

September 5, 2017
Regular Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session September 5, 2017 at 5:30 P.M. in the Commissioners Room at City Hall located at 104 E. Pleasant Street, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, and Griggs and Attorney Lair. Commissioner Judy was absent.

Mayor Smith called the meeting to order.

CALL TO ORDER

Dale Kendrick with the Salem Church of Christ presented the invocation.

DALE KENDRICK -
INVOCATION

Chief Ray Johnson stated that Officer Jeff Thomas was recognized by the Kentucky State Police on July 21, 2017 in reference to an incident he was involved in on June 17, 2016. Officer Thomas was given the KSP Citation for Notorious Achievement, the agency's highest award given to a civilian. Commissioner Slade presented Officer Thomas with a Certificate of Recognition from the City of Cynthiana.

RECOGNIZE JEFF
THOMAS

Mayor Smith recognized Garnett Furnish with the Cynthiana-Harrison County EDA. Mr. Furnish presented the EDA report, which is hereby attached and made a part of these minutes.

EDA REPORT

Mayor Smith recognized Karey Riddell. She is here to talk about the City Cemetery. She would like to make the historical cemetery a place for visitors to see.

KAREY RIDDELL-CITY
CEMETERY

Mayor Smith made a motion to allow him to sign a consent to access the property, allowing the Heritage Council and volunteers to improve the City cemetery. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

MAYOR TO SIGN
CONSENT TO ACCESS
CEMETERY

Commissioner Slade made a motion to accept the minutes of the August 15, 2017 Regular Commission meeting. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

ACCEPT 08/15/2017
REGULAR MEETING
MINUTES

Commissioner Slade made a motion to accept the minutes of the August 29, 2017 Special Commission meeting. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

ACCEPT 08/29/2017
SPECIAL MEETING
MINUTES

LEGALS

Attorney Lair read the second reading of Ordinance #1572 amending the job description of the Fire Chief to include the supervision of the E911 Communication center. Commissioner Slade made a motion to accept the second reading of Ordinance #1572. Commissioner Mattmiller seconded. Discussion. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

2nd READING ORD
#1572 – AMENDING
P&P – FIRE CHIEF TO
INCLUDE SUPERVISION
OF E911 CENTER

Attorney Lair stated that there are change orders for the Westside Redevelopment Project – Parcels 1, 3 and 6. Commissioner Mattmiller made a motion to authorize the change orders totaling \$12,388. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith:

AUTHORIZE CHANGE
ORDERS – WRDP –
PARCELS 1, 3 & 6

yes. Motion carried.

Attorney Lair stated that there is a request for Westside Redevelopment Project Construction Contract Payment Request #1, in the amount of \$102,156.20. This will be financed by Farmers Deposit with loan proceeds going to Cynthiana-Harrison County Home Assistance Inc. Mayor Smith made a motion to authorize Payment Request #1. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

AUTHORIZE
CONSTRUCTION
CONTRACT PAYMENT
REQUEST #1 - WRDP

Attorney Lair read aloud Resolution 2017-8 authorizing the Mayor to execute all documents related to the financing of the Westside Redevelopment Project, not to exceed \$300,000. Mayor Smith made a motion to adopt Resolution 2017-8. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

RESOLUTION 2017-8
MAYOR TO EXECUTE
WRDP DOCUMENTS

Attorney Lair read the first reading of Ordinance #1575 accepting the Planning and Zoning recommendation on the zone change consisting of 19.929 acres near Millersburg Pike from A1 to R1. Mayor Smith made a motion to accept the first reading of Ordinance #1575. Commissioner Mattmiller seconded. Discussion. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

1st READING ORD
#1575 – ZONE CHANGE
OF 19.929 ACRES NEAR
MILLERSBURG PIKE
FROM A1 TO R1

MAYOR'S REPORT

Mayor Smith reported that the Westside Redevelopment Project is moving along. The foundations are done and one of the structures is under roof.

WESTSIDE
REDEVELOPMENT
PROJECT

Mayor Smith reported that he attended the KY Regional Cable and Telecommunications Conference. The Mayor is looking to explore the idea of the City of Cynthiana establishing its own fiber optic network from the KyWired Middle Mile.

FIBER OPTIC CABEL
INITIATIVE

Mayor Smith stated that with he's been working National Flood Insurance Program Community Rating System. The mayor would like to form a team that can help us achieve the highest possible flood rating in order to reduce the cost of flood insurance.

NATIONAL FLOOD
INSURANCE RATING

The Mayor reported that has been some issues in our community parks concerning the closing time of the parks. Mayor Smith made a motion to recommend that the Parks and Recreation Board post that all parks are to be closed at dusk, except those that are lighted. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

PARK CLOSING TIME

The Mayor presented a proposal for a Dog Park at Flat Run Veteran's Park. The total cost of construction and signage will be \$9,451. Discussion.

DOG PARK PROPOSAL

The Mayor reported that he has been working with the Cynthiana Police Department and the Harrison County Sheriff's Office on evaluating the need for a drone unit to assist our public safety departments. There will be a demonstration at our next commission meeting.

DRONE FOR PUBLIC
SAFETY
DEMONSTRATION

Mayor Smith recognized Commissioner Mattmiller.

FINANCE REPORT

PAYABLES REPORT

Commissioner Mattmiller made a motion to pay the following bills:

MOTION TO PAY BILLS

General Fund \$ 277,625.51

Water & Sewer Fund \$ 122,833.63

Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller reported cash in bank:

CASH IN BANK

General Fund \$ 312,043.22

Water & Sewer Fund \$ 68,156.84

Municipal Road Aid Fund \$ 140,739.71

Commissioner Mattmiller discussed changing the Mayor's salary. Our current Mayor is working more than 25 hours per week and is compensated \$15,000 annually. Commissioner Mattmiller made a motion to increase the Mayor's annual salary to \$30,000 with a minimum 25 hour work week, starting after the next election. Commissioner Slade seconded. Discussion.

MAYOR'S SALARY INCREASE

Commissioner Griggs made a motion to table the vote for increasing the Mayor's salary to \$30,000. Commissioner Mattmiller seconded. Vote: Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

TABLE MAYOR'S SALARY INCREASE

Commissioner Mattmiller stated that he recommends the commission set the property tax rate at the compensating rate.

Attorney Lair read the first reading of Ordinance #1573 setting the tax rate on real and personal property. Commissioner Mattmiller made a motion to accept the first reading of Ordinance #1573. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

1st READING ORD #1573 SETTING TAX RATE ON REAL & PERSONAL PROPERTY

Attorney Lair read the first reading of Ordinance #1574 setting the Ad Valorem rate on motor vehicles for 2018. Commissioner Slade made a motion to accept the first reading of Ordinance #1574. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.

1st READING ORD #1574 SETTING AD VELOREM RATE ON MOTOR VEHICLES FOR 2018

Mayor Smith recognized Commissioner Griggs.

PUBLIC MAINTENANCE REPORT

Commissioner Griggs reports that the past few weeks have been spent mowing, cleaning streets, and picking up trash in preparation for the Rod Run & the Taste of Harrison County. The West By-pass Water Line project is progressing well. 75% of the 12 inch water line is complete and the road bore at the State maintenance facility is complete. Two hydro-stops are now complete with 2 new valves installed on the Walnut Street 4-inch line. All service lines have been replaced on Oddville Avenue between Walnut and Church. Easements

have been discussed with property owners for water line construction at Hillside Apartment and Shimfessel Apartments as well as Edgemont Nursing Home and Calvary Assembly of God Church. The construction continues on (3) new homes on Mill Street and the water and sewer service lines are complete. Commissioner Griggs would like to extend thanks to the Maintenance employees Jeff Sayre and C.J. Current for their efforts to keep trash removed during the Rod Run.

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY
REPORT

Commissioner Slade reported that Fire Department employees have been working to paint the interior of the bay at City Hall.

Commissioner Slade made a motion to accept the resignation of Amanda Denton, effective August 22, 2017. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

ACCEPT RESIGNATION
OF AMANDA DENTON

Mayor Smith stated that in Commissioner Judy's absence, he would like to remind everyone that the retirement reception for Kenneth McCarter will be held prior to the next regularly scheduled commission meeting.

PUBLIC UTILITIES
REPORT

Mayor Smith made a motion to promote Ronnie McKee from Waste Water Treatment Plant Operator II to Waste Water Treatment Plant Supervisor, effective September 1, 2017. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes. Motion carried.

PROMOTE RONNIE
MCKEE TO WWTP
SUPERVISOR

Commissioner Slade made a motion to adjourn. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

ADJOURN

Jamie D. Hutchison, City Clerk

James Smith, Mayor

9/5/2017