insurance	0	0	0
593	General Insurance	0	0	0
520	Accounting	5,500	2,350	8,500
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		37,943	35,291	77,000
651	<u>COMMODITIES</u>			
610	Office Supplies	2,971	3,393	5,000
	Engineering	1,500	0	0
611	Operating Supplies	4,764	2,636	5,000
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		9,235	6,029	10,000
830	<u>CAPITAL OUTLAY</u>			
	Parking Lot	52,254	0	0
	Building	77,413	151,289	121,500
	<u>OTHER EXPENDITURES</u>			
524	Elected Officials Expense	1,681	2,126	3,000
522	Officials Bond	0	0	0
	Program for Youth	24,157	12,144	30,000
	Senior Center Capital Outlay	120,789	94,299	256,000
930	Restricted Donation Expenditures Senior Center	3,469	(3,167)	60,000
815	Miscellaneous Expense	6,233	3,265	20,000
	Social Services Contracts	3,383	5,404	10,000
929	Senior Center Maintenance & Supplies	13,938	27,159	37,500
612	Pauper acct	725	2,374	0
910	Contingencies	0	100,000	200,000
		<hr/>	<hr/>	<hr/>
		174,375	243,604	616,500

TOTAL ADMINISTRATION: 818,990 956,450 1,412,500

	2018-2019 <u>Actual</u>	2019-2020 <u>Actual</u>	2020-2021 <u>Budgeted</u>
1-12			
<u>ASSESSOR</u>			
410 <u>PERSONNEL</u>			
420 Salaries	257,508	312,123	339,661
451 Health Insurance	71,669	80,049	86,000
Health Benefits	3,870	5,659	15,000
454 Unemployment Insurance	0	0	0
461 Worker's Compensation	0	0	0
462 Social Security Contribution	0	0	0
463 Medicare Contribution	0	0	0
Retirement Contribution	0	0	0
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	333,047	397,831	440,661
512 <u>CONTRACTUAL SERVICES</u>			
511 Maintenance Service-Equipment	931	1,046	1,500
512 Maintenance Service-Vehicle	662	36	750
522 Computer Development	235	500	500
513 Postage	3,500	3,498	3,500
514 Telephone	3,194	1,319	3,250
515 Publishing	0	0	500
516 Printing	1,750	848	1,750
517 Dues	1,228	1,009	1,500
518 Travel Expenses	334	1,731	2,500
523 Auto Insurance	649	0	0
519 Training	5,800	7,129	10,000
520 Publications	1,449	1,500	1,500
525 Contract Payment	3,680	3,160	3,500
521 Utilities	2,059	1,904	3,250
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	25,471	23,680	34,000
651 <u>COMMODITIES</u>			
610 Office Supplies	3,487	3,335	3,500
830 <u>CAPITAL OUTLAY</u>			
711 Equipment	3,500	3,487	3,500
712 Vehicle	0	0	0
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	3,500	3,487	3,500
929 <u>OTHER EXPENDITURES</u>			
815 Miscellaneous Expense	2,500	643	3,750
TOTAL ASSESSOR:	368,005	428,976	485,411

11			2018-2019 <u>Actual</u>	2019-2020 <u>Actual</u>	2020-2021 <u>Budgeted</u>
	<u>AUDIT FUND</u>				
	BEGINNING BALANCE	April 1	33,058	29,371	22,921
311	<u>REVENUES</u>				
305	Property Tax		13	0	0
	Interest Income		0	0	0
	TOTAL REVENUES:		13	0	0
	TOTAL FUNDS AVAILABLE:		33,071	29,371	22,921
531	<u>CONTRACTUAL SERVICES</u>				
452	Audit		3,700	6,450	6,450
	ENDING BALANCE	March 31	29,371	22,921	16,471
12	<u>INSURANCE FUND</u>				
	BEGINNING BALANCE	April 1	236,672	213,376	186,556
311	<u>REVENUES</u>				
305	Property Tax		690	0	0
387	Interest Income		0	0	0
	Dividend Income		0	0	0
	TOTAL REVENUES:		690	0	0
	TOTAL FUNDS AVAILABLE:		237,362	213,376	186,556
	<u>EXPENDITURES</u>				
453	<u>PERSONNEL</u>				
454	Unemployment Insurance		0	0	0
	Worker's Compensation		0	0	0
			0	0	0
591	<u>CONTRACTUAL SERVICES</u>				
453	Liability Insurance & W/C Insurance		23,986	26,820	27,000
593	General Insurance		0	0	0
	Risk Management Contribution		0	0	0
			23,986	26,820	27,000
	TOTAL EXPEND/APPROPRIATION:		23,986	26,820	27,000
	ENDING BALANCE	March 31	213,376	186,556	159,556

		2018-2019	2019-2020	2020-2021	
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>	
13	<u>ILLINOIS MUNICIPAL RETIREMENT FUND</u>				
	BEGINNING BALANCE	April 1	(19,056)	1,000	41,077
305	<u>REVENUES</u>				
342	Property Tax	65,893	69,721	69,938	
381	Replacement Tax	0	0	0	
	Interest Income	0	0	0	
	TOTAL REVENUES:	65,893	69,721	69,938	
	TOTAL FUNDS AVAILABLE:	46,837	70,721	111,015	
	<u>EXPENDITURES</u>				
463	<u>PERSONNEL</u>				
4563	Retirement Contribution	45,837	19,386	35,000	
	IMRF paid by Town Fund	0	10,258	0	
	TOTAL EXPEND/APPROPRIATION:	45,837	29,644	35,000	
	ENDING BALANCE	March 31	1,000	41,077	76,015
14	<u>SOCIAL SECURITY FUND</u>				
	BEGINNING BALANCE	April 1	44,065	48,084	55,280
311	<u>REVENUES</u>				
305	Property Tax	56,966	61,749	59,344	
381	Replacement Tax	0	0	0	
	Interest Income	0	0	0	
	TOTAL REVENUES:	56,966	61,749	59,344	
	TOTAL FUNDS AVAILABLE:	101,031	109,833	114,624	
	<u>EXPENDITURES</u>				
461	<u>PERSONNEL</u>				
461	Social Security Medicare Contribution	52,947	41,392	60,000	
	Soc Sec/Medicare paid by Town Fund	0	13,161	0	
	TOTAL EXPEND/APPROPRIATION:	52,947	54,553	60,000	
	ENDING BALANCE	March 31	48,084	55,280	54,624

		2018-2019	2019-2020	2020-2021
		<u>Actual</u>	<u>Actual</u>	<u>Budgeted</u>
15	<u>GENERAL ASSISTANCE FUND</u>			
	BEGINNING BALANCE April 1	473,910	331,493	185,720
311	<u>REVENUES</u>			
305	Property Tax	1,783	0	0
315	Interest Income	3,777	3,301	4,000
321	Donation	0	0	0
335	Miscellaneous Income	336	811	400
	Transfer/Loan Town	0	0	0
	TOTAL REVENUES:	5,896	4,112	4,400
	TOTAL FUNDS AVAILABLE:	479,806	335,605	190,120
15-11	<u>EXPENDITURES</u>			
15-31	Administration	85,947	99,010	75,350
	Home Relief	60,508	50,875	101,050
	Town Loan Repaid	0	0	0
	TOTAL EXPENDITURES:	146,455	149,885	176,400
	Contingencies	1,858	0	0
	TOTAL APPROPRIATIONS:	148,313	149,885	176,400
	ENDING BALANCE March 31	331,493	185,720	13,720

	<u>2018-2019</u> <u>Actual</u>	<u>2019-2020</u> <u>Actual</u>	<u>2020-2021</u> <u>Budgeted</u>
15-11			
	<u>ADMINISTRATION</u>		
410	<u>PERSONNEL</u>		
420	57,957	42,218	55,000
451	15,233	10,094	12,000
454	0	0	0
461	0	0	0
462	0	0	0
463	0	0	0
	0	0	0
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	73,190	52,312	67,000
512	<u>CONTRACTUAL SERVICES</u>		
551	0	0	0
552	0	0	0
816	2,360	2,360	0
710	3,700	0	0
514	1,348	900	1,000
515	0	0	550
518	1,675	800	2,000
521	2,106	2,124	2,300
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	11,189	6,184	5,850
651	<u>COMMODITIES</u>		
610	351	861	1,000
830	<u>CAPITAL OUTLAY</u>		
	0	38,798	0
929	<u>OTHER EXPENDITURES</u>		
815	1,217	855	1,500
	85,947	99,010	75,350
	TOTAL ADMINISTRATION:		

15-31		2018-2019 <u>Actual</u>	2019-2020 <u>Actual</u>	2020-2021 <u>Budgeted</u>
	<u>HOME RELIEF</u>			
17	<u>CONTRACTUAL SERVICES</u>			
582	Physician Service	0	0	0
583	Hospital Service-In Patient	0	0	0
584	Hospital Service-Out Patient	0	0	0
585	Dental Service	0	0	0
586	Other Medical Services	0	0	0
587	Funeral & Burial Service	0	0	7,000
619	Shelter	33,181	34,997	60,500
623	Emergency Shelter	0	0	1,500
621	Fuel Utility	22,172	13,146	20,000
622	Water Utility	4,901	2,391	6,000
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		60,254	50,534	95,000
17	<u>COMMODITIES</u>			
712	Food	154	341	3,000
713	Personal Incidentals	0	0	700
714	Household Incidentals	0	0	0
815	Miscellaneous	0	0	0
718	School Supplies	0	0	0
715	Clothing	0	0	1,050
716	Transportation	0	0	1,000
615	Medicine	0	0	0
717	Fuel	0	0	300
720	Holiday Expense	0	0	0
722	Youth Expense	100	0	0
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		254	341	6,050
	TOTAL HOME RELIEF:	60,508	50,875	101,050

SECTION 3: That the amount appropriated for town purposes for the fiscal year beginning April 1, 2020_ and ending March 31, 2021 by fund shall be as follows:

1	General Town Fund	1,897,911
11	Audit Fund	6,450
12	Insurance Fund	27,000
13	Illinois Municipal Retirement Fund (IMRF)	35,000
14	Social Security Fund	60,000
15	General Assistance Fund	176,400

TOTAL APPROPRIATIONS: 2,202,761

SECTION 4: That if any section, subdivision, or sentence of this ordinance shall for any reason be held invalid or to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance.

SECTION 5: That each appropriated fund total shall be divided among the several objects and purposes specified, and in the particular amounts stated for each fund respectively in Section 2, constituting the total appropriations in the amount of Two Million Two Hundred Two Thousand _____ Seven Hundred Sixty-One _____ Dollars (\$_2,202,761_____) for the fiscal year beginning _April 1, 2020_ and ending March 31, 2021_.

SECTION 6: That Section 3 shall be and is a summary of the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force and effect from and after this date.

SECTION 7: That a certified copy of the Budget & Appropriation Ordinance shall be filed with the County Clerk within 30 days after adoption.

ADOPTED this ____ day of _____, 202__ pursuant to a roll call vote by the Board of Trustees of _____ Township, _____ County, Illinois.

BOARD OF TRUSTEES

	<u>AYE</u>	<u>NAY</u>	<u>ABSENT</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Town Clerk

Chairman

BUDGET & APPROPRIATION ORDINANCE CERTIFICATION

TOWNSHIP

The undersigned, duly elected, qualified and acting Clerk of _____
Township, _____ County, Illinois, does hereby certify that attached
hereto is a true and correct copy of the Budget & Appropriation Ordinance of said Township for
the fiscal year beginning _____, 201__ and ending _____,
202__ as adopted this ____ day of _____, 202__.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18-50) and on
behalf of _____ Township, _____ County,
Illinois. This certification must be filed within 30 days after the adoption of the Budget &
Appropriation Ordinance.

_____, 202__

Town Clerk

Filed this ____ day of _____, 202__

County Clerk

CERTIFIED ESTIMATE OF REVENUES BY SOURCE

TOWNSHIP

The undersigned, Supervisor, Chief Fiscal Officer, of _____ Township, _____ County, Illinois, does hereby certify that the estimate of revenues by source or anticipated to be received by said taxing district, is either set forth in said ordinance as "Revenues" or attached hereto by separate document, is a true statement of said estimate.

This certification is made and filed pursuant to the requirements of (35 ILCS 200/18050) and on behalf of _____ Township, _____ County, Illinois. This certification must be filed within 30 days after the adoption of the Budget & Appropriation Ordinance.

_____, 202__

Supervisor - Chief Fiscal Officer

Filed this ____ day of _____, 202__

County Clerk

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