

REGULAR MEETING TOWN OF RANDOLPH, October 14, 2020

A regular meeting of the Town Board of the Town of Randolph, County of Cattaraugus and the State of New York was held at the Municipal Building, 72 Main Street, Randolph on the 14th day of October 2020.

PRESENT: Dale Senn ----- Supervisor
Tim Beach ----- Councilman
Amber Frame ----- Councilwoman
Bob Learn ----- Councilman
Gretchen Hind ----- Clerk
Bridget Marshall ----- Attorney

ABSENT: Nate Root ----- Councilman
Cody Uhl ----- Superintendent of Highways

OTHERS PRESENT: Elise Gorth – Randolph Register; Don McElwain, Ashton O’Brien-Water/Sewer; Kyle Brown – Planning Board; Jeff Greeley – Town Justice

REGULAR MEETING

Supervisor Senn called the meeting to order with the Pledge of Allegiance at 7:30PM.

PUBLIC PARTICIPATION-NONE

RESOLUTION 83-2020

MEETING MINUTES

On a motion of Councilman Beach, seconded by Councilman Learn, the following resolution was

ADOPTED Ayes 4 Beach, Senn, Frame, Learn
Nays 0

Resolved that the Board approves the meeting minutes from September 9, 2020, October 12 and 13, 2020 as submitted.

REPORT OF TOWN OFFICIALS

TOWN JUSTICE – Justice Greeley reported that he will be applying for a JCAP grant for 18 new chairs.

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RESOLUTION 84-2020

2020/2021 JCAP GRANT

On a motion of Councilwoman Frame, seconded by Councilman Beach, the following resolution was

ADOPTED Ayes 4 Hale, Senn, Beach, Frame

WHEREAS, it is necessary to make application to the State of New York, Unified Court System.

WHEREAS, it is necessary for the Town Supervisor to sign for the Town of Randolph now, therefore be it

RESOLVED, the Town of Randolph does hereby authorize that Dale Senn, Supervisor of the Town of Randolph, is to enter into agreement with the State of New York, Unified Court Program with an application, which shall remain active and eligible for funding for two consecutive state fiscal years.

CODE ENFORCEMENT

7 permits for a total of \$995.00 for September 2020 were issued. 56 Main Street was discussed.

RACDC: A quarterly report was provided to the board.

Councilman Root entered the meeting at 7:44PM

Monthly Report of the Supervisor

September treasurer report was provided to the Board by BLB.

CLERK

Clerk Hind submitted the monthly report for September 2020 to the Board. The local shares were Town-\$4,647.60; Supervisor-\$865.55.

SUPERINTENDENT OF HIGHWAYS

No report

WATER/SEWER

Don McElwain reported monthly activities to the Board.

SAMPLE HILL

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One burial and two plots were purchased.

COMMUNICATIONS None submitted

OLD BUSINESS

Conewango Sewer District – No new information.

Gary Barton recommendations for the Planning Board: Planning Board Chairman, Kyle Brown spoke regarding Mr. Barton’s recommendations. He stated he believed it should be figured out together with a more collaborative effort. After a discussion, a six-member committee will be formed with two Town Board members, Amber Frame and Tim Beach, and two members from the Planning Board and two from the Zoning Board.

NEW BUSINESS

RESOLUTION 85-2020

WILLIAMSON LAW BOOK CONTRACT

On a motion of Councilman Beach, seconded by Councilman Hale, the following resolution was

ADOPTED Ayes 5 Beach, Senn, Learn, Root, Frame
 Nays 0

Resolved that the Town approves and authorizes Supervisor Senn to sign the Williamson Law Book Water/Sewer Annual Support Contract.

RESOLUTION 86-2020

PUBLIC EMPLOYER HEALTH EMERGENCY PLAN COMMITTEE

On a motion of Councilman Learn, seconded by Councilman Root, the following resolution was

ADOPTED Ayes 5 Beach, Senn, Learn, Root, Frame
 Nays 0

Resolved that the Town form a committee to prepare a plan for the mandated Health Emergency Plan. The members are Dale Senn, Cody Uhl, Gretchen Hind, Bridget Marshall and Jeff Greeley.

RESOLUTION 87-2020

TAP GRANT – CPL REIMBURSEMENT REQUEST #5

On a motion of Councilman Beach, seconded by Councilwoman Frame, the following resolution was

ADOPTED Ayes 5 Learn, Frame, Beach, Senn, Root

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Nays 0

Resolved that the Town authorizes payment to CPL in the amount of \$10,194.54 for engineering services on reimbursement request #5 for the TAP grant.

RESOLUTION 88-2020

SEQRA NOTICE OF INTENT TO SERVE AS LEAD AGENCY FOR THE TOWN OF RANDOLPH SAFE ROUTES TO SCHOOL PROJECT

On a motion of Councilman Beach, seconded by Councilwoman Frame, the following resolution was

ADOPTED Ayes 5 Learn, Frame, Beach, Senn, Root

Nays 0

Whereas, the Board has proposed a Safe Routes to School transportation improvement project funded by the NYS Department of Transportation (NYSDOT) for the hamlet of Randolph within a two-mile radius of the Randolph Central School District Campus (RCS Campus); and

Whereas, the project entails extensions, rehabilitation, and reconstruction of strategic sidewalks to connect gaps and address accessibility deficiencies; eliminate excessive signage; new and replacement street lighting; improvements to crosswalks; construction of curb bump outs for pedestrian safety; strategic reduction of multiple or excessive driveways for pedestrian safety; and new landscaping and street trees; and

Whereas, the Board has reviewed the project, along with Part 1 of the Long Form Environmental Assessment Form (EAF), and identified it as a Type 1 Action in accordance with 6 NYCRR Part 617 (SEQRA); and

Whereas, in accordance with the provisions of SEQRA, the Board intends to serve as Lead Agency for the environmental review and will determine if the proposed action will have a significant effect on the environment; and

Whereas, the Lead Agency will undertake a coordinated review of this proposed action.

Now Therefore Be It Resolved, that the Board hereby designates its intention to serve as Lead Agency for the proposed action and will circulate Lead Agency Notice along with Part 1 of the EAF and any other supporting documentation to all Involved Agencies. These agencies shall be given up to 30 days from the mailing of the Lead Agency Notice to consent. Interested Agencies will be given notice, but not required to consent pursuant to 6 NYCRR Part 617.6.

RESOLUTION 89-2020

STANDARD WORK DAY RESOLUTION

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On a motion of Councilman Beach seconded by Councilman Root, the following resolution was

ADOPTED Ayes 5 Root, Learn Senn, Frame, Beach
Nays 0

Resolved that the Town of Randolph, Location code 30474, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement system based on the time keeping system or record of activities maintained and submitted by these members to the clerk of this body.

Table with 2 columns: TITLE, Standard Work Day (hrs./day). Rows include Deputy Clerk 1-2 (6.5), Full-Time Hourly employee (8), Library Staff (6.5), Cleaner (6.5), and Seasonal Laborer (6.5).

RESOLUTION 90-2020

NYS RETIREMENT STANDARD WORKDAY RECORD OF ACTIVITIES RESOLUTION

On a motion of Councilman Beach, seconded by Councilwoman Frame, the following resolution was

ADOPTED Ayes 5 Learn, Senn, Frame, Beach, Root
Nays 0

Resolved that the Town of Randolph/30474 hereby establishes the following standard work day for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Table with 5 columns: TITLE, Standard day, Name, Current Term, ROA. Lists various town positions and their corresponding work days and retirement records.

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RESOLUTION 91-2020

REWORD RESOLUTION 115-2019

On a motion of Councilman Beach, seconded by Councilman Root, the following resolution was

ADOPTED Ayes 5 Learn, Senn, Frame, Beach, Root
 Nays 0

Resolved that Resolution 115-2019 is to be reworded to state that the wage will increase to \$16.00 per hour after *one* year.

RESOLUTION 92-2020

CREATION/FUNDING OF RESERVE ACCOUNTS

On a motion of Councilman Beach, seconded by Councilwoman Frame, the following resolution was

ADOPTED Ayes 5 Learn, Senn, Frame, Beach, Root
 Nays 0

Resolved that the Town creates and funds reserve accounts with unappropriated fund balances in the following funds:

Water - \$190,000.00 - equipment, maintenance and or repair expenses

Highway - \$300,000.00 - equipment, maintenance and or repair expenses

General - \$200,000.00 – Tax stabilization

RESOLUTION 93-2020

2021 TENTATIVE BUDGET

On a motion of Councilman Beach, seconded by Councilman Root, the following resolution was

ADOPTED Ayes 5 Beach, Learn, Frame, Senn, Root
 Nays 0

Resolved that the Town of Randolph approves the 2021 Tentative Budget after the changes to the disability accounts and highway equipment lines are made as the 2021 Preliminary Budget:

RESOLUTION 94-2020

PUBLIC HEARING FOR 2021 PRELIMINARY BUDGET DATE

On a motion of Councilman Beach, seconded by Councilman Root, the following resolution was

ADOPTED Ayes 5 Beach, Learn, Frame, Senn, Root
 Nays 0

Resolved that the Town of Randolph schedule the Public Hearing on the 2021 Preliminary Budget for November 4, 2020 at 7:30 PM.

RESOLUTION 95-2020

BUDGET TRANSFERS & MODIFICATIONS

On a motion of Councilman Beach, seconded by Councilwoman Frame, the following resolution was

ADOPTED Ayes 5 Learn, Frame, Beach, Senn, Root
 Nays 0

GENERAL FUND

Budget Transfers:

\$41.00 FROM A8010.4 – Zoning - Contractual
\$41.00 TO A8010.41 – Zoning – Contractual – Zoning Board

Budget Modification:

We resolve to increase the General Fund 2020 expenditure budget by \$3,420 which additional monies received from the Pomercy Enterprises toward the Historical Markers. This will increase accounts A2389.5 – Misc. – Other Governments – Historical Markers and A7510.2 – Historian – Equipment.

HIGHWAY FUND

Budget Modification:

We resolve to increase the Highway Fund 2020 expenditure budget by \$1,542.00 which represents the sale of scrap materials. This will increase accounts DA2650 – Sales of Scrap Materials and DA5110.4 – General Repairs - Contractual.

WATER FUND

Budget Transfers:

2,558.00 FROM SW9060.8 – Employee Benefits – Hospital & Medical
2,558.00 TO SW8320.4 – Source of Supply - Contractual

RESOLUTION 96-2020

AUDIT OF BILLS

On a motion of Councilwoman Frame, seconded by Councilman Root, the following resolution was

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ADOPTED Ayes 5 Beach, Senn, Frame, Root, Learn
 Nays 0

Resolved that the bills on Abstract #10 are audited and approved for payment in the following amounts:

General Fund	No. 250-280	\$12,122.54
Street Lighting District		2,100.15
Refuse District		1,034.70
Debt District		
Snow Removal		0
Highway Fund	No. 145-162	128,263.74
TAP CAPITAL PROJECT	No. 9	10,194.54
Sewer Fund	No. 78-89	7,964.62
Water Fund	No. 149-167	6,923.94
WATER CAPITAL PROJECT – DWSRF #18013	No.	

With no further business, on a motion from Councilman Beach, seconded by Councilman Root, the meeting was adjourned at 9:04PM until November 4th at 7:30PM. Carried unanimously.

Gretchen A. Hind, RMC/CMC, Town Clerk