

Glen Laurel Homeowners Association, Inc.

Board of Directors Meeting Minutes

July 14, 2011

Present

Cindy Perez, President
Carter Boone, Vice President
Linda Le, Secretary/Treasurer
Terri Salter, MASC Austin Properties, Inc.

Due to notice of meeting and establishment of quorum, Director Cindy Perez called the meeting to order at 7:15 P.M. The meeting was conducted at Live Oak Grill located at 12935 Dairy Ashford Road, Sugar Land, TX 77478.

Visitors/Homeowners

None

Approval of Minutes

- The meeting minutes for the June 11, 2011 Board of Directors meeting were read and approved as written.

Financial Report

As of June 30, 2011, API reported the following:

- Amegy Operating Account \$103,815.15
- Sterling CD \$ 11,187.21
- Independence CD \$111,585.00

Delinquency Report

As of June 30, 2011, 98.50% had been collected.

Old Business

- Pool Improvement
 - E.T.D Landscaping submitted a proposal in an amount estimated at \$2,885 to (1) clean wrought iron fence, (2) clean behind stone columns, (3) make operable entry way light, and (4) remove grass and replace with concrete around the kiddy pool area and along the fence perimeter
 - The Board is requesting Jr. D Construction to submit a proposal for the removal of grass and replacement with concrete for the area described above.

New Business

- Pool Area Parking
 - Jr. D Construction submitted a proposal for the installation and sidewalks and additional parking at the pool area. The proposal provided for two scenarios:
 - Area #1: 20' x 66' Driveway with a 106 linear feet Curb would allow for seven (7) additional parking spaces. The estimate totaled \$11,886 and included \$10,296 for the driveway and \$1,590 for the curb.
 - Area #2: 20' x 36' Driveway with a 76 linear feet Curb would allow for four (4) additional parking spaces. The estimate totaled \$6,756 and included \$5,616 for the driveway and \$1,140 for the curb.
 - The Board is requesting Jr. D Construction to submit a revised proposal to include the estimate addressing the grass area at the pool as referenced above.
- Website

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- Terri Salter informed the Board that BarLisa Inc. is invoicing the Association \$60 per month in addition to the current \$80 per month contract for the maintenance and monthly update of the Glen Laurel website. The cost for the monthly update and hosting of the site would, therefore, be \$140 per month.
- The Board will inquire Prepared Publication about the opportunity to assume the community website.
- End of Summer Pool Party
 - The Board agreed to cancel the End of Summer Pool Party, which was scheduled to occur on August 13, 2011.

Schedule of Next Meeting

The next Board of Director's meeting is scheduled for Thursday, August 11, 2011 at 7:00 PM at MASC Austin Properties in Sugar Land, TX 77498.

Adjournment

With no further business to be conducted, the Board adjourned the meeting at approximately 9:20 PM.

Accepted and Approved:

Date

President

Date

Secretary