

EDINBURG TOWNSHIP TRUSTEES REGULAR MEETING

Edinburg Townhall

January 12, 2012

Thomas Repcik called the regular meeting of the Edinburg Township Trustees to order at 7:30 p.m. with the Pledge of Allegiance. Roll call shows: Diane Austin, present; Thomas Repcik, present; Sandra Templeton, present; Judy Repcik, present; Chris Diehl, present; Tim Paulus, present; Tami Scott, present.

RESOLUTION 2012-16: A motion was made by Diane Austin to approve the Agenda as presented; this was seconded by Sandra Templeton. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

COMMENTS OR QUESTIONS FROM PERSON(S) IN ATTENDANCE:

Denise Sondereker – Resident/ZC

Judy Repcik explained Denise's new role on Tax Incentive Review Commission.

RESOLUTION 2012-17: A motion was made by Sandra Templeton to approve the minutes of the December 29, 2011 Regular Meeting as presented; this was seconded by Diane Austin. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

RESOLUTION 2012-18: A motion was made by Sandra Templeton to approve the minutes of the January 5, 2012 Reorganizational Meeting as presented; this was seconded by Diane Austin. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

CORRESPONDENCE

--Revision to estimated resources – first Amendment from P.C. Auditor

--Thank you card from Noreen Brooks

OLD BUSINESS

Volunteer Fire Fighters Dependents Fund; Appointments will be decided by the VFFDF Board.

NEW BUSINESS

--Three Deeds were presented for signatures.

DEPARTMENT REPORTS

Tami Scott - Zoning Inspector, Zoning Secretary, Administrative Secretary & Parade

--She made/received 10 phone calls.

--A Conditional Use application was filed by Mike Coontz for the property on State Route 14. A public meeting will be held on January 23, 2012.

--The Zoning Commission will meet on January 19, 2012.

--The Schumacher Homes variance/replatt was approved by Regional Planning on January 11, 2012.

Chris Diehl - Roads, Buildings, Cemetery and Park

--He's been patching/maintaining roads.

--He thanked the Board for the pay raise.

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Tim Paulus - Fire Department Report

Purchases

--He recommended that the Township renew the grant consulting agreement with First Responder Grants at a cost of \$999.00. He strongly feels this is a good investment.

RESOLUTION 2012-19: A motion was made by Diane Austin to renew the agreement with grant writer Kurt Bradley of First Responder Grants at a cost of \$999.00; this was seconded by Thomas Repcik. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

Equipment

--The attic above the office has been cleaned out so the old file cabinets could be moved there for records storage. In the process, they recovered scrap steel he'd like to scrap and old items he'd like to place for sale on Ebay. These items include: old base radios, old fire extinguisher mounts and old weather radios.

Natureworks Grant

--He intends to have the application completed soon. He has requested letters from Edinburg Hotstove Baseball and Edinburg Soccer for support and help with the public input section.

Alarms

--There were 18 EMS and 6 fire alarms for a total of 24 alarms.
--There were 7 M/A given and 2 used.

Judy Repcik - Fiscal Officer Report

--The 2011 books have been closed.
She presented:
--Cash Summary Year-to-Date
--December 2011 Financial Report
--Department Appropriations to Date
--2012 Wage Rates – presented for signatures

TRUSTEE REPORTS

Sandra Templeton

She had nothing further to report at this time.

Diane Austin

She had nothing further to report at this time.

Thomas Repcik

--The Sheriff moved out of the Administration building on Monday. Tom will have Chris move a desk to the office that was formerly at the Fire Department. He will look for a better table system to be put in there for meetings.
--He admonished the staff to be prudent in their expenditures as the new year unfolds.

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RESOLUTION 2012-20: A motion was made by Thomas Repcik to hire Tim Paulus as the full time Fire Chief, which includes vacation, sick and holiday leave time benefits per policy, effective February 1, 2012; this was seconded by Diane Austin. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

Thomas Repcik (cont.)

--The records retention area needs to expand. The area needs to be cleaned out of some older records and new ones need to be moved back. A new room is needed to keep records that have to be kept forever. Tom will put together a proposal for cost. This is a process (including policy updates and submission to the State) that will probably take six to eight months.

RESOLUTION 2012-21: A motion was made by Sandra Templeton to approve the payment of the bills; this was seconded by Diane Austin. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

RESOLUTION 2012-22: A motion was made by Sandra Templeton that the meeting is adjourned at 7:58 p.m.; this was seconded by Thomas Repcik. Roll call shows: Diane Austin, yes; Thomas Repcik, yes; Sandra Templeton, yes.

Thomas Repcik, Chairperson

Diane Hargett Austin, Trustee

Sandra Templeton, Vice Chair

Judy Repcik, Fiscal Officer