

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: June 26, 2017

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Chairperson, Ms. Pat Cochenour, present; Ms. Ann Elleman, present; Mr. Greg Iams, present.

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member
Mr. Dale Albert, Contracted Water License Holder

Minutes: June 12, 2017 Meeting

Mr. Greg Iams moved to approve the June 12, 2017 minutes as submitted.

Ms. Pat Cochenour seconded the motion.

The Vote: Mr. Greg Iams, yea; Ms. Pat Cochenour, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Mr. Greg Iams moved to approve the bills that were paid for the board.*

Ms. Pat Cochenour seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iams, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

REPORTS:

A. Work List Update

A new list was provided to the board dated June 26, 2017.

B. April and May Water Loss Reports

The April report showed a loss of 20.3% and the May report showed a loss of 27.7%.

ADJUSTMENTS:

A. 433 Center, Acct. 1765-2-RO (tenant) and Acct. 1765 (owner)

The last payment on account 1765-2-RO was made by the owner leaving a credit of \$14.10 on the tenants account. The owner of the property asked that the credit be transferred to his account and the tenants account closed.

B. 135 Brads Way #6, Acct. 2270-1-RO (previous owner) and 2270-2 (new owner)

An incorrect closing date was given to the water clerk. This caused an improper final bill for the previous owner. The correct amount was figured manually and an adjustment made to remove \$5.50 off of the previous owners account and was placed on the new owners account. This adjustment then led to a late fee being charged on the new owners account of \$.55, the account was adjusted to remove the late fee.

Mr. Greg Iams moved to approve the account adjustments.

Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iams, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN’S COMMENTS:

A. Mr. Dave Wallace

Mr. Wallace informed Dale that a water hose has been used on a frost free hydrant for watering shrubs near the Statue of Fatima and that there would be usage showing. Mr. Albert is unaware of who installed the hydrant and is not sure if it is even metered. The board asked Dale to find out if the water line to the hydrant is metered, if not, inform the condominium association that the village will be discontinuing service to the line.

OLD BUSINESS:

A. Water Tower Signal Repairs

Dale informed the board that the tower signal is still failing intermittently. SCADA Tech will be installing a temporary pressure transmitter to see if this solves the issue.

B. Contingency Plan

The contingency plan is still being updated and is not due until the end of the summer.

C. CCR Report

The report is complete and a link has been placed on the village website for residents to view the report. The water bill will notify residents that the report is complete and give a direct website link address to view the report.

D. White Oaks Subdivision

The board reviewed a map that shows boundary lines and easements for the development. The board is still unsure whose responsibility it is to maintain the drainage detention basin. If the village is responsible they would need to find out if there is access to get equipment into the area to perform repairs. They would like to see if there is more information on the plat and what was agreed upon during the development of the property.

NEW BUSINESS:

A. Leak at Westview & North

Mr. Albert reported that a leak near the intersection of Westview and North will be addressed this Wednesday. Since the transmission is out on the dump truck, they may need to barrow a truck from the Village of Lakeview.

B. Water Main to Spend-A-Day

Mr. Albert spoke with Mr. Jim Reed of Spend-A-Day regarding the ownership of the 6” main line that goes to Spend-A-Day. Currently this line is owned by Jim Reed who would like to have the ownership transferred to the Village of Russells Point.

Mr. Greg Iiams moved to adjourn the meeting. Ms. Ann Elleman seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Mr. Greg Iiams, yea; Ms. Ann Elleman, yea.

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 6:35 p.m.

Next Meeting Date: **Monday, July 10, 2017**

Jeff Weidner, Fiscal Officer

BPA Chairperson Pat Cochenour

Date Accepted _____