

**CONSTITUTION AND BY-LAWS  
ST. CLOUD YOUTH FOOTBALL, INC.  
ST. CLOUD, FLORIDA**

**Formed 1987  
Revised 1992, 1995, 1997, 1998, 2000, 2007, 2011, 2012, 2015  
CONSTITUTION**

**ARTICLE I – NAME**

This organization shall be known as ST. CLOUD YOUTH FOOTBALL, INC.; herein referred to as “SCYF” or “League”.

**ARTICLE II – OBJECTIVE**

SCYF was organized to develop and operate a football program in affiliation with Pop Warner Little Scholars, Inc., in conformity with and pursuant to the principles, rules, and regulations enunciated by said Pop Warner Little Scholars, Inc., hereinafter referred to as “Pop Warner”. In conjunction with such purposes, the objective of this League is to instill in the youth of the community the ideals of good sportsmanship, honesty, loyalty, courage, scholarship and reverence, so that they may be fine, stronger and happier youth who will grow to be good healthy adults, through the medium of a supervised, competitive football and cheer program, guided and governed by said Pop Warner.

**ARTICLE III – STATEMENT OF AFFILIATION**

SCYF shall be affiliated with Pop Warner and shall be governed by and comply with the principles, rules, and regulations enunciated and decreed by Pop Warner.

**ARTICLE IV – SITE OF PRINCIPAL OPERATION**

The principle operation of SCYF shall be in and about the City of St. Cloud, County Osceola, and State of Florida, but may extend into such areas as are permitted by Pop Warner rules and regulations.

**ARTICLE V – POWERS**

SCYF shall have the following powers in addition to the powers expressly or implicitly conferred on it by law:

- A. To make and enforce rules and regulations to govern itself on a local basis, which are consistent with and not contrary to any rules and regulations promulgated by Pop Warner to which SCYF is subject.
- B. To solicit contributions, raise funds, enter into contracts, hold and own property.
- C. Incorporate or form other business entities as deemed appropriate and legal.

## ARTICLE VI – MEMBERSHIP

### Section 1 - MEMBERS

Participant Member – A child or minor meeting the eligibility requirements of SCYF and Pop Warner, based on acceptance of four documents and registration in League One as approved by the Board, who resides within the authorized boundaries of the local League, who is eligible for participation but shall have no rights, duties or obligations in the management or in the property of SCYF.

Regular Member – Any person actively interested in furthering the objectives of SCYF shall become a Regular Member upon (1) the registration of a participant member and/or (2) election to the current Board of Directors and/or (3) being appointed to a position by the Board of Directors. In the case of Participant Member registration, the Regular Member shall be the parent, guardian or responsible party of a registered participant member, without regard to the number of Participant Members registered per family or household, there shall be no more than two (2) Regular Members per registered family or household.

Voting Member – Any Regular Member, in good standing as defined above and with the exclusions as noted above, at the time of elections shall be eligible for no more than one (1) vote, at the annual election or at any other meeting of the general membership. The Secretary shall maintain the roll of membership to qualify voting members. Only Voting Members in good standing with SCYF are eligible to vote at the annual meeting. Each Voting Member will have one (1) vote at the annual membership meeting and be eligible for nomination, and if elected, may participate as a member of the Board of Directors. No proxy voting will be allowed. Voting Members must be present in person to record their vote. In no case shall there be more than two (2) Voting Members per household.

### Section 2- RESIGNATION

Any member may resign from membership in SCYF upon giving written notice thereof to the Secretary of the League. Such resignation shall specify the reason thereof and the effective date thereof. Members who resign from membership shall not be entitled to vote or be eligible for election at the annual meeting. Resignation from membership in SCYF alone does not grant eligibility for any participant membership in any other League or Association.

## ARTICLE VII – BOARD OF DIRECTORS

### Section 1

A Board of Directors, hereinafter referred to as “The Board” or “Directors”, who shall govern SCYF, shall be selected by the Voting Members eligible to vote. The Board of SCYF shall initially consist of the following positions:

1. President
2. Vice President
3. Secretary
4. Treasurer
5. Football Commissioner
6. Cheerleading Coordinator
7. Scholastic Coordinator
8. Flag Football Coordinator
9. Flag Cheerleading Coordinator
10. Fundraising Coordinator
11. Sponsorship Coordinator
12. Team Mom Coordinator
13. Concessions Manager
14. Field Coordinator
15. Weigh Master
16. Equipment Manager
17. Merchandise Manager
18. Assistant Football Commissioner
19. Assistant Cheerleading Coordinator

The Executive Board shall consist of the following positions: President, Vice President, Secretary, Treasurer, Football Commissioner, Cheerleading Coordinator, and Scholastics Coordinator.

To be eligible to stand for the position of President, Treasurer, Football Commissioner or Cheerleading Coordinator, the candidate must already have served at least one (1) prior term as a full Board Member.

All Director positions as listed above shall be for one (1) year, starting upon election to the position and ending upon the day of the next election, with no term limits.

Additional positions may be added and unfilled positions removed from The Board at the annual meeting of the Membership without amendment to the Bylaws. Additional positions shall be for a one year term. In the event a regular board position cannot be filled at the annual meeting it will remain vacant and the remaining Board Members will assume the duties of the position until the position is filled by nomination and a vote of the Board.

Each Board Director (numbered 7 – 17) may opt to choose and nominate an assistant. Assistant nominations will be presented to The Board. Assistant positions will be for a period starting upon appointment to the position and ending upon the day of the next election. Assistant positions will be voting members of the board.

## Section 2

The Board, by two-thirds vote of those present at any duly constituted meeting, shall have the authority to discipline, suspend or terminate the membership of any member of any class when the conduct of such person is considered detrimental to the best interests of SCYF. The Member involved shall be notified of such meeting, informed of the general nature of the improper conduct alleged and given an opportunity to appear at the meeting to answer such allegations.

Any elected or appointed Member of the Board who is terminated or resigns during their elected term may not return to The Board. Exception can be made by a two-thirds vote of the current Board of Directors.

When relating to improper conduct by a Participant Member, The Board shall give notice to the Head Coach of the team of which the participant is a member and the Participant's parent/guardian/responsible party. The Head Coach shall appear along with the participant and the parent/guardian/responsible party before a duly appointed committee of The Board, which shall have the full power to suspend or revoke such participant's right to future participation. In the alternative, The Board may dispense with the committee and review such conduct at any regular meeting or a duly called special meeting, for that purpose, so long as reasonable notice is given to all necessary parties.

## Section 3

Any time sensitive action required or permitted to be taken at any meeting of The Board may be taken without a meeting if the Executive Directors of The Board (President, Vice President, Secretary, Treasurer, Football Commissioner, Cheer Commissioner, and Scholastics Coordinator) consent by a majority vote thereto in writing or at a meeting of the Executive Board, setting forth the action so taken, and the writings or minutes are filed with the minutes of SCYF. Such consent shall have the same force and effect as a unanimous vote of The Board.

## Section 4

The Board shall not be held personally liable for the debts, liabilities, other obligations or actions of SCYF. The Board shall maintain appropriate liability coverage as protection from aforementioned actions.

## Section 5

The management of the property and affairs of SCYF shall be vested in The Board. They shall upon election immediately enter upon the performance of their duties and shall continue in office until their successors have been duly elected and qualified.

#### Section 6

Any Board Member missing three (3) consecutive regularly scheduled meetings or four (4) regularly scheduled meetings during the year will lose his/her voting rights at regular board meetings, however will retain his/her position unless the Board takes action to remove the Board Member and appoint a replacement for the remainder of his/her term. The Board Member shall not lose his/her Regular Member status and will retain Voting Member status unless otherwise removed by an action of The Board.

#### Section 7

If a vacancy occurs on The Board by death, resignation or by other means, the position may be filled by appointment of a qualified Voting Member through a majority vote by The Board at any regular meeting, a duly called special meeting for that purpose, or by Executive Board vote as described above in Section 3. A Director appointed or elected to fill a vacancy shall be placed in office for the unexpired term of his or her predecessor.

#### Section 8

No Director can fill more than one office on The Board. Each Director shall hold office for the term for which he or she is elected and until his or her successor shall have been elected and qualified. Directors in office may be reelected for consecutive terms, with no term limits.

#### Section 9

The Board of SCYF shall each have such powers and duties as generally pertain to their respective offices, as well as those that from time to time may be conferred or delegated by the members of The Board.

##### A. President - The President shall:

1. Conduct the affairs of SCYF and execute the policies established by The Board.
2. Present a report of the condition of SCYF at the Annual Meeting. This report includes, but is not limited to, financial accounting, special projects and any other information as needed.
3. Communicate to The Board such matters as deemed appropriate and make such suggestions as may tend to promote the welfare of SCYF.
4. Designate in writing other officers, if necessary, to have power to make and execute for and in the name of SCYF, such contracts and leases they may receive and which have had prior approval of The Board.
5. Investigate complaints, irregularities and conditions detrimental to SCYF and report thereon to The Board or Executive Board as circumstances warrant.
6. Be responsible for the preparation and submission of an annual budget to The Board and is responsible for the proper execution thereof.
7. The President shall be the facilitator of all regular meetings of the membership as well as all Board of Directors and Executive Board meetings.
8. The President shall not vote unless there is a tie, in which case the President will vote in order to break the tie.

B. Vice President – The Vice President shall:

1. In case of the absence or disability of the President, and provided he/she is authorized by the President or The Board to act, shall perform the duties of the President, and when so acting shall have all the powers of office and shall have such other duties as from time to time may be assigned by The Board or the President.
2. Act as the Budget Officer for The Board, by performing regular audits of the financial accounting of SCYF and report all discrepancies to The Board. Ensure proper records are maintained for the receipt and disbursement of all monies and securities of SCYF. Approve all requests for payments from allotted funds.
3. Ensure that the Treasurer has received all monies and securities and deposit it in a depository approved by The Board, within ten (10) business days of receipt of said monies and securities.
4. Prepare along with the Treasurer a monthly profit and loss statement and balance sheet for each account maintained by SCYF and submit such at the regular meeting of The Board.
5. Prepare along with the Treasurer an annual profit and loss statement for submission to The Board and general membership at the Annual Meeting.
6. Prepare along with the Treasurer all tax information and ensure all required documents are properly filed, reported and submitted to local, county and state government offices.

C. Secretary – The Secretary shall:

1. Be responsible for recording the activities of SCYF and maintain appropriate files, mailing lists and necessary records.
2. Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by The Board.
3. Act as webmaster for the League.
4. Maintain a list of all Participants, Regular and Voting Members and The Board, and give notice of all membership meetings of SCYF to The Board and Members as directed by the President or as stipulated in these Bylaws.
5. Keep the minutes of the meetings of The Board, the Executive Board and general membership meetings.
6. Conduct all correspondence not otherwise specifically delegated in connection with said meetings and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
7. Notify Members, Directors, Officers, and Coaches of their election or appointment.

D. Treasurer – The Treasurer shall:

1. Perform all duties as are herein specifically set forth and such other duties as are customarily incident to the office of Treasurer or may be assigned by The Board.
2. Receive all monies and securities and deposit it in a depository approved by The Board, ten (10) business days of receipt of said monies and securities.
3. Keep records for the receipt and disbursement of all monies and securities of SCYF. Draw checks thereof in agreement with the policies established in advance of such actions by The Board.
4. Prepare a monthly profit and loss statement and balance sheet for each account maintained by SCYF, such documents shall be submitted at the regular meeting of The Board
5. Prepare an annual profit and loss statement for submission to The Board and general membership at the Annual Meeting.
6. Ensure all tax information and required documents are properly filed, reported and submitted to local, county and state government offices.

E. Football Commissioner – The Football Commissioner shall:

1. Oversee all rules, protests, investigations and disciplinary actions for all football related issues. Present any recommended disciplinary actions to The Board for approval.
2. Be responsible for the conduct of football coaches and players SCYF, in strict conformity to the policies, principles, rules and regulations of Pop Warner as agreed to under the conditions of charter issued to SCYF.
3. Investigate complaints, irregularities and conditions detrimental to SCYF as requested by the President/The Board.
4. Maintain up to date football team rosters
5. Collect weekly report of game scores and forward copies to the President and retain copies of such reports.
6. Be responsible for counseling League on the rules and regulations, directing successful registrations, coaches clinics, competitions, and other league and associations operations; coordinating the League Championship Program, and assisting the Regional Football Commissioner with Region Events and Camps.
7. Receive and retain in the files, weekly mandatory play sheets from the coaches. Report to The Board any team in violation of the mandatory play rules.
8. Attend all Pop Warner-Mid Florida Conference (hereinafter “Mid Florida”) or otherwise required meetings.

F. Cheerleading Coordinator – The Cheerleading Coordinator shall:

1. Oversee all rules, protests, investigations and disciplinary actions for all cheerleading related issues. Present any recommended disciplinary actions to The Board for approval.
2. Be responsible for the conduct of the cheer coaches and cheerleaders in strict conformity to the policies, principles, rules and regulations of Pop Warner as agreed to under the conditions of charter issued to SCYF.
3. Investigate complaints, irregularities and conditions detrimental to SCYF as requested by the President/The Board.
4. Maintain up to date cheer team rosters. Be responsible for counseling League on cheer rules and regulations, directing successful registrations, coach’s clinics, competitions, and other league and association operations; coordinating the League Championship Program, and assisting the Regional Cheer and Dance Commissioner with Region Events and Camps.
5. Attend all Mid Florida or otherwise required meetings.

G. Scholastics Coordinator – The Scholastics Coordinator shall:

1. Oversee all rules, protests, and investigations for all scholastics related issues.
2. Be responsible for the acquisition, retention, and secure disposal of all scholastics grade information, report cards and evaluations for Mid Florida.
3. Ensure that all scholastic reporting information is completed and reported timely to Mid Florida.
4. Attend all Mid Florida or otherwise required meetings.
5. Enforcement of all Mid Florida requirements and guidelines related to scholastic fitness, player eligibility, and reporting any violations to the Board.
6. Act as Scholarship Coordinator for the Board.

H. All Other Board Positions – Each Board Member shall:

1. Be responsible for the duties of their position as prescribed by The Board.
2. Assist as needed by the League in day to day and game day operations.
3. Adhere to and promote the rules and guidelines specified for SCYF, and Pop Warner.

## **ARTICLE VIII – MEETINGS AND QUORUM**

### **Section 1**

An annual meeting of the voting membership of SCYF shall be held in December of each fiscal year at such time and place as may be determined by The Board for the purposes of electing officers and directors and transacting such other business as may be properly brought before the meeting

### **Section 2**

Special meetings for the voting membership shall be held at any time and place as may be designated in the notice of said meeting, upon call of the President of The Board, either at their own request or upon written petition by at least twenty-five percent (25%) of the voting membership.

### **Section 3**

Notice of every meeting of the membership, stating the place, date, and hour of the meeting shall be posted on the League's website not less than fifteen (15) days before the date of the meeting.

### **Section 4**

If the eligible Voting Members of SCYF, as calculated by the League Secretary, totals less than one hundred (100), twenty-five (25%) of the voting members present in person shall constitute a quorum for the transaction of business at all meetings of the membership, except as otherwise provided by statute, by Articles of Incorporation, or by these bylaws.

If the eligible Voting Members of SCYF, as calculated by the League Secretary, totals in excess of one hundred (100), ten (10%) of the voting members present in person, shall constitute a quorum for the transaction of business at all meetings of the membership, except as otherwise provided by statute, by Articles of Incorporation, or by these bylaws.

If a quorum is not present at any meeting of the voting membership, a majority of the members entitled to vote thereat, present in person may adjourn the meeting from time to time, without notice other than announcement at the meeting until a quorum shall be present. If the adjournment is for more than thirty (30) days, a notice of the adjourned meeting shall be given to each voting member.

If a quorum is not present under the methods outlined above, the Executive Board by unanimous vote of all Executive Directors may declare that a quorum exists for the purposes of the Annual Meeting.

### **Section 5**

Any Voting Member, in good standing, or current Director wishing to be considered for an elected Board Position must attend the November Board meeting for nomination, unless prior approval of absence by the League President or Executive Board. Upon receipt of all requests for consideration, the Secretary shall prepare a ballot for distribution to Voting Members at the annual membership meeting. A list of eligible Voting Members will be available at such meeting and each eligible voting member will receive one (1) ballot for voting purposes. One (1) space will be made by each listed position for a write in vote. In no case shall there be more than two eligible Voting Members per household, except in the case where two members of a household are members of The Board as outlined in Article VI – MEMBERSHIP.

### **Section 6**

Any Voting Member wishing to vote at the annual meeting must be in attendance, complete a ballot and submit it no later than the appointed time during the Annual Meeting. The President shall appoint at least three (3), but not more than five (5), judges to facilitate the voting process, one of whom shall be the Secretary. Irregular or disputed ballots shall be ruled on by the President as the judges tally the results of the voting. The President's ruling shall be final unless overruled by The Board. No proxy voting will be allowed. Eligible Voting Members must be present to vote.

## Section 7

Regular meetings of The Board shall be called to order and held immediately following the annual election and on such days thereafter as shall be determined by The Board. Special meetings of The Board may be called by the President, by the Executive Board or by five (5) or more Directors. Written notice of the time and place for both regular and special meetings shall be given to each Director, either by personal delivery or by mail, phone, email, or fax at least forty eight (48) hours before the meeting. SCYF Board Meetings are open to the entire membership to attend.

## Section 8

At all meetings of The Board, a majority of the members thereof shall constitute a quorum for the transaction of business. No proxy votes shall be permitted. Voting Board Members must be present to record their vote.

## Section 9

The Board shall have the power by a majority vote of those present at any regular or special meeting to discipline, suspend or remove any Director, Officer, Manager, Coach, Regular Member, Voting Member or Player Member of SCYF; proxy votes shall not be permitted on this issue. Prior to any of the above actions being taken, the affected Director, Officer, Manager, Coach, or Member shall be given the opportunity of a hearing by the Members of The Board present.

## Section 10

The President, Vice President, Football Commissioner and Cheerleading Coordinator shall be ex-officio members of all committees.

## Section 11

Proxy voting shall not be allowed for any voting matters.

# **ARTICLE IX - FINANCIAL AND ACCOUNTING**

## Section 1

The Board shall decide all matters pertaining to the finances of SCYF, and it shall place all income in a common League treasury, directing the expenditure of the same in such manner as will give no individual or team an advantage over those in competition with such individual or team.

## Section 2

The Board shall not permit the contribution of funds or property to individual teams but shall solicit same for the common treasury of SCYF, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the local League, SCYF. If in the event any team advances to the playoffs, regional or national events donations may be solicited to offset the cost incurred for travel and other related expenses. All funds must be turned in to the SCYF League account and all expenses approved and disbursed by The Board.

## Section 3

The Board shall not permit the solicitation of funds in the name of Pop Warner or SCYF, unless all funds so raised are placed in the local League's treasury.



#### Section 4

The Board shall not permit disbursement of SCYF funds for any reason other than the conduct of SCYF activities in accordance with the rules and policies of Pop Warner.

#### Section 5

All monies received shall be deposited to the credit of SCYF in the approved depository and all disbursements shall be made by check or credit card. All checks shall be signed by at least two authorized Executive Board Members listed herein: President, Vice President, Football Commissioner, Cheerleading Coordinator, Secretary, Treasurer, Scholastics Coordinator or any other Director of the Board voted by a two-thirds vote of the Executive Board.

#### Section 6

The fiscal year of SCYF, shall begin on the first day of January and shall end on the last day of December.

#### Section 7

Distribution of property upon dissolution: Upon dissolution of SCYF and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of SCYF to another federal incorporated entity which maintains the same objective as set forth herein, which may be entitled to exemption under Section 501 (c) (3) of the Internal Revenue Code or any future corresponding provision.

#### Section 8

Notwithstanding any other provision of these articles, SCYF shall not carry on any activities not permitted to be carried on by an organization exempt from Federal Income Tax under Section 501(c) (3) of the Internal Revenue Code of 1986 or the corresponding provision of any future tax codes.

#### Section 9

No later than one (1) month after the close of the fiscal year, the Treasurer shall prepare and present to The Board:

- a) A balance sheet showing, in reasonable detail, the financial condition of SCYF at the close of the fiscal year.
- b) An income statement showing the results of the operation of SCYF, during the fiscal year.
- c) The required tax filing for SCYF will be completed and filed in the appropriate manner and time following the end of each fiscal year, by the previous year's Treasurer.

#### Section 10

Within sixty (60) days of the first meeting of The Board each year, The Board shall approve a program budget for the fiscal year. The approved budget may be reviewed and amended periodically as deemed necessary by The Board. Any expenditure outside of the approved budget must be brought to The Board at a regularly scheduled meeting or to the Executive Board for review and approval.

#### Section 11

- a) Full refunds of registration fees are available through August 1<sup>st</sup> of the current year.
- b) A refund of \$50 is available if requested prior to August 15<sup>th</sup> of the current year.
- c) Refunds requested after August 15 will be reviewed and approved or denied by The Board.
- d) No refunds will be considered unless all equipment has been returned.

## **ARTICLE X – DUES**

### **Section 1**

Registration fees will be determined by The Board for each calendar year. All fees/dues will be recorded and deposited to the league's depository account and proper records maintained. Any participant who does not remit full payment for registration fees prior to the season opening will forfeit his/her position on the team or roster unless an approved payment plan is in place. Those participants requesting scholarship/registration fee assistance must do so in writing and be approved by The Board as recommended by the Scholarship Committee. All recipients' names will be kept confidential to the extent possible.

### **Section 2**

Refunds for fees must be requested in writing by the parent/guardian of the participant. All refunds must be approved by The Board and refunds made to the recipient in a timely manner.

## **ARTICLE XI – COACHES, MANAGER, AND TRAINERS**

Team Head Coaches nominations shall be received by the Football Commissioner or Cheerleading Coordinator respectively, and be presented to the Board for consideration annually by same. Prospective Team Head Coaches facing opposition, as determined by the Football Commissioner/Cheerleader Coordinator, will be required to attend a designated board meeting to present their qualifications. Head Coaches shall be responsible for the selection and submission of the names of the Assistant Coaches and Team Moms to the Football Commissioner or Cheerleading Coordinator. The Football Commissioner or Cheerleading Coordinator will present the submissions to The Board for approval prior to the upcoming season. The Head Coach shall be responsible for the actions of the Assistant Coaches, Student Demonstrators, Team Moms, Team Assistants/Trainers and participants while on the field, during all practice sessions, games and at any other team function/event. All Head Coaches must abide by the Pop Warner Coaches Code of Conduct and ensure that all Assistant Coaches and Team Moms abide by same as well as all league policies.

All coaches shall lose tenure immediately as of:

- a) The end of the season, including playoffs and championships, or
- b) December 31 of each year, whichever date is earlier

It is recommended that all Team Head Coaches attend all regularly scheduled Board Meetings held during the regularly scheduled season in order to report information back to the team. If the Head Coach for a team is unable to attend, an Assistant Coach or Team Mom should attend in the place of the Head Coach. All practice sessions are to be held on SCYF fields or approved alternate locations and within the time parameters established by SCYF. The Head Coach is required to gain prior approval from the President and either Football Commissioner or Cheer Coordinator in order to move the Team's practice area to any other location or other times.

## **ARTICLE XII – RULES**

### **Section 1**

Pop Warner rules and regulations and those additional rules and regulations approved by Pop Warner are to be considered binding on SCYF.

### **Section 2**

Current and past participant members' personal information in SCYF is considered as such and shall remain confidential. This information may not be used for any business other than that directly related to the activities of SCYF or Pop Warner. No member of SCYF shall distribute said information to any person within SCYF or outside of SCYF or Pop Warner without prior Board approval. Prior Board approval is required for any distribution other than specified in these bylaws. Any violation of this rule is subject to disciplinary action by The Board.

### Section 3

The use of tobacco (including e-cigarettes), the possession of alcohol, illegal firearm or any other type of illegal weapon is strictly prohibited at any SCYF scheduled practice, game or SCYF facility. Anyone in possession of such items shall be asked to leave the premises immediately. Any member in possession of such shall be subject to disciplinary action by The Board.

## **ARTICLE XIII – PARLIAMENTARY ETIQUETTE AND AUTHORITY**

“Roberts Rules of Order” shall be the parliamentary authority on all matters not covered by the Constitution and Bylaws of SCYF.

At all times during a meeting of the general membership or The Board, proper etiquette shall be maintained by all those in attendance. Improper behavior includes, but is not limited to, verbal abuse, profanity, physical violence or threats thereof. The President shall have authority to request the dismissal, from the meeting, of anyone who does not cease the improper behavior following the first request to do so by the President. Any person dismissed from a meeting due to improper behavior may be banned from attending any future meetings by a majority vote of The Board.

## **ARTICLE XIV– AMENDMENTS**

These bylaws or any section thereof (except as conflicts with Pop Warner rules and Regulations) may be amended or repealed by a majority vote of the Directors present at any duly called meeting of The Board, provided that no such action shall be taken if it would in any way adversely affect the League’s qualifications or status under the Internal Revenue Code of 1954 or corresponding provisions of any subsequent Federal tax law. A written notice of such proposed changes shall be provided to each Board Member at least seven (7) days prior to the meeting at which such proposed changes shall be submitted to vote.

## **ARTICLE XV – ORDER OF BUSINESS**

The general order of business for each meeting of The Board shall be as set forth herein:

- a) Call to order (by the presiding officer)
- b) Roll call (by Secretary) or distribution of appropriate sign-in documentation
- c) Minutes
- d) Treasurer’s Report
- e) Reports of Committees
- f) Old Business
- g) New Business
- h) Set date of next Board Meeting
- i) Adjournment

The Board meets specifically to discuss matters and make decisions pertaining to SCYF. Other persons in attendance at any meeting of The Board or Executive Board, who would like to address The Board regarding any item scheduled on the Agenda for such meeting, may be provided the opportunity at the appropriate time and as directed by the President. Any and all persons in attendance of any meeting of The Board are subject to the same rules and guidelines as set forth in these bylaws. Discussions before The Board shall be limited to those items on the agenda. All other items of concern or discussion shall be routed through the appropriate channels and if unresolved, brought before The Board at the next regularly scheduled meeting if necessary.