

Mesa Cortina Water & Sanitation District

Board of Directors Meeting Tuesday, February 5, 2019 Silverthorne Fire Station

Attendance

Board: Stan Wagon, Jon Whinston, Billy Jack, Randy Rehn, Greg O'Neill

Others: Jeff Leigh, District Manager; Michael Kurth, Summit Bookkeeping

Meeting was called to order at 5:05 PM

Minutes: *A motion was made by Randy Rehn and seconded by Greg O'Neill to approve minutes of the January 8, 2019 meeting. Motion unanimously approved.*

Financials: Financial reports through the end of December 2018 were sent via e-mail to the Board members. The income tracked above budget mainly due to additional tap fees collected for new home construction projects and less spending on capital projects than anticipated. The year-to-date expenses tracked well below budget numbers. The preliminary year to date net income is at \$190,732.

There are fourteen homeowners' accounts that are more than two quarters behind on the payment of their invoices. Summit Bookkeeping will continue to pursue collection. Certified letters with details of the collection policy have been sent. Summit Bookkeeping will have updated collection list for next meeting.

New Business: **Emergency Contacts**

The Board would like to design a magnetic emergency contact list for homeowners to put on the refrigerators. The order of the priority list was briefly discussed.

Outstanding payable to RKR

In the process of closing out the fiscal year ending 12-31-18, a question arose as to the treatment of an outstanding amount owed to RKR for work completed in 2016. The final invoice for work performed has never been received but we are carrying a payable on our financial statements. In 2016 there was discussion between RKR and Jeff regarding adjustments to the original contract and closing the job. After some discussion, it was the general consensus of the Board to "let it ride" as an unresolved payable for now. We can revisit this item again at the end of 2019.

Pipe damage, Royal Buffalo

Jeff informed the board that there is a spreadsheet of all the water line breaks that have occurred since the District was formed. We have details of 34 breaks at this point. The average repair cost is \$8,000 to \$10,000. Jeff elaborated on the breaks and the difference between the cast iron pipes and ductile pipe. Ductile iron can be bent without breaking whereas cast iron is brittle and breaks when bent. Jeff is 99% sure we have mostly cast iron pipe and expects that we will continue to see water line breaks as the system ages and the hill shifts.

I&I

Jeff informed the Board that he has lined up DRC to do sewer line video for I&I in late April, provided we have a good winter runoff. Areas of focus will include Spring Beauty, Royal Buffalo and then pop manholes to look for excess water entering the sewer system.

Senate Bill 18-167, new water line replacement plans.

Jeff informed the Board of Senate Bill 18-167. Jim McLaughlin's view is that this bill would put the responsibility for utility locates on the project engineers. And that locates would need to be included on plans for future projects. Randy asked that Jeff create a map of all the breaks in subdivision with dates and include the breaks spreadsheet for the Board.

Randy Rehn moved to have McLaughlin engineer plans for a section of water line replacement, on Royal Buffalo, 160 feet up from the Y intersection to 1st PRV vault and then up to the next PRV on Shooting Star, with the option to do in sections or phases. The motion was seconded by Billy Jack. Motion carried.

Exemption from Audit

Mike will forward end of year financial information to Donna Braun for work on the final financial reports and the formal Exemption from Audit for 2018.

Old Business: EQR's

There is no news to report at this time.

2019 Maintenance

On the list for maintenance projects in 2019 is the exercise of the water valves. While this is being done, we may install casing extension where necessary. Also on the list is fire mitigation around the water tank and shooting star vault and manhole maintenance.

Access to homes

Jeff reviewed the documents in response to Jon's question about MCW&S ability to enter homes to verify bed & bath counts as well as for water related emergencies. The District does have rights with regard to entry into homes. See Article III, Section 300.04 for more details.

Emergency Preparedness

We have submitted a list of capital projects to the county for the Emergency Preparedness Plan. We could potentially receive some Federal grant fund to assist with projects. No indication of when that might happen at this point.

Meeting Location

The current meeting location will be changed to the north Branch of the Silverthorne library beginning in May.

Succession plan

It was also suggested that the Board consider a succession plan for current management of the System. Jeff and the board will begin to explore options for the future of the organization and backup coverage.

Next Meeting: The next Board meeting is scheduled for March 5th, at the Silverthorne Fire Station.

Meeting was adjourned at: 7:15 PM