

**TOWN OF BEVERLY SHORES
BUILDING SITE AND BUILDING COMMITTEE
MEETING MINUTES
FEBRUARY 8, 2020**

The meeting was called to order at 8:30 a.m. at the Administration Building.

Roll call:

Present: David Wagner, Chairman
Mark Lies, Secretary
John Mackin
Scott Vlieg
Margaret Williford
Charlie Ray, Building Commissioner
Council Liaison, S. Loeb

- I. Roll Call. There is a quorum.
- II. Minutes – The minutes of the meeting of January 11, 2020 were approved unanimously.
- III. Building Commissioner Report

Building Commissioner reports on status of active permits and projects and spread sheet distributed at meeting.

A. Inspections conducted in previous month.

- 1. 5 Pleasant – drywall being installed.
- 2. 4 Pleasant – the new General Contractor, Paul Coram, appeared to address the Committee. He reported on his qualifications. He advised on the status of the project, corrections made to work performed by prior contractor to comply with approved specifications. Committee advised him on several issues regarding the project, including damage to road that needs to be repaired, location of septic field, access to the site, removal of construction waste container, parking of construction vehicles, scheduling of road blockage. Committee informed contractor that the original construction permit will expire and new permit application will have to be resubmitted with payment of application fees.
- 3. 108 W Fairwater – Building Commissioner Pro Tem Mackin, reports on structural framing completed, windows installed, partial installation roofing membrane. There may be issues with shooting the concrete in the swimming pool. The homeowner has paid the prior fines levied by the Committee for violations.
- 4. 49 Oval – Building Commissioner reports on installation of framing panels and that NIPSCO utilized horizontal boring under the road to install utilities and did not have to cut the road.

B. Communications Received from Residents

- 1. Questions about ordinances – none.
- 2. Questions for procedures to add on or remodel – none.

C. New Permits on the Horizon

- 1. Remodel – homeowners have contacted building commissioner with questions

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2. New home – 41 Oval Building Commissioner Reports that homeowners will act as General Contractor.
3. New addition – Michael Ganz reports on new addition.
4. Demolition – Discussion regarding structure at 302 East Myrtle, house cannot be restored and will be subject to demolition under safe home ordinance.

IV. New Permit Applications.

- A. 41 S. Oval – Commission approved permit subject to satisfying contingencies.

V. Public Comments.

No public comments.

VI. Old Business.

- A. 11 Drexwood – Building Commissioner reports on potential status of unauthorized removal of sand for parking spaces. The homeowner has been fined by the Committee and has not paid the fines or repaired the damage. Matter has been referred to town attorney to collect fines.
- B. 11 Lake Front – Building Commissioner reports on status “Eze Breeze Windows” which represent a fall hazard. Building Commissioner will send letter to owners that fall protection must be installed before a certificate of occupancy will be issued.
- C. 49 Oval – Building Commissioner reports that NIPSCO did not cut road for installation and used horizontal boring.
- D. 1 W US 12 – Michael Ganz reports that approved parking lot lights are on order and that water meters have been installed to measure water usage for septic systems to confirm compliance with permit. NIPSCO has been contacted for a schedule to install lights.

VII. Discussion.

- A. Proposed Ordinances – Steep slope, trees, fence – Building Commissioner reports on proposed revisions and clarifications to ordinances including prohibiting septic systems, construction equipment, or other structures in the property setbacks. Building Commissioner reports on revisions to process relating to methods to measure trees and process to approve removal of trees and to protect trees from damage during construction.
- B. Zoning Map – Building Commissioner reports that the current zoning map is accurate but should be confirmed to avoid future issues relating to property ownership and issuance of permits.

VIII. Adjournment. Motion Lies, second Wagner, to adjourn meeting. Motion approved unanimously. Meeting adjourned at 10:05 a.m.

