**Agenda of Brimpsfield Parish Council meeting**

**to be held at 7.30pm on 20th July 2021 at the Village Hall**

**The Chair of Council to welcome members of the public followed by**

1. **Record of attendance to be recorded**
2. **Apologies for absence to be recorded**
3. **Declarations of Interest on items on the Agenda. (Localism Act 2011) to be recorded.**
4. **Council to approve the minutes of the Parish Council Meeting held on the 1st June 2021**
5. **Reports from District Councillor and County Councillor ( to be distributed via email)**
6. **Members of the public will be invited to speak at the discretion of the Chair of the Council**
7. **Data base flyers update *–Two requests for data base entry has been received by Clerk***
8. **Matters brought forward from previous meeting which are not separate items on agenda and which do not require decisions.**
9. **Village Hall update and matters relating to the Village Hall including minutes from Village Hall Committee if available**
10. **Highway and PROW issues to be discussed by Council**
11. **Feedback from recent meeting held to discuss A417 Missing Link - as distributed**
12. **Brimpsfield Common Bridge works - Ref 11302064**
13. **Ivy cottage footpath update if available**
14. **Correspondence from Mr Morrish - distributed**
15. **Planning applications - outstanding planning applications to be considered**

**21/02246/AFGO – agricultural building at Priory Farm- prior approval not required**

**21/02208/FUL – erection of single storey extensions – Birdlip View**

**21/02392/FUL – amendment to approved application – Keepers Lodge, Cranham**

21/02402/TCONR – 4 trees - The Old Malt House

**21/01963/FUL - 2 Blacklaines Cottages – decision PERMIT**

1. **Hermits Corner update if available**
2. **Litter survey correspondence as distributed**
3. **Caudle Green Notice board update – was due for completion by 31st March 21**
4. **Brimpsfield Notice board update – was due for repair during April/May**
5. **Village War memorial update from Councillor Lock**
6. ***Tree Warden report and role to be discussed- Councillor McWilliam and Councillor Lock***
7. ***Environmental matters – Councillor Lock***
8. ***Caudle Green Ash Trees- Councillor Jardine/Councillor Parsons***
9. ***Neighbourhood Development Plan – Councillor Overbury***
10. **Finance reports to be discussed and approved**
11. **Update and decisions on matters concerning working parties**
12. **Common Land Management Policy Group- Cllrs Lock, Larthe, Eaton and Parsons**
13. **Road Safety Policy Group- Cllrs Jardine and McWilliam-**
14. ***Date of next meeting to be agreed as October 19th 2021 (Budget)***
15. **Items for information only**

**Meeting to be closed**

*Draft Minutes*

*Meeting of Brimpsfield Parish Council*

*held at the Village Hall*

*1st June 2021 Starting at 7.30pm*

*1. Welcome from Chair of Council*

*2. Recording of attendance Parish Councillors Roger Lock, Michael McWilliam, Tom Overbury Claire Jardin, 2 members of the public*

*3. Apologies for absence Parish Councillor Jane Parsons – non attendance Parish Councillors Heather Eaton, Archie Larthe*

*4. Public session at the Chair’s discretion 15 minutes at discretion of chair of the meeting*

*5. Council Approved the minutes of the meeting held on May 18th 2021-verbal updates on vehicle causing concern and obstacles on the verges were received.*

*6. Council considered*

***Planning application 21/01689/FUL- Brimpsfield Farm Alterations and Diary Barn conversion****- Comments from residents have included proposed glass windows are in line of sight of bedrooms of other residents, development has been ongoing for 4 years and was reported as disruptive and construction traffic has damaged verges and caused nuisance to other residents.*

*Reasons for commenting on Planning Application –*

*The Parish Council decision was neutral but felt it was not able to support due to concerns brought to their attention regarding*

*Highway issues eg Nuisance and damage to verges*

*Effects on other resident’s individual buildings eg sightlines*

*Noise and disruption over a sustained period of time ie nearly four years*

***Planning application 21/01772/TPO – no comment***

***Planning application    21/01963/FUL – extension at 2 Blacklaines Cottage***

*Comments from residents have included scale and volume of development and lack of sympathetic design, north side extension design was not in-keeping with the area*

*Councillors considered precedents, conservation area design, the number of windows*

*The Parish Council decision was neutral but felt it was unable to support over the concerns regarding the issues of the scale and volume of the proposed extension and the use of the construction materials specified in the single storey extension.*

*7.Development of a planning policy – Council considered various documents and felt consistency was important. It was agreed that the guidelines for “Parish Council and Residents” provided by the District Councillor should be put on the website and to research Conservation Officer Guidelines which will also be put on the website.*

*Consideration of Neighbourhood Plans and District Council Plans were noted*

*8 Councillors are asked for any other business for information purposes only*

*Update on Mill House application noted*

*Date of next meeting 20th July 2021*

*9. Close of meeting 20.39*