

7:30 pm, Wednesday, August 15, 2018, the meeting of the Rolla City Council was called to order by Mayor John Hardy.

Council Members present: Blake Gottbreht, Hovi Mitchell, Kyle Hardy, Pat Hemmy, and Rebecca Albert.

Absent: None

Others present: Nathan Gustafson, Police Chief; Cliff Rush, Public Works Director; Kent Ritterman, Moore Engineering; and Leonard Lange.

**Consent Agenda**

Council Member Albert moved, Council Member Hemmy seconded to approve the Consent Agenda. All members on roll call voted “yes”. None voted “no”. Motion carried.

- Minutes: January 18<sup>th</sup> council meeting & January 31<sup>st</sup> special council meeting
- Financial Report – July 2018
- Building Permits: Gary Dawson and Aaron Mattson
- Expenses: Building Inspector Conference, Minot, September 20<sup>th</sup>– September 21<sup>st</sup>

**Bills:**

<b>Bill Listing - August 2018</b>			
VENDOR NAME	DESCRIPTION	AMOUNT	CHECK #
ABRAHAMSON REFRIGERATION	RCC REPAIRS ON A/C	\$ 199.00	56897
AFLAC	MONTHLY PREMIUM - AUGUST	\$ 244.57	56898
AMERICAN GENERAL	WTP 2015-2 PAY REQUEST	\$ 50,207.76	56896
BALCO UNIFORM CO., INC.	NAMETAPE - LENOIR, WADHOLM	\$ 22.30	56899
BLUE TARP FINANCIAL, INC.	HANDLER 210 MVP WELDER	\$ 1,768.06	56900
CENEX FLEET CARD	VEHICLE 16 - OFFICER 1343	\$ 1,017.73	56901
CLIFF RUSH	7/31/18 4.5 HOURS	\$ 1,757.50	56902
CNH INDUSTRIAL CAPITAL	MOWER/BOBCAT PARTS - 20 AMP ST	\$ 46.06	56903
DUSTIN WADHOLM	7/17/18 COURT	\$ 60.00	56904
EZ ICE, INC.	40' X 80' XL EZ ICE 60 MIN BACK	\$ 5,900.00	56905
GIBBENS LAW OFFICE	S. MITCHELL: 6/28 K. RITTERMAN	\$ 75.00	56906
GRAND FORKS, CITY OF	7/26/18 WATER TEST	\$ 93.00	56907
GUSTAFSON OIL	OIL CHANGE - RPD	\$ 630.58	56908
HAWKINS	FREIGHT/FREIGHT CHARGE - UNIT	\$ 2,345.11	56909
INFORMATION TECH. DEPT.	3 EMAIL ACCOUNTS, 2VPN CLIENTS	\$ 58.45	56910
JUSTIN LENOIR	8/14/18 COURT WITNESS FEE	\$ 20.00	56911
LADUCER SANITATION	MONTHLY SERVICE CONTRACT	\$ 17,890.00	56912
LEEVEERS	POP	\$ 64.89	56913
LIBRARYWORLD, INC.	ANNUAL RENEWAL 09/2018-09-2019	\$ 439.00	56914
MARC	HD ZONE MRK PAINT YELLOW 5G	\$ 294.36	56915
MEARS AUTO PARTS	BELT	\$ 61.73	56916
MEARS IMPLEMENT	PLOW BOLT	\$ 13.11	56917
MICHAEL TODD	3-12X18" NO PARKING SIGNS	\$ 106.22	56918
MICROLAP TECHNOLOGIES	FEDEX SHIPMENT - SAMPLES	\$ 56.58	56919
MOORE ENGINEERING	16274 WATER SYSTEM IMP 2015-2	\$ 65,545.27	56920
MUNRO ACE HARDWARE	BATTERY ALKLN DURA AA CD8	\$ 462.48	56921
ND SAFETY COUNCIL	2019 MEMBERSHIP FEES	\$ 275.00	56923
ND SOLID WAST & RECYCLING	8/1/18-7/31/19 MEMBERSHIP FEES	\$ 75.00	56924
NORTH CENTRAL GRAIN COOPERATIVE	T. HAADEM	\$ 161.58	56925
NORTH DAKOTA ONE CALL	1 VOICE CALL OUT	\$ 16.80	56926
NORTHERN PLAINS ELECTRIC	957-973	\$ 72.56	56927
OTTERTAIL POWER CO	SEWER LIFT 3	\$ 6,112.62	56928
PARISIEN, CHRIS	8/14/18 COURT	\$ 20.00	56929
POWER PLAN OIB		\$ 140.00	56930
ROLETTE COUNTY	2018 PRIMARY ELECTION COSTS	\$ 1,357.20	56931
ROLETTE COUNTY JAIL	HOUSING 4 PERSONS	\$ 1,260.00	56932
SANDE ELECTRIC	WORK ON ROOFTOP EXHAUST FAN	\$ 533.30	56933
SDU	RE: ID# 122633; LENOIR	\$ 104.00	56922
SWEENEY CONTROLS COMPANY	POWER MONITOR, 190-480V 3 PHA	\$ 4,300.59	56934
TUOMALA PLUMBING AND HEATING	DQ WATER LEAK PARTS	\$ 365.61	56935
TURTLE MOUNTAIN STAR	COURT FORMS; NEW JUDGE'S NAME	\$ 2,238.58	56936
VERIZON WIRELESS	PWD - JULY 2018 STMT	\$ 262.68	56937
VISA	AMAZON, AUDITOR OFFICE - IT SU	\$ 542.65	56938
	<b>Total Checks</b>	<b>\$167,216.93</b>	
<b>Electronic Payments</b>			
Payroll 941 Tax Deposit	Payroll Tax Deposit - 8/15/18	\$ 4,710.06	1332
NDPERS	Def. Compensation - 8/15/18	\$ 37.50	
NDPERS	Health Ins - 08/2018	\$ 8,165.56	
PAYROLL	Payroll - 08/15/18	\$ 14,498.26	500153E
Payment Service Network	Monthly Services - July	\$ 86.45	1333
Dacotah Loan Pmt. - Skid Steer	Monthly payment - July	\$ 720.78	1327

Dacotah Loan Pmt. - 2017 Chevy	Monthly payment - July	\$ 595.27	
Starion Bank	Monthly Service Charge - July	\$ 4.00	
Northern Plains Electric	Monthly Loan Pmt. #72 - 08/2018	\$ 145.86	1331
	Total Electronic Payments	\$ 28,963.74	
	Total Checks & Electronic Payments	\$196,180.67	

Council Member Gottbreht moved, Council Member Mitchell seconded, to pay bills when funds are available. All members on roll call voted “yes”. None voted “no”. Motion carried.

### Engineer Report

**Kent Ritterman:**

Updates on the water treatment plant project close out (AGC) and on the chip seal project were given.

Council Member Gottbreht moved, Council Member Mitchell seconded to accept the engineer’s recommendation and award the Elevated Water Tank Rehabilitation Project to Utility Service Co., Inc. at the bid of \$206,700.00. All members on roll call voted “yes”. None voted “no”. Motion carried.

### Committee Reports

**Administrative:**

Council Member Albert moved, Council Member Hardy seconded to appoint Leonard Lange to fill the vacancy on the City Council as the 6<sup>th</sup> member whose 4 year term will expire in the year 2022. Council Members Gottbreht, Mitchell, and Hardy voted “yes”. Council Member Hemmy voted “no”. Motion carried

Discussion on setting up interviews next week with three applicants for the City Auditor position.

**Public Works Committee:**

Director report and committee report submitted

Discussion on No Parking signs and zoning regulations around hospital.

**Police:**

No action taken

**Library:**

Committee report submitted

**Forestry:**

Committee report submitted

**Cemetery:**

Committee report submitted

Council Member Hemmy moved, Council Member Albert seconded, to approve the committee reports. All members on roll call voted “yes”. Motion carried.

There being no further business, Mayor Hardy adjourned the meeting at 8:50 p.m.

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John Hardy, Mayor

ATTEST:

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Kerry Schlenvogt, Deputy City Auditor