





Thank you for requesting our Parent Information Pack. We aim to be the best nursery locally and offer a friendly and welcoming setting for all children and their parents.

We are open from 7.30am to 6pm Monday to Friday.

We take children from 3 months - 5 years old. We offer full day or half day sessions (morning/afternoon).

We provide all meals and snacks for your child as well as wet wipes and cows milk.

#### All we ask you to provide is:

- Spare clothes for messy, sand & water play
- Weather appropriate clothing e.g wellies & waterproofs and sunhat & factor 50+ sun cream
- Nappies
- · Formula milk where appropriate

## Food and nutrition

We promote healthy nutritional eating, we provide meals 5 times a day, including a two-course lunch and a two-course tea. All our food is prepared on site using fresh local produce where possible. We cater for all allergy and dietary requirements.

# Your child's Key person

Your child will have a key person who will initially be responsible for settling your child into the setting. They will then act as a point of contact for you.

We offer regular meetings to discuss your child's progress and work together to ensure your child will reach their full potential.

# What we offer

- ✓ Language lessons
- ✓ Forest school learning
- Music classes
- ✓ Tapestry online learning journals for every child
- ✓ Parents' evenings
- ✓ Holiday club for children aged 5 8

We focus on learning through play and use the Early Years Foundation Stage (EYFS) and the seven areas of learning to provide a stimulating yet challenging environment for all our children.

We have fully qualified and experienced staff who are caring and passionate about working with children. At Hurly Burly Day Nursery we will support and educate your child while providing a home from home environment.

# Parents as partners and settling in procedure:

During the settling in process, we will ask parents to share with us their child's routine, likes/dislikes and abilities on our "getting to know me" sheets.

At the end of each of your child's sessions at Hurly Burly, a member of staff will feed back to you about your child's day including what they have eaten and played with.

#### Home Visits

Prior to our settling in sessions at Hurly Burly, we can also offer a home visit if you feel this would be beneficial to you and/or your child.

These visits allow your child to meet and become comfortable with a member of the team in their own environment, which will provide them with a friendly and familiar face for when they then start.



# Suggested settling in procedures:

**1st Session:** 1 hour - We ask parents to stay for this session and fill in relevant paperwork.

**2nd Session:** 1 ½ hours - We ask parents to stay for the first 15 minutes, leave for 1 hour and then return for the remainder of the session (15 minutes).

**3rd Session:** 2 hours - Parents drop off and leave their child for a taster session.

There is a £20.00 settling charge. This covers extra staff and food provided during all three sessions.

If you feel you or your child may require more or less settling in sessions, we can accommodate this and adapt our procedure accordingly.

We will always do our best to help both your child and you at this emotional time.

## Outdoor areas

Our nurseries have outstanding outdoor areas and we make sure the children spend a good part of their day outside in the fresh air. Our gardens have areas for development and mirror the EYFS curriculum, which means your child is always learning in all our environments. The outdoor spaces are accessible from every room within our nurseries.





## Testimonials

"

Our little one is always so excited to go to Hurly Burly. After only a few weeks she seems to have developed a lovely relationship with the staff and is always full of smiles and affection for each of them. The level of care and the facilities they have here are fantastic. We are extremely happy with our choice of nursery.

Nadia, Mum of 2 year old

"

Great nursery my son has progressed so much. Great friendly staff. **55**Anna, Mum of 3 year old

"

Hurly Burly really helped our little girl settle in and changed our minds about using a nursery as they cared so passionately for her and made her feel at home.

Sam, Mum of 2 year old

"

Our little one has just completed her first month at Hurly Burly and we're delighted with the level of care she receives in a really well thought out set up. The staff are all lovely and have really made it easier for me to be able to go back to work knowing that Leah is well looked after and having lots of fun at nursery!

Esme, Mum of 1 year old

#### Our Policies

We provide a safe, caring and stimulating environment for every child while developing their learning.

We have several policies in place at Hurly Burly Day Nursery which are available in long form for you to read in reception.

#### **Safeguarding**

We follow a robust recruitment process ensuring all staff are fully qualified or working towards a recognised qualification and DBS checked. We have strict policies regarding entry and exit of the nursery. We have a legal responsibility to report any concerns about the children and we will work with parents should any arise.

#### **Sickness**

We do ask that children are kept off nursery if they are too poorly to attend. There are different exclusion periods for the various infectious illnesses, details of these can be found in our policy which is available for you to read in reception.

#### **Fees**

We charge a day rate and half day rate which are available on request. We do ask parents to pay by the 10th each month by direct debit.

#### **Admissions**

We operate on a first come first served basis. Places are secured with a £50.00 per child non-refundable deposit.

### **Collecting your child**

The nursery only takes responsibility for your child during the hours they are booked in with us for childcare. Please make sure you are on time to collect your child. A fee is charged for late collections.

### **Confidentiality**

You will only be able to access records and information about your own child.

### **Equal Opportunities**

We operate a full and equal opportunities policy for staff and families alike.



# Hurly Burly Day Nursery

### **St Agnes**

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