

2023 Inservice Schedule

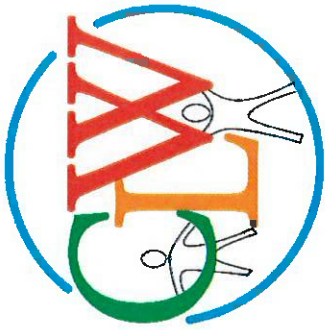
FEBRUARY 10, 2023	JUNE 2, 2023	AUGUST 25, 2023
<ul style="list-style-type: none"> *Role and responsibilities of staff including person-centered planning, community integration, self-determination, and self-advocacy *Transportation *Defensive Driving *Universal Precautions/Bloodborne Pathogens *Seizures *Body Mechanics *Falls Prevention *DNR Policy *Exposure Control Plan *OTC 	<ul style="list-style-type: none"> *PMT Refresher *Client Rights *Individual Employment Support *Group Employment Support *Adult Day Support *Vocational Habilitation *Career Planning *Abuser Registry *Prone Restraints *Criminal Notification *Active Treatment *Sexual Harassment Handbook *Confidentiality *CLW Safety Procedure/Disaster Plan 	<ul style="list-style-type: none"> *MUI training *Overview of DD *Food Consistency/ Modified Diet *CPR-Adult Choking Mock Drill *EpiPen *Skin Care *Change in Condition *Diabetes *Annual staff TB Paperwork

All inservices include any relevant policy & procedure updates, vocational trainings and client trainings as well as cleaning of the workshop &/or buses.

2023 Inservice Schedule

	<p>DECEMBER 15, 2023</p>	
	<ul style="list-style-type: none"> • 700-Meds Found in Shred • 701-Powered Industrial Safety • 702-Hourly Vocational Work <ul style="list-style-type: none"> • 704-Shredding • 706-Project QA & Completion <ul style="list-style-type: none"> • 708-Client Payroll • 709-Piece Rate Timesheets <ul style="list-style-type: none"> • 710-Documentation, Communication, Recordkeeping & Reporting • Food & Drinks in Voc Area • Monetary Items Found in Shred • Scale Procedure & Guidelines <ul style="list-style-type: none"> • Shredder Safety & Maintenance • Shredding Procedure • Tracking & Filling Out Piece Rate Timesheets • Vendor Confidentiality <ul style="list-style-type: none"> • Zoom Oil Bottles 	

All inservices include any relevant policy & procedure updates, vocational trainings and client trainings as well as cleaning of the workshop &/or buses.



Geneva 1 & 2

2023

JANUARY							MAY							SEPTEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	1	2	3	4	5	6		
8	9	10	11	12	13	14	7	8	9	10	11	12	13	3	4	5	6	7	8	9
15	16	17	18	19	20	21	14	15	16	17	18	19	20	10	11	12	13	14	15	16
22	23	24	25	26	27	28	21	22	23	24	25	26	27	17	18	19	20	21	22	23
29	30	31					28	29	30	31				24	25	26	27	28	29	30

FEBRUARY							JUNE							OCTOBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	4	5	6	7	8	9	10	8	9	10	11	12	13	14
15	16	17	18	19	20	21	11	12	13	14	15	16	17	15	16	17	18	19	20	21
19	20	21	22	23	24	25	18	19	20	21	22	23	24	22	23	24	25	26	27	28
26	27	28					25	26	27	28	29	30	31	29	30	31				

MARCH							JULY							NOVEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	2	3	4	5	6	7	8	8	9	10	11	12	13	14
15	16	17	18	19	20	21	9	10	11	12	13	14	15	12	13	14	15	16	17	18
19	20	21	22	23	24	25	16	17	18	19	20	21	22	19	20	21	22	23	24	25
26	27	28	29	30	31		23	24	25	26	27	28	29	26	27	28	29	30		

APRIL							AUGUST							DECEMBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7	1	2	3	4	5	6	7	1	2	3	4	5	6	7
8	9	10	11	12	13	14	6	7	8	9	10	11	12	8	9	10	11	12	13	14
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
19	20	21	22	23	24	25	20	21	22	23	24	25	26	17	18	19	20	21	22	23
26	27	28	29	30	31		27	28	29	30	31			24	25	26	27	28	29	30

CLOSED

February 10

May 29

June 2

July 4

August 25

September 4

November 23 & 24

December 15

December 25

January 1, 2024

Inservice Day
Holiday

