



## **Student Consumer Information**

Compass Career College is dedicated to providing the highest quality career training to all enrolled students preparing each student for entry into the work force. The following consumer information is provided to benefit current and prospective students and any other interested party. Knowledgeable individuals are able to make informed decisions about their role, their actions, and their responsibilities within the community. Included are key items disclosed in accordance with the federal Higher Education Act of 1965, as amended by the Higher Education Opportunity Act of 2008 (HEOA). The institution has also made this information available through the Consumer Information page of the website: <http://www.compasscareercollege.net/consumer-information.html>.

### **General Information**

For general information about Compass Career College, please visit [www.compasscareercollege.net](http://www.compasscareercollege.net) or call (985) 419-2050. The institution is highly regarded for its commitment to excellence in learning. Its programs, administration, facilities, resources, and activities combine to further its mission of teaching, research, and service to society. Information about programs, physical facilities, and the faculty can be found in the General Catalog available in pdf format on the institutional website: [www.compasscareercollege.net/catalog.htm](http://www.compasscareercollege.net/catalog.htm).

### **Admission Policies**

Compass Career College is an open-admission institution approved by the Louisiana State Board of Regents and authorized by the U.S. Department of Education to participate in Title IV financial assistance programs. For information about admission to Compass Career College, please visit call (985) 419-2050 or visit the institution's website: <http://www.compasscareercollege.net/admission.html>.

### **Program and Course Information**

Compass Career College publishes a General Catalog and a Student Handbook for each program of study. These publications include information on program costs, course descriptions, textbooks, instructional facilities, faculty, accreditation and licensure, and completion requirements. The school's policies regarding transfer of credit, refunds, withdrawal and return of federal financial aid, academic integrity and other policies important to students can be found as well. All catalogs and handbooks are available online in pdf format through the institution's website: <http://www.compasscareercollege.net/catalogs.html>. Electronic versions are reviewed with students during orientation and printed out upon request in Student Services.

Compass Career College is accredited by the Council on Occupational Education. Our recent accreditation visit occurred in June 2011. Compass Career College was reaffirmed for accreditation for six years. Our next site visit will occur in 2017. In addition to the institution-wide accreditation, each of Compass Career College's programs of study is reviewed and approved in regular intervals by the appropriate professional organization. For more information contact the Compliance Officer at (985) 419-2050.

### **Student Outcomes**

Compass Career College provides more information on the composition of the student body, student diversity, internships and research opportunities and employment trends for our graduates to the National Center for Educational Statistics. Interested parties may access this information via the College Navigator tab of the Center's website: [www.nces.ed.gov/collegenavigator](http://www.nces.ed.gov/collegenavigator) or the institution's student diversity page: <http://www.compasscareercollege.net/diversity.html>.

Gainful employment regulations require institutions to disclose information regarding retention and completion rates, cost of attendance, textbooks, and job placement. These disclosures can be found on the institution's website: <http://www.compasscareercollege.net/ge.html>.

### **Student Services**

The resources of the Student Services area are available to students from the day they arrive on campus, throughout their academic career and beyond.

## **Student Privacy**

The Family Educational Rights and Privacy Act (FERPA) is a federal law that protects information about students. The law generally gives students the right to:

- Inspect and review education records
- Seek the amendment of education records
- Consent to certain disclosures of education records
- Obtain a copy of the university's FERPA policy
- File a complaint with the U.S. Department of Education

More information about FERPA can be found in the General Catalog and in the policy section of the institution's website: <http://www.compasscareercollege.net/policies-and-procedures.html>.

## **Non-Discrimination/ADA/Grievance Policies**

Compass Career College does not discriminate against applicants, students, and/or employees on the basis of disability, including HIV. All applicants, students, and/or employees with disabilities, including HIV, have an equal opportunity to participate in or benefit from the goods, services, facilities, privileges, advantages, or accommodations provided by the College.

It is the policy of Compass Career College not to discriminate on the basis of race, color, creed, sex, national origin, age or disability in its admission and recruitment of students, educational programs and activities, or in employment policies and practices. The College, in its relationship with students, faculty and staff, treats with absolute fairness all those who apply. More information regarding these policies, as well as the process to request accommodations for students with a qualified disability, can be found in the General Catalog and in the policy section of the institution's website: <http://www.compasscareercollege.net/financial-aid.html>.

## **Student Financial Aid**

For information about federal student financial aid and assistance, grants, scholarships and assistance withdrawal and refunds visit the Financial Aid Office or call (985) 419-2050. The following information is available on the institution's website: <http://www.compasscareercollege.net/financial-aid.html>.

- [Price of Attendance](#)
- [Student Loan Information](#)
- [Initial Loan Counseling for Student Borrowers](#)
- [Exit Counseling for Student Borrowers](#)
- [Satisfactory Academic Progress](#)
- [Information published by the U.S. Department of Education](#)
- [National Student Loan Data System](#)
- [State Grant Assistance](#)
- [Federal Student Financial Aid Penalties for Drug Law Violations](#)

## **Health, Safety & Security**

Compass Career College is dedicated to providing a safe, secure and crime-free environment for students, faculty, staff and visitors. In an effort to decrease school liabilities and provide a safer learning and working environment, the students, faculty, and staff, have adopted a Drug Free School Policy (DFSP). More information regarding this policy can be found in the General Catalog and/or in the policy section of the institution's website: <http://www.compasscareercollege.net/policies-and-procedures.html>. Other health and safety information available includes:

- Vaccination policies
- Fire Safety Policies, Fire Statistics and Fire Log
- Incident Reporting Policy
- Crime Log and Annual Cleary Reporting

Each year, in compliance with federal regulations, Compass Career College publishes information regarding campus safety and security policies and procedures. Statistics regarding crimes must also be reported using the definition set from the FBI Uniform Crime Reporting (UCR)/National Incident-Based Reporting System (NIBRS). Many individuals and departments are involved in campus safety and security. This information can help keep you and others safe. A pdf copy of this report is available on the institution's website: <http://www.compasscareercollege.net/consumer-information.html>.

## **Violence Against Women Act: Written Notification of Rights and Options**

Compass Career College seeks to create a supportive campus environment in which students, faculty, and staff feel comfortable discussing domestic violence and seeking assistance for domestic violence concerns. The following information is provided to help students, faculty, and staff who are survivors of domestic violence obtain the services they desire and to enhance the safety of Compass Career College's campus.

If you know or believe that a fellow student, faculty, or staff member is a victim of domestic violence, communicate your concerns for her/his safety. Be clear that your role is to help and not to judge. The information she/he has chosen to share will be kept in the strictest of confidence to the extent provided by law; and there are resources available.

If a student, faculty, or staff member discloses that she/he is a survivor of domestic violence, it is important to send the following messages and avoid victim blaming:

- You are not alone.
- You are not to blame.
- You do not deserve to be treated this way.
- There is help available.
  - National Domestic Violence Hotline, 800-799-SAFE
  - Louisiana Domestic Violence Hotline, 888-411-1333 (Free, Confidential, 24 hours).
  - Southeast Spouse Abuse, Hammond, (985) 542-8384
  - Louisiana Coalition Against Domestic Violence website: [www.lcadv.org](http://www.lcadv.org)
  - Tangipahoa Parish Sheriff's Office, 985-345-6150

Compass Career College is committed to the safety and welfare of our students, faculty, and staff. Administration will assist victims of domestic violence in reporting the crime (if they choose to do so) and in the creation of a personal safety plan. Please see the Director of the College and/or Compliance Officer for more information.

## **Voter Registration**

Students 18 years of age or older are encouraged to register to vote. To register to vote in Louisiana and be eligible to vote you must: 1) be a United States citizen 2) be at least 17 years old to register but must be 18 years old to vote 3) be an actual bona fide resident of Louisiana, parish, municipality, if any, and precinct where registering 4) not be under an order of imprisonment for conviction of a felony 5) not be under a judgment of full interdiction or limited interdiction where your right to vote has been suspended. Voter registration information may be found online at <https://voterportal.sos.la.gov/VoterRegistration>. Students needing assistance accessing this website may contact Student Services.

## **Hurricane Preparedness**

Compass Career College has created a hurricane preparedness guide to assist students, faculty, and staff in the event of a major storm. The guide is available in print form upon request from Student Services or electronically from the consumer information page on the institution's website: <http://www.compasscareercollege.net/consumer-information.html>.

**A paper copy of the information contained on this website may be obtained by contacting Student Services or by calling (985) 419-2050.**