

Town of Parsonsfield  
 Selectmen June 7, 2016, Meeting Agenda  
 Selectmen's May 31, 2016, meeting cancelled

1. Approval of June 7,24, 2016 agenda
2. Approval of May 24, 2016 minutes - no meeting May 31, 2016.
3. Review and approve bills to be paid June 7, 2016, #26  
 Review and approve bills to be paid June 21, 2016, #27
4. Review ads- None
5. Town Clerk's Office, CEO, Sheriff, ACO,
  - (1) Town Clerk Report –
  - (2) CEO Report – Discuss Assessing records availability for Assessing agents-continue  
 . David B. will draft a letter to O'Donnell's for Selectmen approval
  - (3) York County Sheriff Report-3<sup>rd</sup> Tuesday of each month /Sheriff King's letter on Highway Safety Grant. 2016-2017 Budget request of \$102,420.67. \$24,460.59 increase over 15/16 Budget allocation.
  - (4) Animal Control Officer – May 2016 report-24 hour pay/482 miles
6. Selectmen's review and signatures of approval.
  - (1) Financials – MMA Tax Increment Financing Survey. MSAD#55 16/17 Assessment \$1,937,706.67(\$161475.54 12 monthly payments). Approve Municipal Buildings Capital Repair Reserve transfer of \$5,000 to RESERVE
  - (2) Robinson Mill – Set time for **Workshop- Discussion on leasing/renting, utilities etc.**
  - (3) Discuss contracting out cemetery maintenance
7. Road Commissioner–Road work by Town Crew –
 

**NEW ITEMS–(1) May 30 to June 5-no work plan/POs approved. June 6 to June 12 work plan/POs.**  
 RC is getting paving quotes from FR Carroll (?), -**Selectmen want more paving quotes.** /Requested again.

  - (a) **New-Contracting out for Road Maintenance and Repairs**
  - (b) Mark Foye request to purchase culvert –/ Selectmen said to stockpile until decision can be made for it's use. /Culvert has not been moved/Foye still interesting in placing a bid on the culver. /Assistant to check laws. **New** information on bids for Town property.
  - (c) **Top of the Hill will pick up full cost of moving gate from Stewart St. to installing at Sand/Salt Shed entrance.** Need to provide gate key to Selectmen. /Continue
  - (d) Will provide costs for Kezar Mountain Bridge repairs **/Second/Third/fourth request made to RC**  
 Selectmen will go out to Bid-need plans and estimated costs from RC.
  - (e) RC list of roads for maintenance /RC will workshop with Selectmen 5/10/16 2 @2:30PM Do 5 year Analysis on roads and bridges-revisited with RC for 5 roads. Discussed Capital Road Reserve account.

**OLD ITEMS-**  
 RC said he would provide a list of roads due for road maintenance -Pictures to be coded to go with road list of repairs needed in 2016/2017, and list of estimated costs for each project by order of priority. Equipment charged for actual work.
8. Selectmen update:  
 Don Murphy\_  
 Ed Bower Jr –  
 Douglas Hawkins-..
9. Meeting Calendar.
10. Workshop items:
  - (1) CMP Street light bulb replacement/costs /Selectmen will workshop-continued from 8/11/2015
  - (2) Action needed on MMA Risk Management Consultant's Report/Assistant has sent email to EMA Officer Matt Cama. Form will be sent to State Fire Marshal asking to remove exit sign. EMA Officer sent questions working on. /Request sent to State to remove one exit. /continue
  - (3) Selectmen Assistant action items
  - (4) **Workshop Solid Waste/Winter Road Maintenance 3 year contracts.**