

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Sandra G. Martin, *Chairman*
Kent D. Nation, *Secretary*
Rick Tisa, *Treasurer*

Joseph S. Boldaz, *Vice-Chairman*
Joseph Sawicki, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Reorganizational Meeting Minutes for January 10, 2019

Call to Order

The meeting was called to order by Secretary Joseph Sawicki at 7:01pm.

Roll Call of Board Members

Joseph S. Boldaz (JSB), Sandra G. Martin (SGM), Kent D. Nation (KDN), Joseph Sawicki (JS) and Rick Tisa (RT) were present.

Others Present

Also present were Engineer Bill Malin of Carroll Engineering Corporation, Operator Joseph DiMatteo of Miller Environmental, Solicitor Stacey Fuller of Gawthrop Greenwood and Administrator Anita Ferenz.

Appointment of Chairman for 2019

A Nomination to appoint Sandra G. Martin as Chairman for 2019 was made by RT and seconded by KDN. Four members voted aye; SGM abstained.

Appointment of Vice Chairman

A Nomination to appoint Joseph S. Boldaz as Vice Chairman for 2019 was made by RT and seconded by SGM. All members voted aye.

Appointment of Secretary

A Nomination to appoint Kent D. Nation as Secretary for 2019 was made by RT and seconded by JSB. All members voted aye.

Appointment of Treasurer

A Nomination to appoint Rick Tisa as Treasurer for 2019 was made by KDN and seconded by JS. All members voted aye.

Appointment of Assistant Secretary/Treasurer

A Nomination to appoint Joseph Sawicki as Assistant Secretary/Treasurer for 2019 was made by KDN and seconded by RT. All members voted aye.

Appointment of Administrative Personnel for 2019

1. Administrator and Right-To-Know Officer – Anita M. Ferenz
2. Bookkeeper – Bonnie T. Lucy

Appointment of Professional Consultants for 2019

1. Carroll Engineering Corporation – Engineer
2. Gawthrop Greenwood – Solicitor
3. Concord Public Financial Advisors – Financial Advisor
4. H.A. Thomson Agency - General and Special Insurances
5. DNB First, TD Bank and Fulton Bank - Depositories
6. TD Wealth Management, Stephen R. Schaaf, Vice-President, Bond Management - Trustee
7. Evolution Payroll Services - Payroll Service Provider
8. Auditor – BBD, LLP

A Motion to approve appointment of Administrative Personnel and Professional Consultants for 2019 as noted above was made by JSB and seconded by KDN. All members voted aye.

Miscellaneous Information for 2019

1. Authority meetings are the second Thursday of each month at 7:00PM except for November which will be Wednesday, November 13, 2019, held at the Township Building located at 198 Lafayette Road, West Brandywine, PA 19320
2. Special Meetings to be advertised as required by law

Adjournment

A Motion to adjourn the reorganizational meeting was made by KDN and seconded by RT. All members present were in favor. Reorganizational meeting adjourned at 7:07pm.

Respectfully submitted,

Anita Ferenz, Administrator