

Town of Howey in the Hills

Permit Checklist

PV Solar Permit

- 1. COMPLETED PERMIT APPLICATION
- 2. COPIES OF LICENSE AND INSURANCE
- 3. NOTICE OF COMMENCEMENT FOR JOBS VALUED AT OVER \$2,500
- PROPERTY RECORDS CARD SHOWING THE OWNER MATCHES THE OWNER ON THE APPLICATION.
- 5. A SET OF PLANS DIGITALLY SIGNED BY THE ENGINEER OF RECORD. PLEASE NOTE THAT PLANS SHOULD BE SUBMITTED AS ONE FILE, NOT ONE FILE PER PAGE. PLANS SHOULD BE UNLOCKED TO ALLOW FOR DIGITAL STAMPS TO BE INSTALLED.
- 6. PLANS SHOULD ADDRESS THE FOLLOWING CRITERIA
 - a. WIND SPEED 140 MPH
 - b. EXPOSURE C OR SHOW HOW IT'S SOMETHING ELSE
 - c. ROOF LAYOUT SHOULD SHOW ALL PANEL LOCATIONS, REQUIRED STRUCTURAL CONNECTION LOCATIONS, EXISTING ROOF PENETRATIONS, FIRE DEPARTMENT ACCESS LOCATION AND FIRE DEPARTMENT ACCESS PATHWAYS.
 - d. PLANS SHOULD CLEARLY SHOW METER LOCATIONS, AND ANY OTHER EQUIPMENT REQUIRED AS PART OF THIS INSTALLATION.
 - e. PLANS SHOULD SHOW ANY OTHER INFORMATION REQUIRED TO DETERMINE THE MINIMUM COMPLIANCE WITH THE APPLICABLE CODES.

REQUIRED INSPECTIONS: FINAL INSPECTION

UPLOAD ALL APPLICATION PACKAGES TO THIS ADDRESS: https://www.alpha-

inspections.net/upload-plans.html

REQUEST INSPECTIONS AT THIS ADDRESS: https://www.alpha-

inspections.net/inspections.html

To Schedule An Inspection Email: HOWEY-IN-THE-HILLS Permit Number								
inspectiorequest@alpha-inspections.net PERMIT APPLICATION								
Alternate Key No	umber	Pai	cel Number	Project Addre	ess			
				Project Desc	ription			
Owner's Name		Mailing Addres	s	City, State,	Zip		T	elephone
Email Addres	ss:							
Fee Simple Title	holder's Name	Mailing Addres	S	City, State, 2	Zip		T	elephone
General Contrac	etor	Mailing Addres	s	City, State, 2	Zip		T	elephone
Email Address:		Mailing Address		State License			т т	alanhana
Construction Co	ntractor	Mailing Addres	S	City, State, 2	ZIP		1	elephone
- 1411				0				
Email Address: Electrical Contra	actor	Mailing Addres	s	State License City, State, 2			Т	elephone
				•	·		•	
						1		
Email Address:				State License	e Number			
Plumbing Contra	actor	Mailing Addres	s	City, State,			T	elephone
				I		I		
Email Address:				State License				
HVAC Contracto	or	Mailing Addres	s	City, State,	Zip		Т	elephone
Email Address: Roofing Contract	tor	Mailing Addres	s	State License City, State, 2			I T	elephone
receining Contract	101	Ividining / iddirec	<u> </u>	Oity, Otato, I	<u>ip</u>	I		оюрноно
				I		I		
Email Address:		State License Number:						
Gas Contractor Mailing Address			s City, State, Zip			Т	elephone	
Email Address:				State License	a Number	I		
Legal Descriptio	n			State License	e Number.			
Bonding Com	npany							
Bonding Compa								
Architect's Na Architect's Ac								
AIGIIICOI 3 A	uicss		Job Name:					
Pro	ject Informat	tion		ision Name		Lot No.	Phase	
Zone Lot Area								
	231		0-411	(64)	Front	Rear	Side	Corner
			Setbacks ((π)				
Project (ch	neck one)		Area	Electrical	H	vac	Water	(check one)
New		Living		Service Size	Ту	pe	Municipal	
Alteration		Garage					Well	
Addition		Porch(s)]	Effic	iency	Plumbing (check	one)
Repair		Other			Airhandler		Sewer	
Other		Total		ı .	Condenser		Septic	
END OF PAGE 1 OF 2								

		PAGE 2 OF 2			
Attached Joetached Joetached	b Value		7th Edition Florida Building Code		
Signature of Applicant WARNING TO OW	/NER: Your f	Date			
Commencement may result in your paying twice for improvements to					
your property. If you intend to obtain financing, consult with your lender					
or an attorney before recording your Notice of Commencement. The					
issuance of a building permit does not assure the building setbacks have					
been met or that the structure does not encroach on an easement. The					
owner and/or contractor have the sole responsibility of determining					
compliance with setbacks and non-encroachment of easements. If the					
Town of Howey in the Hillsdetermines the structure does not meet					
applicable setbacks or improperly encroaches on an easement, the owner is responsible for moving the structure, restoring the easement to					
<u> </u>	_		_		
its original condition, or otherwise making the structure comply with Town					
setbacks and other land use requirements. Permits expire 6 months after issuance.					
issuarice.					
	_		day of,		
or has produced			who is personally known to me as identification and who did or		
did not take an oath.					
(Seal) Notary Public					
			_		

Afte	er recording return to:					
Peri	mit No:	Astatula, Clermon Groveland, Lad	CE OF COMMENCEMENT of, Eustis, Fruitland Park, Howey in the Lake, Lake County, Leesburg, Masontverde, Mount Dora, Tavares, Umat	cotte,		
	rollo of Alternate Key #	<u> </u>				
		ce that improvement will be made to cerollowing information is provided in this N	ain real property, and in accordance with lotice of Commencement.			
1.	Description of property:	Legal Description: (legal description of the property, and street address if available)				
		Street Address:				
2.	. General description of improvement:					
3.	Owner's Information:	Name:	Pholder (if other than owner):			
4.	Contractor Information:	Name:Address:Telephone No	Fax No. (Opt.)			
5.	Surety Information:	Address: Telephone No.	Fax No. (Opt.)			
6.	Lender Information:	Name:	Fax No. (Opt.)			
7.						
8.	In addition to himself or hersel to receive a copy of the followi	f, Owner designates ing Lienor's Notice as Provided in Section Name:	ofofofof			
9.		mmencement (the expiration date is 1 ye				
PA\	RNING TO OWNER: ANY PAYMEN MENTS UNDER CHAPTER 713, P. DPERTY. A NOTICE OF COMMENC	NTS MADE BY THE OWNER AFTER THE EX ART I, SECTION <u>713.13</u> , FLORIDA STATUT CEMENT MUST BE RECORDED AND POST	(PIRATION OF THE NOTICE OF COMMENCEMENT AR ES, AND CAN RESULT IN YOUR PAYING TWICE FOR ED ON THE JOB SITE BEFORE THE FIRST INSPECTION ING WORK OR RECORDING YOUR NOTICE OF COMM	IMPROVEMENTS TO YOUR ON. IF YOU INTEND TO OBTAIN		
			Signature of Owner or Owner's Authorized Officer/Di	rector /Partner /Manager		
			Printed Name & Signatory's Title/Office			
The	foregoing instrument was acknowled	dged before me thisday of	, 20, by			
who is personally known to me or has produced			as identification and who did	or did not		
take	e an oath.		Signature of Notary Public - State of Florida			
			Print, type or Stamp Commissioned Name of Notary	Public		
	ification pursuant to Section <u>92.52</u> ler penalties of perjury, I declare that		tated in it are true to the best of my knowledge and belief.			

Signature of Natural Person (Owner) Signing Above

PV Solar Plan Review Checklist

Please	e check all of the boxes below and submit this	s with your application.		
	Plans show compliance with the current edit This includes wind zone and exposure category	_		
	Plans show a roof plan with all roof penetrations (vents etc.) with panel overlay.			
	Plans show an attachment detail for the par supports.	nel to the roof with spacing of		
	Plans show an electrical schematic that com	plies with the NEC.		
	Plans have been submitted as one file digitarecord or are approved by the FSEC.	lly signed by the engineer of		
	The day of the final inspection, pictures must be provided showing the following: Roof with support system installed prior to panel placement (tape measure showing spacing of fasteners), pictures of combiner boxes after all conductors are installed, pictures of conductors run through the attic and any other pictures that support the case that the system was installed per the approved plans.			
Signa	ture:	Email:		
Name	o.	Phone:		
Job A	.ddress:			

Please note that if this document is not submitted with the plans, a review will not be started