Standard Operating Procedure – ARMORED CAR CARRIER

If an ARMORED CAR CARRIER is being employed to empty or pull the deposits inside the VersaSafe, these are the most common functions. These functions may also be employed by a MANAGER as well. The functions described below require that the ARMORED CAR CARRIER or MANAGER have a User ID and password to access management functions.

Enter Management Functions
- Press the BLANK key and 1 key together.
- Enter User ID and password.
- Select 0, Main Menu.

1. **Pickup Close**
   - Select 1, Terminal Close Functions
   - Select 9, Pickup Close
   - After printing and/or saving the pickup report, press ENTER.
   - Remove the dropped deposits and either remove the validated bills from the cassettes or replace the full cassettes with empty cassettes.
   - Select ENTER until you are back at the Deposit Mode screen.

Closes for dropped and validated deposits may also be performed separately by using the Drop Close and Bill Acceptor Close functions, respectively.