

St. William Parish Council
September 15, 2015

- **Opening Prayer:** The meeting opened with “*Praying With Saints Who Took A Stand.*”
- **Welcome and Review of May 12, 2015 Minutes:** The minutes of the May 12, 2015, meeting approved as submitted. The council welcomed Mrs. Therese Tuttle as the newly elected President of the Women’s Guild and Parish Council Representative. The council also welcomed Mrs. Ann Sprague as a guest to the meeting.
- **Ministry/Organization Reports:**
 - **Parish Life** -- **Patty Heib:** No report. The committee will be meeting on September 24, 2015.
 - **Liturgy Committee** -- **Donna Runtas:** Fr. Balash reported that the Liturgy Committee had met earlier in the evening to begin planning for the Season of Advent. The committee decided on “*Waiting in Darkness*” as the theme for the parish during Advent.
 - **Women’s Guild** -- **Therese Tuttle:** The Women’s Guild held their annual Rummage Sale in August and produced \$5,216.00 in profit. The Guild also sponsored the annual Parish Picnic in August with 160-175 people in attendance. The first meeting of the Guild was held on September 2, 2015. A new webpage devoted to the Women’s Guild is now part of the parish website. The Holiday Tour of Homes is scheduled for 2017 and specific details are currently in the planning stage. The Guild will meet on October 7, 2015.
 - **Finance** -- **Linda Horm:** The Finance Committee met on September 1, 2015, and reviewed the current financial status of the parish as well as the annual fiscal year reports for the parish and diocese. A financial report for the fiscal year 2014-2015 was distributed to Council members and will be reported to the parish in September. The committee also reviewed the 2015-2016 parish budget. The Capital Campaign continues to make progress. Currently the amount of pledged money, Fish Dinner profits and miscellaneous donations totals \$698,170.00. Fr. Balash has received approval from Bishop Murry to move forward on the first phase of the project – construction of the new office building. Fr. Balash hopes to form a Building Committee in the near future.
 - **Religious Education** -- **Maria Butcher:** PSR Classes begun on Sunday, September 13, 2015. This year the 8th and 9th grade students of the parish will be preparing for the Sacrament of Confirmation on February 28, 2016 at Saint Columba Cathedral. The first meeting of Confirmation Candidates will be held on Sunday, September 27, 2015.
 - **Knights of Columbus:** -- **John Timko:** The Knights of Columbus assisted at the Parish Picnic in August and are preparing for their annual Reverse Raffle on Saturday, October 24, 2015. The Council will also celebrate their annual Corporate Communion Mass and Breakfast on Sunday, September 20, 2015. Dan Gelet has been elected the new Grand Knight for the upcoming year.

- **Diocesan Pastoral Plan:** Fr. Balash introduced Linda Horn and Ann Sprague who provided Council members with a brief summary of the process of development of the Diocesan Pastoral Plan for Evangelization: *“Trusting in Christ: A Call to Discipleship.”* This plan consists of 7 areas of concern: Christian Service, Evangelization, Family Life, Worship and Prayer, Discipleship-Faith Formation, Finance, Administration. Within each area there is a listed goal, objective and action items for the parish and for the diocese. Each month the members of council will be asked to reflect on two of the areas within the plan and prepare the following questions for discussion at the next meeting of Council:
 - How does Saint William Parish fulfill these Parish Action items?
 - How/What might we do better?
 - New Ideas?

By May 2016 that a full assessment of the strengths and weaknesses of the parish will be summarized and a course of action will be developed.

- **Pastor’s Report:** Father Balash reported on the following items:
 - **Parish Calendar:** Fr. Balash distributed a copy of the Parish Calendar (July 2015-June 2016) to the members of the council. He also mentioned that the calendar is now available through Google Calendars on the Parish website.
 - **Capital Campaign/Office Building Update:** See Finance Report.
 - **Parish Newsletter:** Fr. Balash informed members that the next edition of the Parish Newsletter will be published and mailed in early October.
- **Member Comments:** It was suggested that the parish develop a hospitality ministry for Funeral Services. Since many funeral liturgies include people from outside the parish in attendance, it would be helpful to develop a hospitality ministry to facilitate the distribution of Holy Communion during funeral masses and to assist in an emergency situation. The members agreed with this idea and Fr. Balash said that he would begin the development of this ministry.
- **Old Business:** None
- **New Business:** Meeting dates for Parish Council were distributed. The council will meet on November 10 // January 12 // March 8 // May 10. The meeting was adjourned at 8:20 p.m.