

# St. Edward's Parish Council

**Meeting:** Regular Monthly Parish Council Meeting

**Location:** Parish Centre, St. Edward's Church

**Time:** Tuesday, November 13, 2018

**Attendees:** M. Cole W. Lacey  
R. Lewis J. Power  
M. Power C. White

**Apologies:** Fr. Hann H. Butler  
T. Gilbert

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## MINUTES

	Description	Action
1.	<b>Welcome and Opening Prayer</b>  Meeting opened at 7:00. RL acted as secretary in absence of HB.  CW led in opening prayer	
2.	<b>Review and Adoption of the Agenda</b>  Added an agenda item at 6.1 Report from Regional Parish Council by JP. CW to relay notes from E. Lawlor as well.	
3.	<b>Review and Adoption of the Previous Minutes (Oct 9, 2018)</b>  Minutes amended to correct year. Accepted by JP, seconded by WL.	
4.	<b>Business Arising from Minutes</b>  <b>5.1 Fall Fair</b>  MC reported on the Fall Fair success. The overall profit for this year's Fair was \$6938.15. The detailed financial breakdown for each table/fundraising item is provided on a sheet in the foyer for all parishioners to view.  CW recognized the efforts of MC and HB. MC identified J. Hennessey for her support with this year's fall fair.  Suggestion: Winners of fall fair door prizes and ticket draw could be announced in parish bulletin.	

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<p><b>5.2 Schedule of ministers</b></p> <p>CW met with P. Power on Nov 5. Proposed a two-month monitoring period to keep track of substitutions as a way to identify active ministers.</p> <p>Suggestion: explore additional communication methods such as email or texting to confirm ministerial participation.</p> <p><b>5.3 Needs survey</b></p> <p>Needs survey was reviewed. Faith formation specifically or youth and seniors were noted areas where improvement could be made.</p> <p>Suggestion: Facilitate a children's mass. NOTE: it was later decided that it would be a challenge to organize a children's mass during the Advent/Christmas season (email C. White 11/16)</p> <p>Parish Council members are encouraged to identify a senior's engagement activity for the next meeting.</p> <p><b>5.4 Update from the Finance Committee</b></p> <p>Many upgrades have now been completed including:</p> <ul style="list-style-type: none"> <li>● Ceiling cleaning</li> <li>● New cupboards</li> <li>● Door caulked</li> <li>● Parking lot holes filled</li> </ul> <p><b>5.5 Election of new parish council members</b></p> <p>Fr. Hamm promoted Parish Council elections during weekend masses. RL and CW to distribute nomination sheets to parishioners prior to upcoming weekend masses.</p> <p><b>5.6 Parish Secretary</b></p> <p>Current secretary continuing in position until further notice.</p> <p><b>5.7 Cemetery/grave marker project</b></p> <p>Parish Council approved language to announce project in parish bulletin. RL to confirm with T. Fitzgerald and A. Power and then proceed to post to bulletin.</p>	<p>CW to put envelope in foyer to collect schedule information for each weekend (i.e. minister coordination list)</p>
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5.	<p><b>New Business</b></p> <p><b>5.1 Pot luck/Social</b></p> <p>The signup for the Potluck is in the foyer.</p> <p><b>5.2 Christmas Dinner for Parish Council Members</b></p> <p>Date set: December 5<sup>th</sup>, Golden House Restaurant @ 6:00pm.</p> <p><b>5.3 Christmas Masses</b></p> <p>Item deferred. Need to consult with Fr. Hann.</p> <p><b>5.4 Knights of Columbus Dinner for Seniors</b></p> <p>Date set: January 6<sup>th</sup>, 2019.</p> <p><b>5.5 Raffle</b></p> <p>Date set: December 16<sup>th</sup>, 2018</p>	
6.	<p><b>Other items</b></p> <p><b>6.1 Regional Parish Council Report</b></p> <p>CW reviewed minutes from the RPC and provided notes from E. Lawlor. JP provide review of meeting also. Major item was that there would be a new Arch-Bishop appointed in 2019. Incoming Arch-Bishop will have mandate to change scope of the proposed regional changes to the diocesan structure. In particular, it was noted there are challenges with maintaining the current number of priests and buildings across many parishes. The issue of youth engagement requires improvement as well.</p>	
7.	<p><b>Date and Time for Next Meeting</b></p> <p>January 8th at 7:00 pm.</p>	
8.	<p><b>Closing Prayer</b></p> <p>C. White led Council in closing prayer.</p>	
9.	<p><b>Adjournment</b></p> <p>The meetings was adjourned at 9:30 pm.</p>	