

SSC SAFE SWIM ENVIRONMENT CONTROLS IMPLEMENTATION
PA DEPT OF HEALTH GUIDANCE

SUMMARY -- PA GUIDANCE FOR BUSINESSES ALLOWED TO OPERATE

<https://www.governor.pa.gov/wp-content/uploads/2020/05/20200504-COVID-19-Business-Guidance.pdf>

REQUIREMENT	PROCEDURE BEING IMPLEMENTED	CONTROL(S)	ACTION(S)	OWNERSHIP	STATUS
Clean and disinfect high-touch areas frequently and continue to regularly clean all other areas of the building(s)	YES	1. Implement existing cleaning and sanitization plan. 2. Implement additional grounds disinfection procedures IAW the SSE-SO.	1. Work with manager/staff to devise a grounds disinfection plan. 2. Plan should consider cleaning in-session as well as in between sessions. 3. Ensure staff impacts are assessed (additional staff requirements).	OPERATIONS	
Establish and implement a plan in case the business is exposed to a probable or confirmed case of COVID-19	YES	1. Implementation of a Confirmed Case Action Plan Standing Order.	1. Develop a Confirmed Case Action Plan standing order (or ammend existing SSE-SO) that meets all requirement .	OPERATIONS	
Prevent large groups from entering or leaving the building by staggering work start and stop times	YES	1. Pool Use Reservation System (SSE-SO). 2. Safe Entry/Exit Procedures (SSE-SO).	1. Establish an online reservation system. 2. Work with manager/staff on tactical details of entry/exit.	OPERATIONS	
Limit the number of people in employee common areas, like locker rooms or break rooms, and ensure these areas are cleaned frequently	YES	1. Secure Guard Room - establish other break areas (SSE-SO). 2. Limit member entry in buildings (SSE-SO).	1. work with manager/staff to establish a break protocol and safe areas.	STAFF	
Conduct meetings and trainings virtually. If a meeting needs to be held in person, limit the number of employees to 10 and maintain a social distance of six feet	YES	1. Leverage property to maintain social distance during training and staff meetings.		OPERATIONS	
Make sure employees have access to soap and water to wash their hands, hand sanitizer and disinfectant wipes	YES	1. Standard health and sanitary practices for employees.	1. Purchase and stage hand sanitization stations. 2. Purchase required cleaning gear including wipes.	GROUND	
Provide non-medical masks for employees to wear at all times and make it mandatory to wear masks while on the work site	YES	1. Outfit all employees with two (2) masks.	1. Purchase Masks.	OPERATIONS	
Make sure the facility has enough employees as applicable to follow these protocols and conduct business effectively and safely	YES	1. Implementation of minimum staff requirements (SSE-SO).	1. Minimum staffing plan implementation (SSE-SO). 2. Adequate back-up staff on call if required.	STAFF	
Discourage non-essential visitors from entering the business premises	YES	1. Prohibit visitors (SSE-SO). 2. Pool Use Reservation System (SSE-SO).	1. Enforce no visitor policy.	STAFF	
Communicate these procedures to all employees to ensure that everyone knows how to be safe	YES	1. SSE-SO posted in employee use areas.	1. Post the final plan in the office.	SOCIAL	
Conduct business with the public by appointment only, whenever possible	YES	1. Pool Use Reservation System (SSE-SO).	1. Implement an online pool reservation system.	OPERATIONS	
If appointment-only service is not feasible, limit the number of people inside the building to no more than 50% of the total maximum occupancy	YES	1. Interim Occupancy Limits (SSE-SO).	1. Confirm the proper way to set a interim max capacity.	STAFF	
Modify the hours of business so that there is enough time to clean and restock	YES	1. Interim Pool Use Timetable (SSE-SO).	1. Adjust operating hours and cycle schedue.	OPERATIONS	
Install shields or other barriers at registers and check-out areas to physically separate cashiers and customers, or take other measures to maintain social distancing between customers and employees	YES	1. Member flow controls implemented at the front desk.	1. Determine how flow controls should be put in-place at the fornt desk.	STAFF	
Encourage customers to use online ordering by providing delivery or pick-up options	NO	N/A	N/A	N/A	N/A
Designate a specific time for people at high risk, including those over the age of 65 to use the business at least once a week	NO	1. Priority reservations for senior members.	N/A	MEMBERSHIP	
Require all customers to wear masks while on the premises.	YES	1. Out-of-water mask policy for members while transiting to/from designted areas.	1. Work with manager/staff to determine how to enforce member mask requirements.	OPERATIONS	
In businesses with multiple check-out lanes, limit use to every other register.	NO	N/A	N/A	N/A	N/A
Schedule handwashing breaks for employees at least every hour.	YES	1. Build handwashing breaks into the standard staff rotation assignments.		STAFF	
Assign an employee to wipe down carts and handbaskets before the customer uses it.	NO	N/A	N/A	N/A	N/A

SSC SAFE SWIM ENVIRONMENT CONTROLS IMPLEMENTATION
CDC GUIDANCE COMPLIANCE

SUMMARY -- CDC CONSIDERATIONS FOR PUBLIC POOLS, HOT TUBS, AND WATER PLAYGROUNDS DURING COVID-19 <small>https://www.cdc.gov/coronavirus/2019-ncov/community/parks-rec/aquatic-venues.html</small>				
CDC CONSIDERATION	CONSIDERATION TO BE IMPLEMENTED?	CONTROL(S)/ACTION(S)	OWNERSHIP	STATUS
PROMOTING BEHAVIORS THAT PREVENT THE SPREAD OF COVID-19				
HAND HYGIENE AND RESPIRATORY ETIQUETTE				
Encouraging all staff, patrons, and swimmers to wash their hands often and cover their coughs and sneezes.	YES	1. Staff implementation plan 2. Hourly announcements	STAFF	
CLOTH FACE COVERINGS				
Encouraging the use of cloth face coverings as feasible. Face coverings are most essential in times when physical distancing is difficult.	YES	1. Requiring face coverings when moving about the grounds. Face coverings may not be required while members are in their designated reserved areas or in the water.	STAFF	
Advise those wearing face coverings to not wear them in the water. Cloth face coverings can be difficult to breathe through when they're wet.	YES	1. Does this warrant an announcement?	STAFF	
STAYING HOME				
Educating staff, patrons, and swimmers about when to stay home (for example, if they have symptoms of COVID-19, have tested positive for COVID-19, or were exposed to someone with COVID-19 within the last 14 days) and when they can safely end their home isolation.	YES	1. Develop a self-assessment checklist for employees. 2. Perform temp checks of employees at the beginning of their shift.	MEMBERSHIP	
ADEQUATE SUPPLIES				
Ensuring adequate supplies to support healthy hygiene. Supplies include soap, hand sanitizer with at least 60 percent alcohol (for staff and older children who can safely use hand sanitizer), paper towels, tissues, and no-touch trash cans.	YES	1. Key will be to identify the supplies required and establish a high confidence supply chain.	OPERATIONS/ STAFF	
SIGNS AND MESSAGES				
Posting signs about how to stop the spread of COVID-19, properly wash hands, promote everyday protective measurespdf icon, and properly use a cloth face coveringimage icon in highly visible locations (for example, at deck entrances and at sinks).	YES	1. Use any pre-existing CDC signage when possible.	MEMBERSHIP	
Broadcasting regular announcements about how to stop the spread on PA system.	YES	1. Hourly Announcements. Work with manager/staff to script the announcement.	STAFF	
Including messages about behaviors that prevent the spread of COVID-19 in contracts with individual patrons or households, in emails, on facility websites (for example, posting online videos), through facility's social media accounts, and on entrance tickets).	YES	1. Post info to bulletin board, web site, FB, entrance/exit, etc.	MEMBERSHIP	
MAINTAINING HEALTHY ENVIRONMENTS				
CLEANING AND DISINFECTION				
Cleaning and disinfecting frequently touched surfaces at least daily and shared objects each time they are used. For example: Handrails, slides, and structures for climbing or playing Lounge chairs, tabletops, pool noodles, and kickboards Door handles and surfaces of restrooms, handwashing stations, diaper-changing stations, and showers Consulting with the company or engineer that designed the aquatic venue to decide which List N disinfectants approved by the U.S. Environmental Protection Agencyexternal icon (EPA) are best for your aquatic venue. Setting up a system so that furniture (for example, lounge chairs) that needs to be cleaned and disinfected is kept separate from already cleaned and disinfected furniture. Labeling containers for used equipment that has not yet been cleaned and disinfected and containers for cleaned and disinfected equipment. Protecting shared furniture, equipment, towels, and clothing that has been cleaned and disinfected from becoming contaminated before use.	YES	1. SSE-SO Cleaning plan	STAFF	
Ensuring safe and correct use and storage of disinfectants, including storing products securely away from children.	YES	1. Work with manager/staff to ensure cleaning supply storage areas are clearly defined and properly marked. MSDS sheets up to date.	OPERATIONS/ STAFF	
Laundering towels and clothing according to the manufacturer's instructions. Use the warmest appropriate water temperature and dry items completely.	YES	1. Create a lost and found policy.	SOCIAL	
VENTILATION				
Ensuring that ventilation systems of indoor spaces operate properly.	YES	1. Bathroom fans running continuously	GROUNDNS	
Increasing introduction and circulation of outdoor air as much as possible by opening windows and doors, using fans, or other methods. However, do not open windows and doors if doing so poses a safety risk to staff, patrons, or swimmers.	YES	1. Open windows and leave them open continuously as long as weather permits.	STAFF	

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CDC CONSIDERATION	CONSIDERATION TO BE IMPLEMENTED?	CONTROL(S)/ACTION(S)	OWNERSHIP	STATUS
WATER SYSTEMS				
Taking steps to ensure that all water systems (for example, drinking fountains, decorative fountains, hot tubs) are safe to use after a prolonged facility shutdown to minimize the risk of Legionnaires' disease and other diseases associated with water.	YES	1. Secure drinking fountains.	GROUNDNS	
MODIFIED LAYOUTS				
Changing deck layouts to ensure that in the standing and seating areas, individuals can remain at least 6 feet apart from those they don't live with.	YES	1. SSE-SO map	MEMBERSHIP	
PHYSICAL BARRIERS AND GUIDES				
Providing physical cues or guides (for example, lane lines in the water or chairs and tables on the deck) and visual cues (for example, tape on the decks, floors, or sidewalks) and signs to ensure that staff, patrons, and swimmers stay at least 6 feet apart from those they don't live with, both in and out of the water.	YES	1. Work with manager/staff to implement physical cues	GROUNDNS	
COMMUNAL SPACES				
Staggering use of communal spaces (for example, in the water or breakroom), if possible, and cleaning and disinfecting frequently touched surfaces at least daily and shared objects each time they are used.	YES	1. SSE-SO cleaning plan. 2. Establish break rules for staff.	STAFF	
SHARED OBJECTS				
Discouraging people from sharing items that are difficult to clean, sanitize, or disinfect or that are meant to come in contact with the face (for example, goggles, nose clips, and snorkels).	YES	1. Announcements, signs, and posts.	MEMBERSHIP	
Discouraging the sharing of items such as food, equipment, toys, and supplies with those they don't live with.	YES	1. Announcements, signs, and posts.	MEMBERSHIP	
Ensuring adequate equipment for patrons and swimmers, such as kick boards and pool noodles, to minimize sharing to the extent possible, or limiting use of equipment by one group of users at a time and cleaning and disinfecting between use.	YES	1. Do not provide any shared equipment.	STAFF	
MAINTAINING HEALTHY OPERATIONS				
PROTECTIONS FOR VULNERABLE STAFF				
Offering options such as telework or modified job responsibilities that reduce their risk of getting infected.	NO	N/A		
Limiting aquatic venue use to only staff, patrons, and swimmers who live in the local area, if feasible.	YES	1. Enforcing the 'NO Guest Limits'	MEMBERSHIP	
LIFEGUARDS AND WATER SAFETY				
Ensuring that lifeguards who are actively lifeguarding are not also expected to monitor handwashing, use of cloth face coverings, or social distancing of others. Assign this monitoring responsibility to another staff member.	YES	1. Work with manager/staff to clearly define lifeguard roles and responsibilities.	OPERATIONS	
ALTERATIONS OF PUBLIC AQUATIC VENUES				
Consulting the company or engineer that designed the aquatic venue before altering aquatic features (for example, slides and structures designed for climbing or playing).	NO			
REGULATORY AWARENESS				
Being aware of local or state regulatory agency policies on gathering requirements or recommendations to determine if events, such as aquatic fitness classes, swim lessons, swim team practice, swim meets, or pool parties can be held.	YES	1. PA Summer Recreation, Camps and Pools FAQ and its references.	ALL	
STAGGERED OR ROTATED SHIFTS				
Staggering or rotating shifts to limit the number of staff present at the aquatic venue at the same time.	YES	1. SSE-SO minimum staffing requirements	STAFF	
DESIGNATED COVID-19 POINT OF CONTACT				
Designating a staff member to be responsible for responding to COVID-19 concerns. All staff should know who this person is and how to contact him or her.	YES	1. Assign this to the manager on duty or attending board member. 2. Set order of precedence when board members are onsite.	ALL	
GATHERINGS				
Avoiding group events, gatherings, or meetings both in and out of the water if social distancing of at least 6 feet between people who don't live together cannot be maintained. Exceptions to the social distancing guidance include: Anyone rescuing a distressed swimmer, providing first aid, or performing cardiopulmonary resuscitation, with or without an automated external defibrillator. Individuals in the process of evacuating an aquatic venue or entire facility due to an emergency. If planned events must be conducted, staggering drop-off and pick-up times, as much as possible, to maintain distance of at least 6 feet between people who don't live together. Asking parents to consider if their children are capable of staying at least 6 feet apart from people they don't live with before taking them to a public aquatic venue. Limiting any nonessential visitors, volunteers, and activities involving external groups or organizations.	YES	1. Limiting organized group activities 2. Closing playground, basketball court, other areas that promote separate household gatherings.	STAFF	

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CDC CONSIDERATION	CONSIDERATION TO BE IMPLEMENTED?	CONTROL(S)/ACTION(S)	OWNERSHIP	STATUS
COMMUNICATION SYSTEMS				
Putting systems in place for: Having staff, patrons, and swimmers self-report if they have symptoms of COVID-19, a positive test for COVID-19, or were exposed to someone with COVID-19 within the last 14 days. Notifying local health authorities of COVID-19 cases. Notifying staff, patrons, and swimmers (as feasible) of potential COVID-19 exposures while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA)external icon. Notifying staff, patrons, and swimmers of aquatic venue closures.	YES	1. Implementation of a Confirmed Case Action Plan Standing Order.	SOCIAL	
LEAVE POLICIES				
Implementing sick leave (time off) policies and practices for staff that are flexible and non-punitive.	YES		OPERATIONS	
Developing return-to-work policies aligned with CDC's criteria to discontinue home isolation.	YES		OPERATIONS	
BACK-UP STAFFING PLAN				
Monitoring absenteeism of staff and creating a roster of trained back-up staff.	YES		STAFF	
STAFF TRAINING				
Training staff on all safety protocols.	YES		GROUPS/ STAFF	
Conducting training virtually or ensuring that social distancing is maintained during in-person training.	NO	1. Leverage grounds to perform socially distant training and staff meetings.	GROUPS/ STAFF	
RECOGNIZE SIGNS AND SYMPTOMS				
Conducting daily health checks (for example, temperature screening or symptom checking) of staff. Ensure safe and respectful implementation that is aligned with any applicable privacy laws and regulations.	YES		STAFF	
Consider using examples of screening methods in CDC's General Business FAQs as a guide.	YES			
PREPARING FOR WHEN SOMEONE GETS SICK				
ISOLATING AND TRANSPORTING THOSE WHO ARE SICK TO THEIR HOME OR A HEALTHCARE PROVIDER.				
Immediately separating staff, patrons, or swimmers with COVID-19 symptoms (for example, fever, cough, or shortness of breath).	NO			
Establishing procedures for safely transporting anyone sick to their home or to a healthcare provider.	NO			
NOTIFYING HEALTH OFFICIALS AND CLOSE CONTACTS.				
Immediately notifying local health officials, staff, patrons, and swimmers of any case of COVID-19 while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA)external icon.	YES	1. Implementation of a Confirmed Case Action Plan Standing Order.	SOCIAL	
Informing those who have had close contact with a person diagnosed with COVID-19 to stay home and self-monitor for symptoms, and follow CDC guidance if symptoms develop.	YES	1. Implementation of a Confirmed Case Action Plan Standing Order.	SOCIAL	
CLEANING AND DISINFECTION				
Closing off areas used by a sick person and not using the areas until after cleaning and disinfecting them.	YES	1. Implementation of a Confirmed Case Action Plan Standing Order.	SOCIAL	
Waiting more than 24 hours before cleaning and disinfecting these areas. Ensuring safe and correct use and storage of EPA-approved List N disinfectantexternal icon, including storing products securely away from children.	NO	1. SSE-SO disinfecting procedures will likely result in areas being cleaned prior to any COVID confirmation being reported.	N/A	

Summer Recreation, Camps and Pools

Frequently Asked Questions

The Wolf Administration understands the need to secure child care options as parents and caregivers return to work in counties designated as in the yellow or green phase across Pennsylvania in accordance with the Governor's phased reopening plan. Families select summer child care based on numerous factors including availability, parent and caregiver work schedules, age and interest of their children, among others.

The Pennsylvania Department of Health is issuing these Frequently Asked Questions to provide guidance to summer camp operators, public bathing places, part-day school age programs, and other entities that provide necessary child care and enrichment and recreational activities for children and youth during the summer months.

This guidance does not apply to public school-operated summer programs or extended school year services. Guidance related to reopening public schools will be released by the Pennsylvania Department of Education.

Q: What types of summer programs for children and youth are permitted to operate during the Governor's phased-in reopening plan?

Summer programs that provide child care and enrichment and recreational activities for children and youth are permitted to operate without a waiver in counties in the yellow and green phases of the Governor's phased-in reopening plan provided they follow the [Centers for Disease Control and Prevention \(CDC\) guidance for Youth and Summer Camps](#) and the CDC Supplemental Guidance for [Child Care That Remain Open](#).

Summer programs include child care facilities regulated by the Pennsylvania Department of Human Services and the following part-day school age programs:

- A part-day school-age program that operates for less than 90 consecutive days per calendar year from the date the program opens to the date the program closes;
- A part-day school age program that operates 2 hours or less per day for 3 or fewer days per week;
- A part-day school age program that has a single purpose for the children's attendance and that purpose is the only focus of the program (e.g., soccer or art class); and
- A drop-in program where a child or youth may come and go at will.

Overnight organized camps registered with the Pennsylvania Department of Health and organized team sports may not operate in counties in the yellow phase. Overnight camps and organized team sports may begin or resume operations once in the green phase of the Governor's phased-in reopening plan in accordance with [CDC guidance for Youth and Summer Camps](#). Professional sports are not included in the scope of this FAQ.

Q: Are there additional requirements for summer programs operating in counties in the yellow and green phases beyond what is required by the CDC guidance for youth programs and camps?

Summer programs operating in counties in the yellow or green phase of the Governor's phased-in reopening plan must develop a written health and safety plan that follows the [CDC guidance for Youth and Summer Camps](#) and post the plan on the summer program's publicly available website prior to providing services to children.

[The Children's Hospital of Philadelphia's \(CHOP's\) PolicyLab issued considerations for school reopening](#) which may be useful for summer program operators as they consider how to implement the [CDC guidance for Youth and Summer Camps](#) including masking, sanitation and hygiene, and physical distancing. [The CDC also published a decision tree](#) to assist directors or administrators in making reopening decisions regarding youth programs and camps during the COVID-19 pandemic.

Q: Are summer programs operating in counties in the yellow and green phases permitted to operate fully indoor, fully outdoor, or a combination of indoor and outdoor?

Summer programs in counties in the yellow or green phase may hold activities both indoor and outdoor.

Q: Are there any limitations on group sizes for summer programs that are permitted to operate in counties in the yellow phase?

Social distancing in summer programs and child care may look different than the common practice of maintaining six feet of distance between individuals. In the case of summer programming for children and youth, the social distancing considerations are as follows:

- If possible, groups should include the same group members each day, and the same staff providers should remain with the same group every day.
- Consider whether to alter or halt daily group activities that may promote transmission.
 - Keep each group of children in a separate room or space.
 - Limit the mixing of children, such as staggering playground times and keeping groups separate for special activities such as art, music, and exercising.

- Consider staggering arrival and drop off times and/or having staff come outside the facility to pick up the children as they arrive. Your plan for curb side drop off and pick up should limit direct contact between parents and staff members and adhere to social distancing recommendations of six feet during this time.

Q: Are staff and youth required to wear face coverings while participating in child care and summer programs that are permitted to operate in counties in the yellow phase?

All staff should wear cloth face coverings during child care and summer program operations. Summer programs and staff should consult [Department of Health guidance on homemade masks](#) and [COVID-19 Mask Guidance for Children](#). Children and youth do not need to wear cloth face coverings in child care, youth programs, or camps, although face coverings are still recommended by the CDC, especially for older youth, when feasible, particularly in indoor or crowded locations.

Q: If a summer program is planning operations in a county that is in the yellow or green phase, must they restrict enrollment to only children residing in counties with similar designations?

No, there are no restrictions limiting enrollments based on the designation of where children reside and enrollment in summer program activities.

Q: Are public playgrounds part of the Governor's phased reopening plan?

Public playgrounds may be used by child care providers and summer programs offered in counties in the yellow or green phase. Summer programs must adhere to [CDC guidance](#) for Child Care Programs That Remain Open, including cleaning and disinfecting, and social distancing practices.

Q: Are organized team sports permitted during the Governor's phased reopening plan?

Organized sports are only permitted in counties in the green phase of the Governor's phased reopening plan. Organized team sports and events are defined as physical activity directed by adult or youth leaders that involves rules and formal practice and competition. This includes school and club sports as well as youth and adult formal activities. Physical activity conducted as part of summer programming is allowed. Activities and games with little or no physical contact are recommended. Professional sports are not included in the scope of this FAQ.

Q: Are public bathing places regulated by the Pennsylvania Department of Health and other community pools permitted to operate during the Governor's phased reopening plan?

Public bathing places and other outdoor community pools are permitted to operate in counties in the yellow and green phases of the Governor's phased-in reopening plan, provided they follow [CDC guidance for aquatic venues](#) and the Governor's [Guidance for Businesses Permitted to Operate During the COVID-19 Disaster Emergency](#).

Q: Is there specific guidance for camping, campgrounds and group camping separate from organized summer camps for youth?

Pennsylvanians should follow guidance issued by the [Pennsylvania Department of Conservation and Natural Resources \(DCNR\)](#).

Q. How do I know which DCNR facilities are open to the public during the various phases of reopening?

[Use the DCNR interactive map to identify camping facilities that are open or closed within state parks and forests.](#)

GUIDANCE FOR BUSINESSES PERMITTED TO OPERATE DURING THE COVID-19 DISASTER EMERGENCY TO ENSURE THE SAFETY AND HEALTH OF EMPLOYEES AND THE PUBLIC

PURPOSE

The virus that causes the Coronavirus 2019 Disease (“COVID-19”) is easily transmitted, especially in group settings, and it is essential that the spread of the virus be slowed to safeguard public health and safety.

COVID-19 can be transmitted from infected individuals even if they are asymptomatic or their symptoms are mild, such as a cough. It can also be spread by touching a surface or object that has the virus on it and then touching your mouth, nose or eyes. This guidance document addresses the procedures businesses must follow to limit the spread of COVID-19 to the extent they are permitted to conduct in-person operations.

As discussed more fully below, businesses operating in counties designed as in the Red Phase or Yellow Phase, are subject to this guidance. In counties designated as in the Green Phase, guidance will be provided that reflects experience and data obtained during the Yellow Phase of reopening.

First and foremost, businesses that have been operating remotely through individual telework of their employees must continue to telework to prevent the spreading of COVID-19 until the stay at home and business closure orders are fully lifted. However, certain life-sustaining businesses that cannot conduct either all or part of their operations via telework have been permitted to conduct in-person operations, and certain non-life sustaining businesses are being permitted to restart their in-person operations through the loosening of some restrictions under the stay at home and business closure orders.

Businesses in the Commonwealth that are permitted to conduct in-person operations during the disaster emergency must take precautions to protect their employees, their employees’ families, and their communities as a whole. Businesses that are permitted to maintain in-person operations are those that are permitted to operate under the [Governor’s and Secretary’s Non-Life Sustaining Business Closure Orders \(as amended\)](#), an exemption from those Orders, or any subsequent applicable Order or amendment to those Orders from the Governor and Secretary. All businesses (including those businesses whose in-person operations were originally closed and later permitted to reopen) conducting in-person operations must review this guidance and commit to ensuring the health and safety of their employees and the public.

The precautions that businesses must implement are more fully outlined in the following documents:

- 1) [Order](#) of the Secretary of Health providing for building safety measures, issued April 5, 2020;
- 2) [Order](#) of the Secretary of Health providing for business safety measures (to keep employees and customers safe), issued April 15, 2020;
- 3) [Guidance](#) issued by the Department of Health to the Construction Industry, issued April 19, 2020;
- 4) [Guidance](#) issued by the Department of State to the Real Estate Industry, reissued April 28, 2020;
- 5) [Guidance](#) issued by the Governor regarding Vehicle Transactions, issued April 20, 2020;
- 6) Other future applicable [Department of Health](#) (DOH) and Centers for Disease Control and Prevention (CDC) [guidance](#).

BUSINESSES SUBJECT TO THIS GUIDANCE

All businesses in all industries and sectors of the economy (including non-profit entities) in the Commonwealth, which are permitted to conduct in-person operations, are subject to this guidance unless they are otherwise

more stringently regulated under separate industry-specific guidance. For instance, health care providers are governed by DOH's guidance provided to health care providers and its HANs (Health Alert Network guidance).

SIGNIFICANCE OF RED-YELLOW-GREEN PHASES FOR BUSINESSES

The Commonwealth is employing a regional and industry-specific approach to reopening non-life-sustaining businesses. In counties that have been designated as in the Red Phase, businesses permitted to conduct in-person operations are 1) those listed as life sustaining according to the Governor's and Secretary's Non-Life Sustaining Business Closure Orders (as amended), 2) those that received an exemption from those Orders from the Department of Community and Economic Development, or 3) those permitted to conduct in-person operations pursuant to a subsequent applicable Order or amendment to those Orders from the Governor and Secretary including:

- a. Construction Industry;
- b. Vehicle Dealerships; and
- c. Real Estate Industry.

In counties that have been designated as in the Yellow Phase, all businesses, except those categories specifically excluded in the [Governor's Plan to Reopen Pennsylvania](#) and the Governor's and Secretary of Health's orders, are permitted to conduct in-person operations, so long as they strictly adhere to the requirements of this guidance.

In counties that have been designated as in the Green Phase, all businesses (including those restricted or prohibited in the Yellow Phase) are authorized to conduct in-person operations as long as the businesses follow CDC and Department of Health guidelines and other orders or guidance that may be required at that time.

POLICY

It is the policy of the Administration to ensure that all businesses subject to this guidance conduct their operations in the manner best designed to prevent or mitigate the spread of COVID-19 and ensure the safety of their employees and the communities in which the businesses reside or serve. All businesses, even those that are authorized to maintain in-person operations, must strive to minimize opportunities for personal interaction because such interactions provide greater opportunities for the transmission of COVID-19. Businesses must employ remote or virtual methods of doing business whenever and wherever possible.

Businesses that must conduct in-person operations and activities, because their employees cannot telework, must adhere strictly to this guidance. In addition, businesses that maintain in-person operations must make their employees and customers aware of the efforts and commitment to protecting their health and safety.

PROTECTING EMPLOYEES WORKING IN THE COMMONWEALTH

All businesses that have been conducting their operations in whole or in part remotely through individual teleworking of its employees must continue telework operations for each of those employees.

All businesses conducting in-person operations must do the following:

- ✓ Clean and disinfect high-touch areas frequently and continue to regularly clean all other areas of the building(s);
- ✓ Establish and implement a plan **in case the business is exposed to a probable or confirmed case of COVID-19, that includes:**
 - Securing and decontaminating the affected areas by:

- Closing off areas visited by the person who is a probable or confirmed case of COVID-19;
 - Opening outside doors and windows and using ventilation fans to circulate air in the area;
 - Waiting at least 24 hours, or as long as practical, before cleaning and disinfecting the affected area;
 - Cleaning and disinfecting all shared areas such as offices, bathrooms, break rooms, shared electronic equipment (tablets, touch screens, keyboards, remote controls) and ATM machines used by the sick person;
 - Identifying employees who were in close contact (within about 6 feet for 10 minutes or more) with a person with a probable or confirmed case of COVID-19 from the period 48 hours before symptom onset to the time at which the patient isolated.
 - If any employee who was in close contact remain) asymptomatic, the employees should adhere to the practices set out by the CDC in its [April 8, 2020 Interim Guidance](#) for Implementing Safety Practice for Critical Infrastructure Workers Who May Have Had Exposure to a Person with Suspected or Confirmed COVID-19;
 - If the affected employee becomes sick during the workday, the person should be sent home immediately. Surfaces in the employee’s workspace should be cleaned and disinfected. Information on other employees who had contact with the ill employee during the time the employee had symptoms and 48 hours prior to symptoms should be compiled. Others at the workplace with close contact within 6 feet of the employee during this time are considered exposed;
 - Promptly notify employees who were close contacts of any known exposure to COVID-19 at the business premises, consistent with applicable confidentiality laws.
 - Taking each employee’s temperature before they enter the business and sending home those who have a temperature of 100.4 degrees Fahrenheit, or higher. Ensure employees practice social distancing while waiting to have temperatures screened;
 - Informing employees that if they have symptoms (i.e., fever, cough, or shortness of breath), they should notify their supervisor and stay home;
 - Advising sick employees to follow CDC-recommended steps, including not returning to work until the CDC criteria to discontinue home isolation are met, in consultation with health care providers and state and local health departments;
 - Employers are encouraged to implement liberal paid time off for employees who do not return to work for the reasons set forth above.
- ✓ Prevent large groups from entering or leaving the building by staggering work start and stop times;
 - ✓ Limit the number of people in employee common areas, like locker rooms or break rooms, and ensure these areas are cleaned frequently;
 - ✓ Conduct meetings and trainings virtually. If a meeting needs to be held in person, limit the number of employees to 10 and maintain a social distance of six feet;
 - ✓ Make sure employees have access to soap and water to wash their hands, hand sanitizer and disinfectant wipes;
 - ✓ Provide non-medical masks for employees to wear at all times and make it mandatory to wear masks while on the work site. Employers may approve masks obtained or made by employees according to [Department of Health policies](#);
 - ✓ Make sure the facility has enough employees as applicable to follow these protocols and conduct business effectively and safely;
 - ✓ Discourage non-essential visitors from entering the business premises;
 - ✓ Communicate these procedures to all employees to ensure that everyone knows how to be safe.

PROTECTING EMPLOYEES IN THE COMMONWEALTH THAT SERVE THE PUBLIC

Any business that serves the public inside a building or other defined area must follow the above guidance **and** take the additional precautions listed below:

- ✓ Conduct business with the public by appointment only, whenever possible;
- ✓ **If appointment-only service is not feasible, limit the number of people inside the building to no more than 50% of the total maximum occupancy;**
- ✓ Modify the hours of business so that there is enough time to clean and restock;
- ✓ Install shields or other barriers at registers and check-out areas to physically separate cashiers and customers, or take other measures to maintain social distancing between customers and employees;
- ✓ Encourage customers to use online ordering by providing delivery or pick-up options;
- ✓ Designate a specific time for people at high risk, including those over the age of 65 to use the business at least once a week;
- ✓ Require all customers to wear masks while on the premises. Businesses that provide medication, medical supplies or groceries must provide an alternate, no contact, means of delivering goods for customers who cannot wear a mask.
 - However, individuals who cannot wear a mask due to a medical condition (including children under the age of 2 years per CDC guidance) may enter the premises and are not required to provide documentation of such medical condition
- ✓ In businesses with multiple check-out lanes, limit use to every other register. After every hour, rotate customers and employees to the previously closed registers and clean the previously open registers and the surrounding areas;
- ✓ Schedule handwashing breaks for employees at least every hour; and
- ✓ Assign an employee to wipe down carts and handbaskets before the customer uses it.

No business is required to conduct in-person operations, and should not do so if the business is unable to do so in accordance with this guidance. Businesses permitted to conduct in-person operations that are unable or unwilling to comply with these requirements may engage in curbside delivery to customers so long as strict social distancing and other mitigation measures are followed.

Businesses serving the public that inherently involve close contact with customers, and therefore cannot attain social distancing, are not permitted to conduct in-person operations until the county in which the business is located transitions to the Green Phase.

STATE AND LOCAL GOVERNMENTS

Local political units were not explicitly required to suspend in-person operations under the business closure orders issued by the Governor and the Secretary on March 19, 2020. However, they were advised to curtail in-person operations to the extent practicable and to follow COVID-19 mitigation guidance provided by the Department and the CDC. Similarly, local political units are not required to follow the Secretary's building and business safety orders; however, they are advised to implement the protocols that it outlines to the extent practicable.

Although the Commonwealth is not a business that is directly covered by this guidance, Governor Wolf has chosen to implement the practices outlined here where possible as an example for other employers and employees in the Commonwealth.

Local political units should use best judgment in exercising their authorities and issuing implementation directives and guidance. All such decisions should appropriately balance public health and safety while ensuring the continued delivery of critical services and functions. Government employees and contractors should continue to operate under the direction of their supervisors.

FURTHER GUIDANCE AND SUPPORT

Businesses that have questions about whether this guidance applies to them may contact the Department of Health at 1-877-PA-HEALTH ([1-877-724-3258](tel:1-877-724-3258)).

Answers to frequently asked questions (FAQs) involving application of the business safety order are available [here](#).

In addition, answers to frequently asked questions (FAQs) involving the construction industry specific guidance are available [here](#).

Help is available for people who are struggling with their mental or emotional health or feeling anxious or overly stressed. Contact the Crisis Text Line by texting PA to 741-741.

The Administration recognizes the difficulty of procuring materials businesses need to safely resume operations. If assistance is needed to locate masks and other supplies to carry out these required safety procedures, please visit DCED's [Business2Business Interchange](#).

ENFORCEMENT

Enforcement of the Secretary's Order Directing Building Safety Measures began at 12:00 AM on Monday, April 6, 2020.

Enforcement of the Secretary's Order Directing Public Health Safety Measures for Businesses Protection Order began at 8:00 PM on Sunday, April 19, 2020.

The governor has directed the following state agencies and local officials to enforce orders related to the COVID-19 pandemic to the full extent of the law:

- Department of Health;
- Department of Agriculture;
- Department of Labor and Industry;
- Pennsylvania State Police;
- Local officials, using their resources to enforce closure orders within their jurisdiction;
- Pennsylvania Liquor Control Board.

Law enforcement officers should refer to Enforcement Guidance available online [here](#).

If employees or customers want to report possible health and safety violations in the workplace related to COVID-19:

1. File a complaint with a local health department or a law enforcement agency.
2. Submit this [webform](#) to the PA Department of Health at www.health.pa.gov.
3. Review OSHA guidance and, if appropriate, [file a complaint](#) at OSHA.gov.

REMINDERS TO CONTAIN THE SPREAD OF COVID-19: SOCIAL DISTANCING AND OTHER REQUIREMENTS

When people need to leave their places of residence in connection with allowable individual activities, allowable essential travel, or by virtue of exemption from this policy, the Department of Health strongly encourages individuals to abide by the following social distancing requirements to:

- Maintain a distance of at least six feet from other individuals;
- Wash hands with soap and water for at least 20 seconds as frequently as possible, or use hand sanitizer if soap and water are not available;
- Cover coughs or sneezes with a sleeve or elbow, not hands; Do not shake hands;
- Regularly clean high-contact surface areas;
- When sick, stay at home;
- Do not gather in groups larger than 25 people, including for business meetings or events.

REQUIREMENTS FOR COMMUNICATING WITH EMPLOYEES AND ANY ON-SITE CUSTOMERS ABOUT COVID-19 SAFETY

Businesses conducting in-person operations or serving the public are required to make employees and customers aware of the guidance provided by the Commonwealth to keep people at their establishment safe. In addition, businesses are required to publicly acknowledge their responsibility to conduct their operations to ensure the health.

Businesses must print, sign, and post the “COVID-19 Safety Procedures for Businesses” flyer on their premises. The flyer is located on the [Resources for COVID-19 webpage](#). Businesses must post the signed flyer in employee common space and, if the business serves the public, the business must also post the flyer near the business’s public entrance(s) in prominent location(s).

NOTE: The Commonwealth’s [Resources for COVID-19 webpage](#) offers two versions of the flyer. One is a document that can be printed on ONE [8.5x14-inch](#) (legal) piece of paper. The other is a document that can be printed on TWO [8.5x11-inch](#) (letter) pieces of paper. Additionally, Spanish translations are also available (both a [8.5x11-inch version](#) and a [8.5x14-inch version](#)) on the [Resources for COVID-19 webpage](#). The business can choose which version to use and post at its location(s). The business does not have to use both versions.

Businesses must sign the flyer on the space provided. The signature is an acknowledgement that the owner or management is aware of the COVID-19 safety procedures and understands their responsibilities to carry out the guidance and procedures. The flyer must be signed by the business’s corporate officer, site manager, site foreperson, or equivalent. The flyer also contains a space for the business to indicate the employee who is the “Pandemic Safety Officer,” or the person in charge of the COVID-19 safety procedures for the business (specific workplace). The signed acknowledgement and Pandemic Safety Officer designation should not be returned to the Commonwealth – it must be simply posted and available if requested by local law enforcement.

The Commonwealth encourages businesses to share this guidance or the flyer electronically with employees as well.

There is no requirement to submit a safety response plan to the Commonwealth.

ADDITIONAL INFORMATION

For the most up-to-date, reliable information, please continue to refer to the Commonwealth of Pennsylvania's website for Responding to COVID-19 in Pennsylvania: <https://www.pa.gov/guides/responding-to-covid-19/>.



Coronavirus Disease 2019

Considerations for Public Pools, Hot Tubs, and Water Playgrounds During COVID-19

As public aquatic venues open in some areas, CDC offers the following considerations for the safety of those who operate, manage, and use public pools, hot tubs, and water playgrounds. Public aquatic venues can be operated and managed by:

- city or county governments
- apartment complexes
- membership clubs (for example, gyms)
- schools
- waterparks
- homeowners' associations

All decisions about implementing these considerations should be made locally, in collaboration with [local health officials](#). Operators of public aquatic venues can consult with local officials to determine if and how to implement these considerations while adjusting them to meet the unique needs and circumstances of the local jurisdiction. Their implementation should also be informed by what is feasible, practical, and acceptable.

Promoting Behaviors that Prevent the Spread of COVID-19

Public aquatic venues can consider different strategies to encourage healthy hygiene, including:

- Hand Hygiene and Respiratory Etiquette
 - Encouraging all staff, patrons, and swimmers to [wash their hands](#) often and cover their coughs and sneezes.
- Cloth Face Coverings
 - Encouraging the use of [cloth face coverings](#) as feasible. Face coverings are **most** essential in times when physical distancing is difficult.
 - Advise those wearing face coverings to not wear them in the water. Cloth face coverings can be difficult to breathe through when they're wet.
- Staying Home
 - Educating staff, patrons, and swimmers about when to stay home (for example, if they have [symptoms](#) of COVID-19, have tested positive for COVID-19, or were exposed to someone with COVID-19 within the last 14 days) and when they can safely [end their home isolation](#).
- Adequate Supplies
 - Ensuring adequate supplies to support healthy hygiene. Supplies include soap, hand sanitizer with at least 60 percent alcohol (for staff and older children who can safely use hand sanitizer), paper towels, tissues, and no-touch trash cans.
- Signs and Messages
 - Posting [signs](#) about how to [stop the spread](#)  of COVID-19, [properly wash hands](#), [promote everyday protective measures](#) , and [properly use a cloth face covering](#)  in highly visible locations (for example, at deck entrances and at sinks).
 - Broadcasting [regular announcements](#) about how to stop the spread on PA system.

- Including messages about behaviors that prevent the spread of COVID-19 in contracts with individual patrons or households, in emails, on facility websites (for example, posting online [videos](#)), through facility's [social media accounts](#), and on entrance tickets).

Maintaining Healthy Environments

To maintain healthy environments, operators of public aquatic venues may consider:

- Cleaning and Disinfection
 - [Cleaning and disinfecting](#) frequently touched surfaces at least daily and shared objects each time they are used. For example:
 - Handrails, slides, and structures for climbing or playing
 - Lounge chairs, tabletops, pool noodles, and kickboards
 - Door handles and surfaces of restrooms, handwashing stations, diaper-changing stations, and showers
 - Consulting with the company or engineer that designed the aquatic venue to decide which [List N disinfectants approved by the U.S. Environmental Protection Agency](#) [↗](#) (EPA) are best for your aquatic venue.
 - Setting up a system so that furniture (for example, lounge chairs) that needs to be cleaned and disinfected is kept separate from already cleaned and disinfected furniture.
 - Labeling containers for used equipment that has not yet been cleaned and disinfected and containers for cleaned and disinfected equipment.
 - Laundering towels and clothing according to the manufacturer's instructions. Use the warmest appropriate water temperature and dry items completely.
 - Protecting shared furniture, equipment, towels, and clothing that has been cleaned and disinfected from becoming contaminated before use.
 - Ensuring [safe and correct use](#) and storage of disinfectants, including storing products securely away from children.
- Ventilation
 - Ensuring that ventilation systems of indoor spaces operate properly.
 - Increasing introduction and circulation of outdoor air as much as possible by opening windows and doors, using fans, or other methods. However, do not open windows and doors if doing so poses a safety risk to staff, patrons, or swimmers.
- Water Systems
 - [Taking steps](#) to ensure that all water systems (for example, drinking fountains, decorative fountains, hot tubs) are safe to use after a prolonged facility shutdown to minimize the risk of [Legionnaires' disease](#) and other diseases associated with water.
- Modified Layouts
 - Changing deck layouts to ensure that in the standing and seating areas, individuals can remain at least 6 feet apart from those they don't live with.
- Physical Barriers and Guides
 - Providing physical cues or guides (for example, lane lines in the water or chairs and tables on the deck) and visual cues (for example, tape on the decks, floors, or sidewalks) and signs to ensure that staff, patrons, and swimmers stay at least 6 feet apart from those they don't live with, both in and out of the water.
- Communal Spaces
 - Staggering use of communal spaces (for example, in the water or breakroom), if possible, and [cleaning and disinfecting](#) frequently touched surfaces at least daily and shared objects each time they are used.
- Shared Objects
 - Discouraging people from sharing items that are difficult to clean, sanitize, or disinfect or that are meant to come in contact with the face (for example, goggles, nose clips, and snorkels).

- Discouraging the sharing of items such as food, equipment, toys, and supplies with those they don't live with.
- Ensuring adequate equipment for patrons and swimmers, such as kick boards and pool noodles, to minimize sharing to the extent possible, or limiting use of equipment by one group of users at a time and cleaning and disinfecting between use.

Maintaining Healthy Operations

To maintain healthy operations, operators of public aquatic venues may consider:

- Protections for Vulnerable Staff
 - Offering options such as telework or modified job responsibilities that reduce their risk of getting infected.
 - Limiting aquatic venue use to only staff, patrons, and swimmers who live in the local area, if feasible.
- Lifeguards and Water Safety
 - Ensuring that lifeguards who are actively lifeguarding are not also expected to monitor handwashing, use of cloth face coverings, or social distancing of others. Assign this monitoring responsibility to another staff member.
- Alterations of Public Aquatic Venues
 - Consulting the company or engineer that designed the aquatic venue before altering aquatic features (for example, slides and structures designed for climbing or playing).
- Regulatory Awareness
 - Being aware of local or state regulatory agency policies on gathering requirements or recommendations to determine if events, such as aquatic fitness classes, swim lessons, swim team practice, swim meets, or pool parties can be held.
- Staggered or Rotated Shifts
 - Staggering or rotating shifts to limit the number of staff present at the aquatic venue at the same time.
- Designated COVID-19 Point of Contact
 - Designating a staff member to be responsible for responding to COVID-19 concerns. All staff should know who this person is and how to contact him or her.
- Gatherings
 - Avoiding group events, gatherings, or meetings both in and out of the water if social distancing of at least 6 feet between people who don't live together cannot be maintained. Exceptions to the social distancing guidance include:
 - Anyone rescuing a distressed swimmer, providing first aid, or performing cardiopulmonary resuscitation, with or without an automated external defibrillator.
 - Individuals in the process of evacuating an aquatic venue or entire facility due to an emergency.
 - If planned events must be conducted, staggering drop-off and pick-up times, as much as possible, to maintain distance of at least 6 feet between people who don't live together.
 - Asking parents to consider if their children are capable of staying at least 6 feet apart from people they don't live with before taking them to a public aquatic venue.
 - Limiting any nonessential visitors, volunteers, and activities involving external groups or organizations.
- Communication Systems
 - Putting systems in place for:

- Having staff, patrons, and swimmers self-report if they have [symptoms](#) of COVID-19, a positive test for COVID-19, or were exposed to someone with COVID-19 within the last 14 days.
 - Notifying [local health authorities](#) of COVID-19 cases.
 - Notifying staff, patrons, and swimmers (as feasible) of potential COVID-19 exposures while maintaining confidentiality in accordance with the [Americans with Disabilities Act \(ADA\)](#) [↗](#).
 - Notifying staff, patrons, and swimmers of aquatic venue closures.
- Leave Policies
 - Implementing sick leave (time off) policies and practices for staff that are flexible and non-punitive.
 - Developing return-to-work policies aligned with CDC's [criteria to discontinue home isolation](#).
 - Back-Up Staffing Plan
 - Monitoring absenteeism of staff and creating a roster of trained back-up staff.
 - Staff Training
 - Training staff on all safety protocols.
 - Conducting training virtually or ensuring that [social distancing](#) is maintained during in-person training.
 - Recognize Signs and Symptoms
 - Conducting daily health checks (for example, temperature screening or [symptom checking](#)) of staff. Ensure safe and respectful implementation that is aligned with any applicable privacy laws and regulations.
 - Consider using examples of screening methods in CDC's [General Business FAQs](#) as a guide.

Preparing for When Someone Gets Sick

To prepare for when someone gets sick, operators of public aquatic venues may consider:

- Isolating and transporting those who are sick to their home or a healthcare provider.
 - Immediately separating staff, patrons, or swimmers with COVID-19 [symptoms](#) (for example, fever, cough, or shortness of breath).
 - Establishing procedures for safely transporting anyone sick to their home or to a healthcare provider.
- Notifying health officials and close contacts.
 - Immediately notifying [local health officials](#), staff, patrons, and swimmers of any case of COVID-19 while maintaining confidentiality in accordance with the [Americans with Disabilities Act \(ADA\)](#) [↗](#).
 - Informing those who have had [close contact](#) with a person diagnosed with COVID-19 to stay home and [self-monitor for symptoms](#), and follow [CDC guidance](#) if symptoms develop.
- Cleaning and Disinfection
 - Closing off areas used by a sick person and not using the areas until after cleaning and disinfecting them.
 - Waiting more than 24 hours before cleaning and disinfecting these areas. Ensuring [safe and correct](#) use and storage of [EPA-approved List N disinfectants](#) [↗](#), including storing products securely away from children.

Other Resources

- [Latest COVID-19 information](#)
- [Cleaning and Disinfection](#)
- [Guidance for Businesses and Employers](#)
- [CDC Healthy Swimming](#)
- [CDC Steps of Healthy Swimming](#)
- [COVID-19 Prevention](#)
- [Handwashing Information](#)
- [Face Coverings](#)

- [Social Distancing](#)
- [COVID-19 Frequently Asked Questions](#)
- [CDC communication resources](#)
- [Community Mitigation](#)

Page last reviewed: May 20, 2020



Coronavirus Disease 2019

Cleaning and Disinfection for Community Facilities

Interim Recommendations for U.S. Community Facilities with Suspected/Confirmed Coronavirus Disease 2019 (COVID-19)

Summary of Recent Changes

Revisions made on 4/1/2020:

- Added guidance on the timing of disinfection after a suspected/confirmed COVID-19 case

Revisions made on 3/26/2020:

- Updated guidance for cleaning and disinfection of soft (porous) surfaces
- Updated links to EPA-registered disinfectant list
- Added guidance for disinfection of electronics
- Updated core disinfection/cleaning guidance

Background

There is much to learn about the novel coronavirus (SARS-CoV-2) that causes [coronavirus disease 2019](#) (COVID-19). Based on what is currently known about the virus and about similar coronaviruses that cause SARS and MERS, spread from person-to-person happens most frequently among close contacts (within about 6 feet). This type of transmission occurs via respiratory droplets, but disease transmission via infectious aerosols is currently uncertain. Transmission of SARS-CoV-2 to persons from surfaces contaminated with the virus has not been documented. Transmission of coronavirus in general occurs much more commonly through respiratory droplets than through fomites. Current evidence suggests that SARS-CoV-2 may remain viable for hours to days on surfaces made from a variety of materials. Cleaning of visibly dirty surfaces followed by disinfection is a best practice measure for prevention of COVID-19 and other viral respiratory illnesses in community settings.

It is unknown how long the air inside a room occupied by someone with confirmed COVID-19 remains potentially infectious. Facilities will need to consider factors such as the size of the room and the ventilation system design (including flowrate [air changes per hour] and location of supply and exhaust vents) when deciding how long to close off rooms or areas used by ill persons before beginning disinfection. Taking measures to improve ventilation in an area or room where someone was ill or suspected to be ill with COVID-19 will help shorten the time it takes respiratory droplets to be removed from the air.

Purpose

This guidance provides recommendations on the cleaning and disinfection of rooms or areas occupied by those with suspected or with confirmed COVID-19. It is aimed at limiting the survival of SARS-CoV-2 in key environments. These recommendations will be updated if additional information becomes available.

These guidelines are focused on community, non-healthcare facilities such as schools, institutions of higher education, offices, daycare centers, businesses, and community centers that do, and do not, house persons overnight. These guidelines are not meant for [cleaning staff in healthcare facilities](#) or repatriation sites, [households](#), or for others for whom specific guidance already exists.

Definitions

- *Community facilities* such as schools, daycare centers, and businesses comprise most non-healthcare settings that are visited by the general public outside of a household.
- *Cleaning* refers to the removal of dirt and impurities, including germs, from surfaces. Cleaning alone does not kill germs. But by removing the germs, it decreases their number and therefore any risk of spreading infection.
- *Disinfecting* works by using chemicals, for example EPA-registered disinfectants, to kill germs on surfaces. This process does not necessarily clean dirty surfaces or remove germs. But killing germs remaining on a surface after cleaning further reduces any risk of spreading infection.

Cleaning and Disinfection After Persons Suspected/Confirmed to Have COVID-19 Have Been in the Facility

Timing and location of cleaning and disinfection of surfaces

- At a school, daycare center, office, or other facility that **does not house people overnight**:
 - Close off areas visited by the ill persons. Open outside doors and windows and use ventilating fans to increase air circulation in the area. Wait 24 hours or as long as practical before beginning cleaning and disinfection.
 - **Cleaning staff should clean and disinfect all areas such as offices, bathrooms, common areas, shared electronic equipment (like tablets, touch screens, keyboards, remote controls, and ATM machines) used by the ill persons, focusing especially on frequently touched surfaces.**
- At a facility that **does house people overnight**:
 - Follow Interim Guidance for [US Institutions of Higher Education](#) on working with state and local health officials to isolate ill persons and provide temporary housing as needed.
 - Close off areas visited by the ill persons. Open outside doors and windows and use ventilating fans to increase air circulation in the area. Wait 24 hours or as long as practical before beginning cleaning and disinfection.
 - In areas where ill persons are being housed in isolation, follow [Interim Guidance for Environmental Cleaning and Disinfection for U.S. Households with Suspected or Confirmed Coronavirus Disease 2019](#). This includes **focusing on cleaning and disinfecting common areas where staff/others providing services may come into contact with ill persons but reducing cleaning and disinfection of bedrooms/bathrooms used by ill persons to as-needed.**
 - In areas where ill persons have visited or used, continue routine cleaning and disinfection as in this guidance.
- If it has been more than 7 days since the person with suspected/confirmed COVID-19 visited or used the facility, additional cleaning and disinfection is not necessary.

How to Clean and Disinfect

Hard (Non-porous) Surfaces

- If surfaces are dirty, they should be cleaned using a detergent or soap and water prior to disinfection.
- For disinfection, most common EPA-registered household disinfectants should be effective.
 - A list of products that are EPA-approved for use against the virus that causes COVID-19 is available [here](#)  . Follow the manufacturer's instructions for all cleaning and disinfection products for concentration, application method and contact time, etc.
 - Additionally, diluted household bleach solutions (at least 1000ppm sodium hypochlorite) can be used if appropriate for the surface. Follow manufacturer's instructions for application, ensuring a contact time of at least 1 minute, and allowing proper ventilation during and after application. Check to ensure the product is not past its expiration date. Never mix household bleach with ammonia or any other cleanser. Unexpired household bleach will be effective against coronaviruses when properly diluted. Bleach solutions will be effective for disinfection up to 24 hours.
 - Prepare a bleach solution by mixing:
 - 5 tablespoons (1/3 cup) bleach per gallon of water or

- 4 teaspoons bleach per quart of water

Soft (Porous) Surfaces

- For soft (porous) surfaces such as carpeted floor, rugs, and drapes, remove visible contamination if present and clean with appropriate cleaners indicated for use on these surfaces. After cleaning:
 - If the items can be laundered, launder items in accordance with the manufacturer's instructions using the warmest appropriate water setting for the items and then dry items completely.
 - Otherwise, use products [that are EPA-approved for use against the virus that causes COVID-19](#) and that are suitable for porous surfaces

Electronics

- For electronics such as tablets, touch screens, keyboards, remote controls, and ATM machines, remove visible contamination if present.
 - Follow the manufacturer's instructions for all cleaning and disinfection products.
 - Consider use of wipeable covers for electronics.
 - If no manufacturer guidance is available, consider the use of alcohol-based wipes or sprays containing at least 70% alcohol to disinfect touch screens. Dry surfaces thoroughly to avoid pooling of liquids.

Linens, Clothing, and Other Items That Go in the Laundry

- In order to minimize the possibility of dispersing virus through the air, do not shake dirty laundry.
- Wash items as appropriate in accordance with the manufacturer's instructions. If possible, launder items using the warmest appropriate water setting for the items and dry items completely. Dirty laundry that has been in contact with an ill person can be washed with other people's items.
- Clean and disinfect hampers or other carts for transporting laundry according to guidance above for hard or soft surfaces.

Personal Protective Equipment (PPE) and Hand Hygiene

- **The risk of exposure to cleaning staff is inherently low. Cleaning staff should wear disposable gloves and gowns for all tasks in the cleaning process, including handling trash.**
 - Gloves and gowns should be compatible with the disinfectant products being used.
 - Additional PPE might be required based on the cleaning/disinfectant products being used and whether there is a risk of splash.
 - Gloves and gowns should be removed carefully to avoid contamination of the wearer and the surrounding area. Be sure to **clean hands** after removing gloves.
 - If gowns are not available, coveralls, aprons or work uniforms can be worn during cleaning and disinfecting. Reusable (washable) clothing should be laundered afterwards. Clean hands after handling dirty laundry.
- Gloves should be removed after cleaning a room or area occupied by ill persons. **Clean hands** immediately after gloves are removed.
- Cleaning staff should immediately report breaches in PPE such as a tear in gloves or any other potential exposures to their supervisor.
- **Cleaning staff and others should clean hands often**, including immediately after removing gloves and after contact with an ill person, by washing hands with soap and water for 20 seconds. If soap and water are not available and hands are not visibly dirty, an alcohol-based hand sanitizer that contains at least 60% alcohol may be used. However, if hands are visibly dirty, always wash hands with soap and water.
- Follow normal preventive actions while at work and home, including cleaning hands and avoiding touching eyes, nose, or mouth with unwashed hands.
 - Additional key times to clean hands include:
 - After blowing one's nose, coughing, or sneezing.
 - After using the restroom.

- Before eating or preparing food.
- After contact with animals or pets.
- Before and after providing routine care for another person who needs assistance such as a child.

Additional Considerations for Employers

- Employers should work with their local and state health departments to ensure appropriate local protocols and guidelines, such as updated/additional guidance for cleaning and disinfection, are followed, including for identification of new potential cases of COVID-19.
- Employers should educate staff and workers performing cleaning, laundry, and trash pick-up activities to recognize the symptoms of COVID-19 and provide instructions on what to do if they develop [symptoms](#) within 14 days after their last possible exposure to the virus. At a minimum, any staff should immediately notify their supervisor and the local health department if they develop symptoms of COVID-19. The health department will provide guidance on what actions need to be taken.
- Employers should develop policies for worker protection and provide training to all cleaning staff on site prior to providing cleaning tasks. Training should include when to use PPE, what PPE is necessary, how to properly don (put on), use, and doff (take off) PPE, and how to properly dispose of PPE.
- Employers must ensure workers are trained on the hazards of the cleaning chemicals used in the workplace in accordance with OSHA's Hazard Communication standard ([29 CFR 1910.1200](#) [↗](#)).
- Employers must comply with OSHA's standards on Bloodborne Pathogens ([29 CFR 1910.1030](#) [↗](#)), including proper disposal of regulated waste, and PPE ([29 CFR 1910.132](#) [↗](#)).

Additional Resources

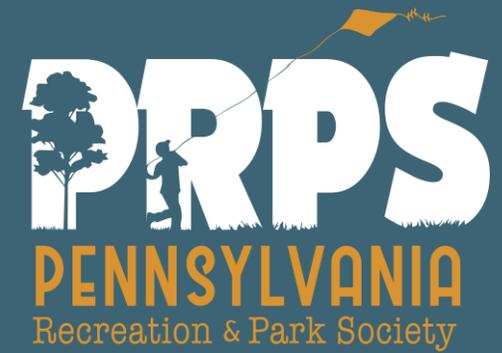
- [OSHA COVID-19 Website](#) [↗](#)
- [CDC Home Care Guidance](#)
- [CDC COVID-19 Environmental Cleaning and Disinfection Guidance for Households](#)
- [CDC Home Care Guidance for People with Pets](#)
- [Find Answers to Common Cleaning and Disinfection Questions](#)
- [EPA's 6 Steps for Safe and Effective Disinfectant Use](#) [↗](#)

RECREATION & PARK
FACILITY



REOPENING GUIDELINES

based on the Process to Reopen Pennsylvania



REVISED & EXPANDED

IN CONCURRENCE WITH NEW
STATE & NATIONAL
GUIDANCE

May 23, 2020



The Voice of Pennsylvania Recreation and Parks

PRPS empowers recreation and park professionals and citizen advocates to enhance life-enriching services for all Pennsylvanians.

PRPS is the principal statewide association providing professional development, leadership, advocacy and resources for those working and volunteering in the parks and recreation field, improving environmental, economic, and social health and wellness.

PRPS offers this advice to assist park owners and stewards to comply with Governor Wolf's [Process to Reopen Pennsylvania](#), [Summer Camp and Recreation Guidance](#), the [PA Dept. of Health](#) and its [Summer Recreation, Camps and Pools FAQs](#). **Where PRPS Reopening Guidelines may differ with local regulations or future definitive state guidance, PRPS defers to those authorities.**

PRPS is committed to helping our members and partners take necessary steps to help prevent the spread of the COVID-19 pandemic in the parks and public spaces they manage, and make well-informed decisions on adaptive and emergency operations.

As communities begin to see reductions in virus transmission, local park and recreation professionals are developing plans for reopening spaces, facilities and programs impacted by the pandemic. Agencies should adhere to all federal, state and local guidance, including meeting a set of outlined indicators and gating criteria prior to implementing a phased approach that prioritizes public health and safety when reopening. Park and recreation professionals should recognize that phased reopening plans will not be an immediate return to normal operations; rather, they should include additional mitigation measures to maintain states of low to no community transmission.

Agencies should consider in their plans how they will ensure that community members are adhering to CDC personal protective measures including wearing face coverings, physical distancing, encouraging proper hygiene, etc. Plans

should also identify further mitigation and control measures that can be adjusted as the situation changes, as well as communication procedures and emergency responses.

The NRPA-PRPS Path to Recovery Framework

PRPS is a State Affiliate of the National Recreation and Park Association (NRPA) and offers this planning framework. It is refreshed as often and as quickly as possible with new and updated resources and guidance. Contents:

1. Organizational Leadership: Stronger Together
2. [Creation of a Cross-Sector Recovery Team](#)
3. [Meeting Essential Public Health Indicators](#)
4. [Assessing the Risk of Spaces, Facilities and Programs](#)
5. [Centering Health Equity in Recovery Efforts](#)
6. [Phased Reopening Planning – Gradually Restoring Operations to Protect Public Health](#)
7. [Specific Guidance for Common Park and Recreation Spaces, Facilities and Programs](#)
8. [Developing a Communications Plan](#)
9. [Staff Training and Measures to Protect Staff and Public](#)
10. [Cleaning and Disinfection Practices](#)
11. [Managing Contracts and Vendor Relationships to Ensure Safety](#)
12. [Securing Critical Supplies](#)
13. [Evaluating and Informing Emergency Plans](#)
14. [Resource Database – National and Local Reopening Resources](#)
15. [Pennsylvania Park Maintenance Institute](#)

prps.org/pandemicresources The PRPS Pandemic Center for recreation and park management offers many more resources for the industry.

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Supplemental Resources

[American Camp Assoc. Camp Operations Guide](#)

[PA DCNR State Park and State Forest Reopening](#)

[PRPS Supplement to CDC Childcare Decision Tree](#)

Active Zone, as used in these guidelines, is not defined in square feet or specific dimensions, since every facility and activity is different. In pools it may refer to areas that can be separated for distinct uses, like swim lanes, diving area, or kiddie pool. In addition, it is used here to manage and maximize distancing between individuals and simultaneous groups, while also fulfilling the purpose of the activity.

**good for you.
good for all.**
PENNSYLVANIA PARKS & RECREATION

DAY CAMPS

[Further specific information from the NRPA-PRPS Path to Recovery Framework](#)

Ratios & Groups	Square Ft/ % Capacity	Sanitation & Hygiene Cleaning	Hygiene	Transportation	Check-in/out Procedures	Programming	Food & Beverage	Visitors	Notes
Red Phase									
Closed	NA	NA	NA	NA	NA	NA	NA	NA	NA
Yellow Phase									
1:10; same children in group with same staff each day, limited intermingling of groups.	36 sq. ft. per person with physical distancing; 25 people per active use zone. Indoor and outdoor activities permitted.	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening, closing sanitation to ensure cleanliness.	Reinforce frequent, proper handwashing upon check-in, every hour. Encourage mask use by staff and campers as feasible. Personal items should be contained and remain separate from other children's belongings.	Transportation limited to off-site emergency evacuation, with children spaced evenly throughout the bus.	Staff greets child at designated entrance or car (no parents should enter facility), perform wellness check, and sign the child in. If possible, institute a drive-through pickup/dropoff system and temperature check.	Activities should encourage physical distancing. Supplies and equipment should be sanitized between uses and not shared. Small groups or pods should be used to rotate through activities and limit intermingling.	Campers should bring their own meals as feasible, and eat in separate areas within small group. Use disposable utensils and ensure that non-disposable items and areas are sanitized properly. If food is provided, offer pre-packaged boxed or bagged lunch for each participant. Avoid food sharing.	Restrict all non-essential visitors, maintain detailed visitor log of all persons entering facility	Develop and publicly post a Health & Safety Plan following CDC guidance prior to start of program.
Green Phase									
1:15, same children in group with same staff each day, limited intermingling of groups.	36 sq. ft. per person represents social distancing; 90 people per active use zone.	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation to ensure cleanliness.	Reinforce frequent, proper handwashing upon check-in, every hour. Encourage staff use of masks wherever possible. Personal items should be contained and remain separate from other children's belongings.	Transportation limited to off-site emergency evacuation, with children spaced evenly throughout the bus.	Staff greets child at designated entrance or car (no parents should enter facility), perform wellness check, and sign the child in. Upon pickup, staff will meet and verify authorized adult, release child and sign them out.	Activities should encourage physical distancing. Shared supplies and equipment must be disinfected. Larger group activities should be limited to 20 minutes, not to exceed 30 children at a time.	Campers should bring their own meals as feasible, and eat in separate areas within small group. Use disposable utensils and ensure that non-disposable items and areas are sanitized properly. If food is provided, offer pre-packaged boxed or bagged lunch for each participant. Avoid food sharing.	Restrict parent access to sign-in/sign-out area at entrance of facility; maintain detailed visitor log of all persons entering facility	Develop and publicly post a Health & Safety Plan following CDC guidance prior to start of program.
Phase Out									
Open at full capacity	Open at full capacity,	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	

GOLF

Further specific information from the NRPA-PRPS Path to Recovery Framework

Ratios & Groups	Square Ft/ % Capacity	Sanitation & Cleaning	Hygiene	Transportation	Check-in/out Procedures	Programming	Food & Beverage	Visitors	Notes
Red Phase									
Standard golf operations naturally provide conditions favorable for physical distancing.	Interior golf shop area is open for restrooms and transactions, if area is suitable within social distancing guidelines.	Clean and sanitize frequently touched surfaces and restrooms every 4 hours. Maintain daily opening and closing sanitation schedule.	Reinforce frequent and proper handwashing for staff and require use of masks and gloves. When possible, limit phone and computer use to a single individual and sanitize between users.	Clean and sanitize golf carts after each use.	Online Payments and Tee- times booking are encouraged through the course website, a third-party vendor, or by calling the Golf Shop. In person payments may be permitted.	Tee times scheduled to encourage physical distancing as. Individual cart use will be available. Leagues and events are prohibited.	No food and beverage items available for purchase. No indoor seating or loitering permitted. All purchases are to be consumed on the golf course.	Restrict all non-essential visitors, maintain detailed visitor log of all persons entering facility	Follow "Touch Free Golf" guidance
Yellow Phase									
Standard golf operations naturally provide conditions favorable for physical distancing.	Interior golf shop area is open for restrooms, food, beverage, and transactions if area is suitable within social distancing guidelines.	Clean and sanitize frequently touched surfaces and restrooms every 4 hours. Maintain daily opening and closing sanitation schedule.	Reinforce frequent and proper handwashing for staff and encourage use of masks and gloves. When possible, limit phone, computer use to a single individual and sanitize between users.	Clean and sanitize golf carts after each use. Individual cart use is available but not required.	Online Payments and Tee- times booking are encouraged through the course website, a third-party vendor, or by calling the Golf Shop. In person payments may be permitted.	Tee times scheduled to encourage social distancing as. Individual cart use will be available. Leagues and events are restricted	Only get-and-go, pre-packaged items available for purchase. No indoor seating or loitering permitted. All purchases are to be consumed on the golf course.	Spectators are permitted, maintain detailed visitor log of all persons entering facility	Follow "Touch Free Golf" guidance
Green Phase									
Standard golf operations naturally provide conditions favorable for physical distancing.	Interior golf shop area is open for restrooms, food, beverage, and transactions if area is suitable within social distancing guidelines.	Clean and sanitize frequently touched surfaces and restrooms every 4 hours. Maintain daily opening and closing sanitation schedule to ensure that all items are cleaned.	Reinforce frequent and proper handwashing for staff and encourage use of masks and gloves. When possible, limit phone and computer use to a single individual and sanitize between users.	Clean and sanitize golf carts after each use. Individual cart use will be available but not required.	Online Payments and Tee- times booking are encouraged through the course website, a third-party vendor, or by calling the Golf Shop. In person payments may be permitted.	Tee times scheduled to encourage social distancing as. Individual cart use will be available. Large Events are restricted	Only get-and-go, pre-packaged items available for purchase. No indoor seating or loitering permitted. All purchases are to be consumed on the golf course.	Spectators are permitted, maintain detailed visitor log of all persons entering facility	Follow "Touch Free Golf" guidance
Phase Out									
Open at full capacity	Open at full capacity	Follow Industry and facility guidance.	Follow Industry and facility guidance.	Open at full capacity	Follow Industry and facility guidance.	Open at Full Capacity	Follow Industry and facility guidance.	Open at full capacity	Open at full capacity

CONTACT SPORTS

Baseball, Fastpitch & Softball

[Further specific information from the NRPA-PRPS Path to Recovery Framework](#)

Physical Contact	Ratios & Groups	Scheduling	Hygiene	Equipment	Minimizing Contact	Player Areas	Signage	Spectators
Yellow Phase								
Organized team sports are not permitted.	Same household members may play pick-up games on open fields.	NA	Game ball(s), benches and bleachers are disinfected before and after every game and practice.	Sharing of equipment is strongly discouraged.	Players do not huddle together; no hand slaps. Sportsmanship continues in touchless manner.	NA	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce. One-way signage and/or tape used to limit player and patron interactions.	Consider removing bases and bleachers from public access.
Green Phase								
No restrictions	Each diamond is managed to not exceed gatherings of 90	Games and practices scheduled with 15-min buffer between to prevent overlap of participants. Stagger start times so no more than half of the complex is changing over at a time. Games may be played to completion.	Game ball(s) are disinfected before and after every game and practice. Bleaches and benches are disinfected every 4 hours.	Sharing of equipment is strongly discouraged.	Players do not huddle together; no hand slaps. Sportsmanship continues in touchless manner.	Batting team may have half of the team in the dugout, utilizing 6 ft distancing. The other half is outside the field, keeping 6 ft distancing.	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce. One-way signage and/or tape used to limit player and patron interactions.	2 spectators per person allowed. Vulnerable populations should stay home.
Phase Out								
No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	Sportsmanship will continue in a touchless manner.	No Restrictions	Signage will be displayed encouraging hand washing/healthy practices.	Vulnerable populations should be asked to stay home.

CONTACT SPORTS

Basketball & Volleyball

[Further specific information from the NRPA-PRPS Path to Recovery Framework](#)

Degree of Contact	Ratios & Groups	Scheduling	Hygiene	Equipment	Minimizing Contact	Player Areas	Signage	Spectators
Yellow Phase								
Organized team sports are not permitted.	Same household members may play on open courts with their own equipment.	NA	Game ball(s), benches and bleachers are disinfected before and after every game and practice.	Sharing of equipment is strongly discouraged.	NA	Additional benches, chairs or other equipment may be added for substitutes too encourage physical distancing.	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce. One-way signage and/or tape used to limit player and patron interactions.	Consider removing nets and bleachers from public access.
Green Phase								
Allowed.	All games and practices are managed to not exceed gatherings of 90	Games and practices scheduled with 15-min buffer between to prevent overlap of participants. Stagger start times so no more than half of the complex is changing over at a time. Games may be played to completion.	Game ball(s) are disinfected before and after every game and practice. Bleaches and benches are disinfected every 4 hours.	Sharing of equipment is strongly discouraged.	Teams are allowed to switch sides each volleyball set. Players do not huddle together; no hand slaps. Sportsmanship continues in touchless manner.	Additional benches, chairs or other equipment may be added for substitutes too encourage physical distancing.	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce. One-way signage and/or tape may be removed.	2 spectators per person allowed. Vulnerable populations should stay home.
Phase Out								
No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	Sportsmanship will continue in a touchless manner.	No Restrictions	Signage will be displayed encouraging hand washing/healthy practices.	Vulnerable populations should be asked to stay home.

CONTACT SPORTS

Concessions & Complexes

[Further specific information from the NRPA-PRPS Path to Recovery Framework](#)

Staffing	Menu	Payment	Hygiene	Customer Lines	Restrooms	Gate	Signage
Yellow Phase							
1 staff person per concession. Extra maintenance staff available for additional cleanings.	Food is made to order or a limited menu is available. No self-serve options. Condiments upon request.	If possible, employ cashless and preorder options.	Hand sanitizers made available for staff and public at registers. Disinfect registers before and after each shift. Service counters and other high touch areas disinfected frequently; hourly at a minimum. Workers wear masks and gloves.	Ground lines display 6 ft distancing. Patrons expected to comply.	Restrooms shut down and sanitized every 2 hours, or every other game. If possible, install portable sink or sanitizing station with portable toilets.	Gate collections not allowed	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce. One-way signage and/or tape used to limit player and patron interactions.
Green Phase							
3 staff people per concession allowed. Extra maintenance staff available for additional cleanings. All wear masks and maintain appropriate distancing.	No self-serve options. Condiments upon request.	If possible, employ cashless and preorder options.	Hand sanitizers made available for staff and public at registers. Disinfect registers before and after each shift. Service counters and other high touch areas disinfected frequently; minimum every 2 hours.	Ground lines display 6 ft distancing. Patrons expected to comply.	Restrooms shut down and sanitized every 4 hours, or every 4 games.	Gate collection allowed with precautions. Hand sanitizers available for workers and public at gate table.	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce. One-way signage and/or tape may be removed.
Phase Out							
No Restrictions	No Restrictions	No Restrictions	Hand sanitizers made available for staff and public at registers. Disinfect registers before and after each shift. Service counters and other high touch areas disinfected as needed.	No Restrictions	Restrooms shut down and sanitized midday or as needed.	Gate collection allowed with precautions. Hand sanitizers available for workers and public at gate table.	Signage encourages hand washing, healthy practices.

CONTACT SPORTS

Football & Soccer

[Further specific information from the NRPA-PRPS Path to Recovery Framework](#)

Degree of Contact	Ratios & Groups	Scheduling	Hygiene	Equipment	Minimizing Contact	Player Areas	Signage	Spectators
Yellow Phase								
Organized team sports are not permitted.	Same household members may enjoy pick-up games in open space areas.	NA	Game ball(s), benches and bleachers are disinfected before and after every game and practice, or whenever groups switch. Soccer kick-ins become throw-ins.	Sharing of equipment is strongly discouraged.	NA	NA	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce. One-way signage and/or tape used to limit player and patron interactions.	Consider removing goals and bleachers from public access.
Green Phase								
No restrictions	Each field is managed to not exceed gatherings of 90.	Games and practices scheduled with 15-min buffer between to prevent overlap of participants. Stagger start times so no more than half of the complex is changing over at a time. Games may be played to completion.	Game ball(s) are disinfected before and after every game and practice. Bleaches and benches are disinfected every 4 hours.	Sharing of equipment is strongly discouraged.	Players do not huddle together; no hand slaps. Sportsmanship continues in touchless manner.	Additional benches, chairs or other equipment may be added for substitutes too encourage physical distancing.	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce. One-way signage and/or tape may be removed.	2 spectators per person allowed. Vulnerable populations should stay home.
Phase Out								
No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	Sportsmanship continues in a touchless manner.	No Restrictions	Signage will be displayed encouraging hand washing/healthy practices.	Vulnerable populations should be asked to stay home.

OUTDOOR COURTS

Basketball

[Further specific information from the NRPA-PRPS Path to Recovery Framework](#)

Degree of Contact	Ratios & Groups	Scheduling	Hygiene	Equipment	Minimizing Contact	Signage	Spectators
Red Phase							
Basketball has frequent physical contact and organized play is not permitted in this phase.	Only same household members allowed to shoot and practice together. Others must maintain physical distance.	NA	NA	Sharing of equipment is strongly discouraged.	NA	Signage displays court is closed.	NA
Yellow Phase							
Basketball has frequent physical contact and organized games are not permitted in this phase.	Controlled practices are managed to allow no more than 10 players per court. All spectators must practice physical distancing.	NA	Practice ball(s) are disinfected before and after every game and practice.	Sharing of equipment is strongly discouraged.	Players do not huddle together; no hand slaps. Sportsmanship continues in touchless manner.	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce.	Consider removing bleachers from public access. Vulnerable populations should stay home.
Green Phase							
Allowed.	Controlled practices are managed to allow no more than 30 players per court. All spectators must practice physical distancing.	NA	Game ball(s) are disinfected before and after every game and practice.	Sharing of equipment is strongly discouraged.	Players do not huddle together; no hand slaps. Sportsmanship continues in touchless manner.	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce.	2 spectators per person allowed. Vulnerable populations should stay home.
Phase Out							
No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	No restrictions.	Signage will be displayed encouraging hand washing/healthy practices.	Vulnerable populations should be asked to stay home.

OUTDOOR COURTS

Disc Golf & Skateparks

[Further specific information from the NRPA-PRPS Path to Recovery Framework](#)

Degree of Contact	Ratios & Groups	Sports Equipment	Minimizing Contact	Signage	Spectators
Red Phase					
Low risk of contact with skating and disc golf.	Limited to 10 people per facility. Others must maintain physical distance.	Sharing of equipment is strongly discouraged.	Users should take all precautions to minimize any physical contacts.	Signage encouraging hand washing, healthy practices, and rule adjustments. Staff empowered to enforce.	No spectators allowed.
Yellow Phase					
Low risk of contact with skating and disc golf.	Limited to 25 people per facility. Others must maintain physical distance.	Sharing of equipment is strongly discouraged.	Users should take all precautions to minimize any physical contacts.	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce.	2 spectators per player allowed. Vulnerable populations should stay home.
Green Phase					
Low risk of contact with skating and disc golf.	Limited to 90 people per facility. Others must maintain physical distance.	Sharing of equipment is strongly discouraged.	Users should take all precautions to minimize any physical contacts.	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce.	Spectators allowed. Vulnerable populations should stay home.
Phase Out					
No Restrictions	No Restrictions	No Restrictions	No restrictions.	No restrictions	No restrictions.

OUTDOOR COURTS

Sand Volleyball

[Further specific information from the NRPA-PRPS Path to Recovery Framework](#)

Degree of Contact	Ratios & Groups	Scheduling	Hygiene	Minimizing Contact	Signage	Spectators
Red Phase						
Organized team sports are not permitted.	NA	NA	Game ball(s) are disinfected before and after every game and practice.	Players do not huddle together; no hand slaps. Sportsmanship continues in touchless manner.	Signage displays court is closed.	NA
Yellow Phase						
Organized team sports are not permitted.	Controlled practices are managed to allow no more than 30 players per court. All spectators must practice physical distancing.	Rentals or practices scheduled with a 30 minute buffer to prevent overlap of participants. Stagger start times so no more than half of the complex is changing over at any time. Games end when time expires.	Game ball(s) are disinfected before and after every game and practice.	Players do not huddle together; no hand slaps. Sportsmanship continues in touchless manner.	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce.	1 spectator per youth player allowed; no spectators for adult games. Consider removing bleachers from public access. Vulnerable populations should stay home.
Green Phase						
Allowed.	Volleyball is 12 players with rotations. All spectators asked to practice physical distancing.	Games or practices scheduled with a 15 minute buffer to prevent overlap of participants. Stagger start times so no more than half of the complex is changing over at any time. Games may be played to completion	Game ball(s) are disinfected before and after every game and practice.	Players do not huddle together; no hand slaps. Sportsmanship continues in touchless manner.	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce.	Spectators allowed. Vulnerable populations should stay home.
Phase Out						
No Restrictions	No Restrictions	No Restrictions	No Restrictions	No restrictions.	Signage will be displayed encouraging hand washing/healthy practices.	Vulnerable populations should be asked to stay home.

OUTDOOR COURTS

Tennis & Pickleball

[Further specific information from the NRPA-PRPS Path to Recovery Framework](#)

Degree of Contact	Ratios & Groups	Scheduling	Hygiene	Equipment	Minimizing Contact	Player Areas	Signage	Spectators
Red Phase								
Singles requires no physical contact, while doubles has incidental physical contact. Doubles may be allowed to play during this phase, modified to ensure physical distancing.	Games and practices are managed to allow no more than 4 players per court. Physical distancing required of all spectators.	Games and practices scheduled with 30-min buffer between to prevent overlap of participants. Stagger start times so no more than half of the complex is changing over at a time. Games end when time expires.	Game ball(s) are disinfected before and after every game and practice.	Sharing of equipment is not allowed.	Players do not huddle together; no hand slaps. Sportsmanship continues in touchless manner. All players must retrieve own errant balls.	Additional benches, chairs or other equipment should be spaced to allow adequate physical distance.	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce.	Only 1 spectator per youth player; no spectators for adult games. Consider removing bleachers from public access. Vulnerable populations should stay home.
Yellow Phase								
Singles and Doubles play is allowed but caution should be used to minimize incidental contact.	Games and practices are managed to allow no more than 4 players per court. Physical distancing required of all spectators.	Games and practices scheduled with 30-min buffer between to prevent overlap of participants. Stagger start times so no more than half of the complex is changing over at a time. Games end when time expires.	Game ball(s) are disinfected before and after every game and practice.	Sharing of equipment is strongly discouraged.	Players do not huddle together; no hand slaps. Sportsmanship continues in touchless manner. All players must retrieve own errant balls.	Additional benches, chairs or other equipment should be spaced to allow adequate physical distance.	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce.	2 spectators per player. Vulnerable populations should stay home.
Green Phase								
Singles and Doubles play is allowed but caution should be used to minimize incidental contact.	Games and practices allowed without restrictions. Physical distancing required of all spectators.	Games and practices scheduled with 15-min buffer between to prevent overlap of participants. Stagger start times so no more than half of the complex is changing over at a time. Games may be played to completion.	Game ball(s) are disinfected before and after every game and practice.	Sharing of equipment is strongly discouraged.	Players do not huddle together; no hand slaps. Sportsmanship continues in touchless manner.	Additional benches, chairs or other equipment may be added for substitutes to encourage physical distancing.	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce.	2 spectators per person allowed. Vulnerable populations should stay home.
Phase Out								
No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions	No Restrictions

NON-CONTACT SPORTS

Gymnastics, Dance, Biking, etc.

[Further specific information from the NRPA-PRPS Path to Recovery Framework](#)

Physical Contact	Ratios & Groups	Scheduling	Sanitation & Cleaning	Hygiene	Equipment	Minimizing Contact	Check-in Procedures	Signage	Spectators
Yellow Phase									
Low degree; allowed. High risk individuals advised to stay home.	Limited to 50% maximum occupancy, and no more than 25 in mass gatherings.	Follow scheduling practices that conform with management of max occupancy guidelines and accommodate a 15 minute buffer to allow for transitioning between classes.	Adhere to CDC and industry guidance.	Apparatuses are disinfected before and after every class. The parent seating and personal belonging areas are disinfected between each class. Whenever possible staff and participants should wear masks.	Apparatus work is allowed; foam pit is off-limits. Equipment should not be shared when possible and is sanitized before and after every morning and evening session.	Activities require physical distancing, Rotations ensure same groups remain together and don't intermix. Amount of individuals allowed in specific areas may be limited to minimize physical distancing.	Staff greet child and parent at designated area and sign the child in. Personal belongings are placed in the designated area.	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce. One-way signage and/or tape used to limit interactions.	Parents/guardians are asked to stay in cars during participants' class. Only 1 spectator per child is allowed. Spectator seating areas reduced. Vulnerable populations should stay home.
Green Phase									
Low degree; allowed. High risk individuals advised to stay home.	Limited to 75% maximum occupancy, and no more than 90 in mass gatherings.	Follow scheduling practices that conform with management of max occupancy guidelines and accommodate a 15 minute buffer to allow for transitioning between classes.	Adhere to CDC and industry guidance.	Apparatuses are disinfected before and after every class. The parent seating and personal belonging areas are disinfected between each class.	Apparatus work is allowed; foam pit is off-limits. Equipment should not be shared when possible and is sanitized before and after every morning and evening session.	Activities require physical distancing, Rotations ensure same groups remain together and don't intermix. Amount of individuals allowed in specific areas may be limited to minimize physical distancing.	Staff greet child and parent at designated area and sign the child in. Personal belongings are placed in the designated area.	Signage encourages hand washing, healthy practices, and rule adjustments. Staff empowered to enforce. One-way signage and/or tape may be removed.	2 spectators per person allowed. Vulnerable populations should stay home.
Phase Out									
High risk individuals should exercise caution.	Open at full capacity. Continue to encourage physical distance practices.	Regular business hours	Adhere to CDC and industry guidance.	Apparatuses are disinfected before and after every class. The parent seating and personal belonging areas are disinfected between each class.	No restrictions.	No Restrictions	Staff greet child and parent at designated area and sign the child in. Personal belongings are placed in the designated area.	Signage encourages hand washing, healthy practices.	Vulnerable populations should stay home.

GALLERIES, MUSEUMS, ART STUDIOS

Visitors	Square Ft/ % Capacity	Sanitation & Cleaning	Hygiene	Check-in/out Procedures	Tours	Programs	Gift Store	Food & Beverage	Signage
Red Phase									
Closed.	NA	Clean, sanitize and disinfect throughout.	NA	NA	NA	NA	NA	NA	
Yellow Phase									
By-appt. groups of 14 w/ 1 tour guide. Not to exceed mass gathering limits. No intermingling with other groups.	Limit to no more than 50% total max capacity each active zone	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation schedule.	Provide opportunity for proper handwashing upon check in and encourage use of hand sanitizer station in museum. Encourage visitors and staff use of masks. Ask guests to limit touching of items in museum for safety.	Staff will greet tour group at designated time. Staff performs wellness check prior to anyone allowed in to the building.	1.5 hour pre-booked tours of permanent exhibits with single staff member 4x/day w/ 30-min cleaning window in between. Activities should encourage physical distancing.	Capacity limited to 25. Pre-booking required. Activities should encourage physical distancing. Supplies and equipment should be sanitized between uses and not shared.	Most popular items displayed behind counter to limit touching. Plexiglass barrier. Implement touchless and cashless transactions if possible	No food and drink for museum tours. Food and beverages for programming should be served in individual portions, and utensils should not be shared. Clean and sanitize before and after food consumption.	Tours only with pre-booking; how to book; social distancing; restricting touching surfaces.
Green Phase									
Timed entry every 15 minutes. Not to exceed mass gathering limits. 10 people max per 15-minute window.	Limit to no more than 70% total max capacity each active zone	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation schedule.	Provide opportunity for proper handwashing upon check in and encourage use of hand sanitizer station in museum. Encourage visitors and staff use of masks. Ask guests to limit touching of items in museum for safety.	Staff will greet tour group at designated time.	Self-guided.	Capacity limited to 50. Pre-booking required. Activities should encourage physical distancing. Supplies and equipment should be sanitized between uses and not shared.	Most popular items displayed behind counter to limit touching. Plexiglass barrier. Implement touchless and cashless transactions if possible	No food and drink for museum tours. Food and beverages for programs should be served in individual portions, and utensils should not be shared. Clean and sanitize before and after food consumption.	Tours only with pre-booking; how to book; social distancing; restricting touching surfaces.
Phase Out									
Open at full capacity.	Open at full capacity.	Maintain daily opening and closing sanitation schedule.	Reinforce frequent and proper handwashing upon check-in.	Staff will greet tour group at designated time.	Resume guided tour schedules.	Open at full capacity	Regular operations	No food or drink in the museum. Food and beverages at programs adhere to health code regulations.	NA

GYMS, TRACKS, FITNESS STUDIOS

Ratios & Groups	Square Ft/ % Capacity	Sanitation & Cleaning	Equipment	Minimize Contacts	Hygiene	Check-in/out Procedures	Programs	Food & Beverage	Non-participants	Notes
Red Phase										
Closed.	NA	Clean, sanitize and disinfect throughout.	NA	NA	NA		NA	NA	NA	
Yellow Phase										
Adhere to group gathering guidelines and 6 ft physical distancing.	36 sq. ft. per person represents social distancing. 25 people per active use zone if physical distancing not possible.	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation schedule.	No sharing equipment in any area. Limit contact of facility electronics	Adhere to group gathering guidelines and 6 ft physical distancing.	Provide for handwashing or sanitizing before and after each activity. Prop open doors when possible. Use a different entry and exit when possible. All staff and patrons encouraged to wear PPE.	Do not use touch pads or sign in sheets. Staff should sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	All scheduling for classes/programming modified to eliminate waiting. Limit crowding at all pinch points. Patrons must provide own sweat towels and water bottles.	No food allowed in any facility at any time. Sports drinks/water allowed if brought by the patron.	No non-participants allowed in the facility. Close all social spaces unless distancing guidelines can be maintained.	Marketing and signage is important educating patrons on facility guidelines.
Green Phase										
Adhere to group gathering guidelines and 6 ft physical distancing.	36 sq. ft. per person represents social distancing. 90 people per active use zone if physical distancing not possible.	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation schedule.	Limited sharing of equipment. Must be cleaned and sanitized after every use.	Adhere to group gathering guidelines and 6 ft physical distancing.	Provide for handwashing or sanitizing before and after each activity. Prop open doors when possible.	Do not use touch pads or sign in sheets. Staff should sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	All scheduling can resume, maintaining appropriate physical distances	No food allowed in any facility at any time. Sports drinks/water allowed if brought by the patron.	No non-participants allowed in the facility. Close all social spaces unless distancing guidelines can be maintained.	Marketing and signage is important educating patrons on facility guidelines.
Phase Out										
Open to full capacity	Open to full capacity	Clean, sanitize, and disinfect throughout the day. Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Facility guidelines and cleaning may have changed. Update all protocols.

MULTIPURPOSE MEETING ROOMS

Ratios & Groups	Square Ft/ % Capacity	Sanitation & Cleaning	Equipment	Minimize Contacts	Hygiene	Check-in/out Procedures	Programs	Food & Beverage	Non-participants	Notes
Red Phase										
Closed.	NA	NA	NA	NA	NA	NA	NA	NA	NA	
Yellow Phase										
Adhere to group gathering guidelines and 6 ft physical distancing.	36 sq. ft. per person represents social distancing. 25 people per active use zone if physical distancing not possible.	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation schedule.	Clean and sanitize according to CDC guidelines.. Limit contact of facility electronics	Adhere to group gathering guidelines and 6 ft physical distancing.	Provide for handwashing or sanitizing before and after each activity. Prop open doors when possible. Use a different entry and exit when possible.	Do not use touch pads or sign in sheets. Staff should sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	Ensure proper time needed between each program/ meeting for proper sanitation.	No shared food and beverages. Disposable packaging only.	Registered participants only	
Green Phase										
Adhere to group gathering guidelines and 6 ft physical distancing.	36 sq. ft. per person represents social distancing. 90 people per active use zone if physical distancing not possible.	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation schedule.	Clean and sanitize according to CDC guidelines.. Limit contact of facility electronics	Adhere to group gathering guidelines and 6 ft physical distancing.	Provide for handwashing or sanitizing before and after each activity. Prop open doors when possible.	Do not use touch pads or sign in sheets. Staff should sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	Ensure proper time needed between each program/ meeting for proper sanitation.	No shared food and beverages. Disposable packaging only.	Registered participants only	
Phase Out										
Full capacity	Full capacity	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Adhere to facility guidelines	Adhere facility guidelines	Adhere facility guidelines	Adhere facility guidelines	Adhere facility guidelines	Adhere facility guidelines	Adhere facility guidelines	Adhere facility guidelines	Facility guidelines and cleaning may have changed. Update all protocols

RECREATION & FITNESS CENTERS

[Further specific information from the NRPA-PRPS Path to Recovery Framework](#)

Ratios & Groups	Square Ft/ % Capacity	Sanitation & Cleaning	Equipment	Minimize Contacts	Hygiene	Check-in/out Procedures	Programs	Food & Beverage	Non-participants	Notes
Red Phase										
Closed.	NA	NA	NA	NA	NA	NA	NA	NA	NA	
Yellow Phase										
Adhere to group gathering guidelines and 6 ft physical distancing.	36 sq. ft. per person represents social distancing. 25 people per active use zone if physical distancing not possible.	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation schedule.	Clean and sanitize according to CDC guidelines.. Limit contact of facility electronics	Adhere to group gathering guidelines and 6 ft physical distancing.	Provide for handwashing or sanitizing before and after each activity. Prop open doors when possible.	Do not use touch pads or sign in sheets. Staff should sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	Ensure proper time needed between each program/meeting for proper sanitation.	No shared food and beverages. Disposable packaging only.	Registered participants only	
Green Phase										
Adhere to group gathering guidelines and 6 ft physical distancing.	36 sq. ft. per person represents social distancing. 90 people per active use zone if physical distancing not possible.	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation schedule.	Clean and sanitize according to CDC guidelines.. Limit contact of facility electronics	Adhere to group gathering guidelines and 6 ft physical distancing.	Provide for handwashing or sanitizing before and after each activity. Prop open doors when possible.	Do not use touch pads or sign in sheets. Staff should sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	Ensure proper time needed between each program/meeting for proper sanitation.	No shared food and beverages. Disposable packaging only.	Registered participants only	
Phase Out										
Full capacity	Full capacity	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Facility guidelines and cleaning may have changed. Update all protocols.

SENIOR CENTERS

[Further specific information from the NRPA-PRPS Path to Recovery Framework](#)

Ratios & Groups	Sanitation & Cleaning	Equipment	Minimize Contacts	Hygiene	Check-in/out Procedures	Programs	Food & Beverage	Non-participants	Notes
Red Phase									
Closed.	NA	NA	NA	NA	NA	NA	NA	NA	
Yellow Phase									
Closed.	NA	NA	NA	NA	NA	NA	NA	NA	
Green Phase									
Open for non-contact activities with adequate physical distancing, and gathering size limited to 30% max occupancy of each active use zone.	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation schedule.	Limited sharing of equipment. Must be cleaned and sanitized after each use.	Adhere to group gathering guidelines and 6 ft physical distancing between people and equipment..	Provide for handwashing or sanitizing before and after each activity. Prop open doors when possible.	Do not use touch pads or sign in sheets. Staff should sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	Modify to eliminate waiting and practice distancing. Avoid crowding at pinch points. Patrons must provide own towels and water bottles.	Kitchens and food service follow industry recommendations.	Registered participants only	Vulnerable populations should stay at home.
Phase Out									
Open at full capacity	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Kitchens and food service follow industry recommendations.	Open at full capacity.	Before moving to this phase, receive confirmation from local public health officials.

PLAYGROUNDS

[Further specific information from the NRPA-PRPS Path to Recovery Framework](#)

Ratios & Groups	Signage	Hygiene	Programming	Notes
Red Phase				
NA	Posted as closed	NA	NA	NA
Yellow Phase				
Public playgrounds may be used by supervised child care and summer programs	All restrictions and recommendations posted at a minimum at all access points or every 30 ft around playground.	Reinforce frequent and proper handwashing and use of hand sanitizer before and after use or following sneezing and coughing. Reminders to discourage touching of face and covering mouth for sneezes or coughs.	No formal programming.	Users should supply own hand sanitizer and obey all posted signage.
Green Phase				
Open with physical distancing.	All restrictions and recommendations posted at a minimum at all access points or every 30 ft around playground.	Reinforce frequent and proper handwashing and use of hand sanitizer before and after use or following sneezing and coughing. Reminders to discourage touching of face and covering mouth for sneezes or coughs.	No formal programming.	Users should supply own hand sanitizer and obey all posted signage.
Phase Out				
No Restrictions	No Restrictions	No Restrictions	No restrictions.	No restrictions.

OUTDOOR RESTROOMS

[Further specific information from the NRPA-PRPS Path to Recovery Framework](#)

Ratios & Groups	Sanitation & Cleaning	Hygiene	Signage	Supplies	Notes
Red Phase					
Closed	NA	NA	Posted as closed.	NA	NA
Yellow Phase					
Restrict to one person at a time, with exceptions for same household members.	Clean and sanitize frequently touched surfaces at regular intervals based on usage.	Reinforce frequent and proper handwashing and use of hand sanitizer before and after use or following sneezing and coughing. Reminders to discourage touching of face and covering mouth for sneezes or coughs.	Required to include information on dangers, physical distancing, and proper hygiene requirements.	Restock as needed to ensure soap, sanitizer and other supplies are always available.	Where possible, prop doors open to allow entry/exit without touching surfaces. Place trash cans inside and outside restroom.
Green Phase					
Restrict to one person at a time, with exceptions for same household members.	Clean and sanitize frequently touched surfaces at regular intervals based on usage.	Reinforce frequent and proper handwashing and use of hand sanitizer before and after use or following sneezing and coughing.	Required to include information on dangers, physical distancing, and proper hygiene requirements.	Restock as needed to ensure soap, sanitizer and other supplies are always available.	Where possible, prop doors open to allow entry/exit without touching surfaces. Place trash cans inside and outside restroom.
Phase Out					
Open at full capacity	Clean and sanitize frequently touched surfaces at regular intervals based on usage.	Reinforce frequent and proper handwashing and use of hand sanitizer before and after use or following sneezing and coughing.	No restrictions.	Maintain for full capacity.	

COMMUNITY GARDENS

Ratios & Groups	Square Ft/ % Capacity	Sanitation & Cleaning	Equipment	Hygiene	Programs	Food & Beverage	Visitors
Red Phase							
Open with appropriate physical distancing by assigned work schedules, if necessary. Masks and gloves required for all.	Maintain physical distancing guidelines in all areas.	Clean and disinfect tools and all equipment according to CDC guidelines. Provide additional cleaning stations/hand sanitizers at each Garden. Post instructions to gardeners to clean produce before use or storage at home.	Tools and equipment should not be shared.	Provide for handwashing/hand sanitizer at each Community Garden. All gardeners are encouraged to wear masks and gloves.	No entertainment of education programs allowed.	Personal food items may be brought into the garden but may not be shared. Produce may not be shared with anyone other than immediate family of the gardener from his or her garden.	Only household family members are permitted to enter and work their garden plots. No other guests allowed.
Yellow Phase							
Open with appropriate physical distancing by assigned work schedules, if necessary. Masks and gloves required for all.	Maintain physical distancing guidelines in all areas.	Clean and disinfect tools and all equipment according to CDC guidelines. Provide additional cleaning stations/hand sanitizers at each Garden. Post instructions to gardeners to clean produce before use or storage at home.	Equipment must be properly cleaned and disinfected if shared.	Provide for handwashing/hand sanitizer at each Community Garden. All gardeners are encouraged to wear masks and gloves.	Entertainment and educational sessions are limited to 25 people per active use zone. Maintain individual physical distancing.	Personal food items may be brought into the garden but may not be shared. Produce may not be shared with anyone other than immediate family of the Gardner from his or her garden.	Permitted gardeners and one guest may enter and work their garden plots.
Green Phase							
Open with appropriate physical distancing by assigned work schedules, if necessary. Gloves required for all.	Maintain physical distancing guidelines in all areas.	Clean and disinfect tools and all equipment according to CDC guidelines. Provide additional cleaning stations/hand sanitizers at each Garden. Post instructions to gardeners to clean produce before use or storage at home.	Equipment must be properly cleaned and disinfected if shared.	Provide for handwashing or sanitizing before and after each activity.	Ensure proper time needed between each program/ meeting for proper sanitation.	Personal food items may be brought into the garden but may not be shared. Produce may not be shared with anyone other than immediate family of the Gardner from his or her garden.	Permitted gardeners and guests may enter and work their garden plots.
Phase Out							
Full capacity	Full capacity	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere facility guidelines	Adhere facility guidelines

FARMERS MARKETS

[Further specific information from the NRPA-PRPS Path to Recovery Framework](#)

Ratios & Groups	Square Ft/ % Capacity	Sanitation & Cleaning	Equipment	Minimize Contacts	Hygiene	Programs	Food & Beverage	Visitors
Red Phase								
Curbside pickup only by scheduled advance purchase.	Full booth size as permitted by local jurisdiction.	Clean and disinfect display stands, tables and all equipment according to CDC guidelines. Provide additional cleaning stations/hand sanitizers at each vendor display. Post instruction to customers to clean produce before use or storage at home.	No sharing equipment in any area, except for individuals who reside together in adjacent vendor display booths.	Maintain distancing guidelines in all areas. Vendor booths must be 10 ft apart.	Provide handwashing/hand sanitizer before and after each produce/product handling. All vendors required to wear PPE; customers encouraged to wear PPE when possible.	NA	Only pre-packaged individual servings of consumable food or beverages may be sold or sampled.	Only permitted vendors may sell produce, food, non-alcoholic beverages, plants and other approved home-crafted products.
Yellow Phase								
Limit 1 customer/family per vendor; otherwise follow group gathering guidelines.	30 people per active use zone with physical distancing.	Clean and disinfect display stands, tables and all equipment according to CDC guidelines. Provide additional cleaning stations/hand sanitizers at each vendor display. Post instruction to customers to clean produce before use or storage at home.	No sharing equipment in any area, except for individuals who reside together in adjacent vendor display booths.	Maintain distancing guidelines in all areas. Vendor booths must be 10 ft apart.	Provide handwashing/hand sanitizer before and after each produce/product handling. All vendors required to wear PPE; customers encouraged to wear PPE when possible.	Programs and demonstrations that are limited to 25 people per active use zone with physical distancing.	Only pre-packaged individual servings of consumable food or beverages may be sold or sampled.	Only permitted vendors may sell produce, food, non-alcoholic beverages, plants and other approved home-crafted products.
Green Phase								
Follow group gathering guidelines.	90 people per active use zone with physical distancing.	Clean and disinfect display stands, tables and all equipment according to CDC guidelines. Provide additional cleaning stations/hand sanitizers at each vendor display. Post instruction to customers to clean produce before use or storage at home.	No sharing equipment in any area, except for individuals who reside together in adjacent vendor display booths.	Maintain distancing guidelines in all areas. Vendor booths must be 10 ft apart.	Provide handwashing/hand sanitizer before and after each produce/product handling.	Entertainment and programs that are limited to 90 people per active use zone with physical distancing.	Only pre-packaged individual servings of consumable food or beverages may be sold or sampled.	Only permitted vendors may sell produce, food, non-alcoholic beverages, plants and other approved home-crafted products.
Phase Out								
Open at full capacity	Full capacity	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines

OUTDOOR ENTERTAINMENT

Community Days, Concerts, Festivals, etc.

Capacity	Sanitation & Cleaning	Hygiene	Staffing	Programming	Entry Lines	Sitting Areas	Signage
Red Phase							
Closed.	NA	NA	NA	NA	NA	NA	NA
Yellow Phase							
Allowed with facility capacity < 2000 and physical distancing. No more than 25 people per separate activity; however, specific restrictions may be required depending on the nature of the event. Vulnerable populations should stay home.	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation schedule.	Hand sanitizers available for staff and public. Both permanent and temporary outdoor restrooms should be opened when they can be regularly cleaned, disinfected and regularly stocked with supplies for handwashing.	Extra maintenance staff must be available for additional cleanings. Masks are recommend for staff.	Promote messages that discourage those who are sick from attending; including electronic messages sent to attendees prior to travel, and requests for those who begin to show symptoms during the event to leave. Ticketed Events: Use social media or third party vendor to help sell online tickets when possible. Create refund policies that permit participants flexibility for refunds.	Provide ground marks to display 6 ft distancing guidelines. One-way signage and/or tape used to limit interactions.	Add cones, taped markers, extra benches, chairs or other equipment to encourage spacing and physical distancing.	Encourage handwashing and healthy practices, and describe any rule changes.
Green Phase							
Allowed, with physical distancing; however, specific restrictions may be required depending on the nature of the event and local regulations. Vulnerable populations should stay home.	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation schedule.	Hand sanitizers available for staff and public. Both permanent and temporary outdoor restrooms should be opened when they can be regularly cleaned, disinfected and regularly stocked with supplies for handwashing.	Extra maintenance staff must be available for additional cleanings. Masks are recommend for staff.	Promote messages that discourage those who are sick from attending; including electronic messages sent to attendees prior to travel, and requests for those who begin to show symptoms during the event to leave. Ticketed Events: Use social media or third party vendor to help sell online tickets when possible. Create refund policies that permit participants flexibility for refunds.	Provide ground marks to display 6 ft distancing guidelines. One-way signage and/or tape used to limit interactions. One- way signage and/or tape may be removed.	Add cones, taped markers, extra benches, chairs or other equipment to encourage spacing and physical distancing.	Encourage handwashing and healthy practices, and describe any rule changes.
Phase Out							
Full capacity. Vulnerable populations should be asked to stay home.	No restrictions	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Encourage hand washing and healthy practices.

BEACHES & WATERFRONTS

[Further specific information from the NRPA-PRPS Path to Recovery Framework](#)

Ratios & Groups	Minimize Contact	Sanitation & Cleaning	Hygiene	Equipment Sharing	Food & Beverage	Communications	Notes
Red Phase							
Closed.	NA	NA	NA	NA	NA	NA	
Yellow Phase							
36 sq. ft. per person; 25 people per active use zone	Monitor, enforce distancing, including limiting capacity on the beach. Strategies include: a timed pass system, limit parking spaces and access points, train, deploy beach ambassadors at access points to educate beachgoers about distancing; public service announcements over speakers; use tape or cones to mark 6 ft. intervals in popular areas on boardwalks, beach access points	Frequently clean and disinfect restrooms and other commonly shared surfaces, spaces according to CDC guidance. Ensure vendors follow same.	Provide for wash stations, clean restrooms, hand sanitizer, etc.	Discourage shared equipment outside of same household. Close off certain equipment, including playgrounds, outdoor exercise equip, others difficult to clean, disinfect, or challenging to monitor distancing. Ensure all shared equipment, inc. rentals, are cleaned, and disinfected between uses (chair, umbrellas, kayaks, etc.)	Only pre-packaged individual servings of consumable food or beverages may be sold or sampled.	Post clear signage outlining allowable activities, use and enforcement. Ensure public is aware of health and safety measures that in place including limits on certain activities and gatherings, encouraging good hygiene, staying home when sick and wearing face coverings. Prepare a plan to reinstate mitigation measures, including closures if the public is not adhering to recommendations or if transmission increases.	Lifeguards should not be responsible for monitoring physical distancing: they need to focus on water safety.
Green Phase							
36 sq. ft. per person; 90 people per active use zone	Monitor, enforce distancing, including limiting capacity on the beach. Strategies include: a timed pass system, limit parking spaces and access points, train, deploy beach ambassadors at access points to educate beachgoers about distancing; public service announcements over speakers; use tape or cones to mark 6 ft. intervals in popular areas on boardwalks, beach access points	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation schedule.	Provide for wash stations, clean restrooms, hand sanitizer, etc.	Discourage shared equipment outside of same household. Close off certain equipment, including playgrounds, outdoor exercise equip, others difficult to clean, disinfect, or challenging to monitor distancing. Ensure all shared equipment, inc. rentals, are cleaned, and disinfected between uses (chair, umbrellas, kayaks, etc.)	Only pre-packaged individual servings of consumable food or beverages may be sold or sampled.	Post clear signage outlining allowable activities, use and enforcement. Ensure public is aware of health and safety measures that in place including limits on certain activities and gatherings, encouraging good hygiene, staying home when sick and wearing face coverings. Prepare a plan to reinstate mitigation measures, including closures if the public is not adhering to recommendations or if transmission increases.	Lifeguards should not be responsible for monitoring physical distancing: they need to focus on water safety.
Phase Out							
Open at full capacity	Open at full capacity	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	

LOCKER ROOMS & SHOWERS

Ratios & Groups	Square Ft/ % Capacity	Sanitation & Cleaning	Hygiene	Check-in/out Procedures	Food & Beverage	Non- participants	Notes
Red Phase							
Closed.	NA	NA	NA	NA	NA	NA	
Yellow Phase							
Adhere to group gathering guidelines and 6 ft physical distancing. Masks recommended.	36 sq. ft. per person represents social distancing. 25 people per active use zone if physical distancing not possible.	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation schedule.	Provide for handwashing or sanitizing before and after each activity. Prop open doors where practical; increase air exchange where possible.	Monitor if applicable.	Not allowed.	1 adult per underage minor for assistance only.	
Green Phase							
Adhere to group gathering guidelines and 6 ft physical distancing.	36 sq. ft. per person represents social distancing. 90 people per active use zone if physical distancing not possible.	Clean, sanitize, and disinfect frequently touched surfaces throughout the day. Maintain daily opening and closing sanitation schedule.	Provide for handwashing or sanitizing before and after each activity. Prop open doors when practical; increase air exchange where possible.	Monitor if applicable.	Not allowed.	1 adult per underage minor for assistance only.	
Phase Out							
Open at full capacity	Open at full capacity	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Facility guidelines and cleaning will likely have changed. Update all necessary lists and files.

MARINAS

Ratios & Groups	# People per Boat	Visitor Flow	Sanitation & Cleaning	Hygiene	Transportation	Check-in/out Procedures	Food & Beverage
Red Phase							
Standard boat rental operations naturally provide conditions favorable for physical distancing.	Kayaks: 1, Paddleboards: 1. Encourage only family units to use multiple person boats.	Establish a oneway path for patrons to enter and exit.	Clean and sanitize boats, paddles and lifejackets prior to first rental, and every time they are returned. Clean and sanitize frequently touched surfaces at regular intervals based on usage.	Reinforce frequent and proper handwashing for staff and require use of masks and gloves. Eliminate the use of cash register and exchange of payment. Adhere to CDC cleaning and sanitizing standards and industry specific guidelines.	Clean and sanitize boats, paddles and lifejackets after each use.	Require online payments and boat rentals are required. In-person payments not permitted.	To eliminate cash and payment transactions at the facility, offer a beverage add-on with online reservations.
Yellow Phase							
Standard boat rental operations naturally provide conditions favorable for physical distancing.	Kayaks: 1, Paddleboards: 1. Encourage only family units to use multiple person boats.	Establish a one way path for patrons to enter and exit.	Clean and sanitize boats, paddles and lifejackets prior to first rental, and every time they are returned. Clean and sanitize frequently touched surfaces at regular intervals based on usage.	Reinforce frequent and proper handwashing for staff and encourage use of masks and gloves. Eliminate the use of cash register and exchange of payment. Adhere to CDC cleaning and sanitizing standards and industry specific guidelines.	Clean and sanitize boats, paddles and lifejackets after each use.	Require online payments and boat rentals are required. In-person payments not permitted.	To eliminate cash and payment transactions at the facility, offer a beverage add-on with online reservations.
Green Phase							
Standard boat rental operations naturally provide conditions favorable for physical distancing.	Kayaks: 1, Paddleboards: 1, Canoes: 3, Pedalboats: 2-4	Adhere to facility guidelines	Clean and sanitize boats, paddles and lifejackets prior to first rental, and every time they are returned. Clean and sanitize frequently touched surfaces at regular intervals based on usage.	Reinforce frequent and proper handwashing for staff. Adhere to CDC cleaning and sanitizing standards and industry specific guidelines.	Clean and sanitize boats, paddles and lifejackets after each use.	Require online payments and boat rentals are required. In-person payments not permitted.	To eliminate cash and payment transactions at the facility, offer a beverage add-on with online reservations.
Phase Out							
Open at full capacity	Full capacity	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines	Adhere to facility guidelines

INDOOR & OUTDOOR POOLS

[Further specific information from the NRPA-PRPS Path to Recovery Framework](#)

[Model Aquatic Health Code](#)

Ratios & Groups	Square Ft/ % Capacity	Sanitation & Cleaning	Equipment	Minimizing Contacts	Hygiene	Check-in/out Procedures	Programming	Food & Beverage	Non-participants	Notes
Red Phase										
Closed.	NA	NA	NA	NA	NA	NA	NA	NA	NA	
Yellow										
Open within group gathering guidelines and individual physical distancing.	36 sq. ft. per person represents social distancing. 25 people per active use zone if social distancing not possible.	Clean and disinfect every programming space every 2 hours according to CDC guidelines. Provide cleaning stations in every programming space. Clean each area pre and post use at all contact points.	Clean and disinfect all staff equipment after each use. For items used in swim lessons, use them and clean and disinfect between uses. General public items still not available for use.	Use family units for swim lessons, Eliminate partner workouts, sharing equipt. Educate patrons on distancing, minimizing contact in pool area. Unused lobbies or other social areas should be closed,	All employees required to wear PPE and wash hands frequently, Patrons encouraged to wear PPE. Based on facility protocols, encourage head to toe cleansing showers.	Touch pads or sign in sheets should not be used. Staff should sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	Use family units for swimming lessons, Eliminate partner workouts, sharing equipment, etc. Educate patrons on physical distancing, minimizing contact in pool area. Consider utilizing sessions to accommodate a larger public.	No food allowed in any facility at any time. Sports drinks/water allowed if brought by the patron.	Only active participants are allowed in the facility.	Lifeguards should not be responsible for monitoring distancing: they must focus on water safety. Educate patrons on risks, new facility guidelines. See locker rooms & showers page for add'l info.
Green Phase										
Open within group gathering guidelines and individual physical distancing.	36 sq. ft. per person represents social distancing. 90 people per active use zone if social distancing not possible.	Clean and disinfect every programming space every 4 hours according to CDC guidelines. Provide cleaning stations in every programming space. Clean each area pre and post use at all contact points.	Limit equipment use during recreational swim. Relax restrictions on programming usage, but still cleaning and disinfecting after each class lesson	Resume instructor supported swim lessons, If personal contact is allowed. Water fitness partner work can resume.	All employees are encouraged to wear PPE and wash hands frequently. Patrons are encouraged to wear PPE. Based on facility specific protocols, encourage head to toe cleansing showers.	Touch pads or sign in sheets should not be used. Staff should sign in and out all users. Provide barriers for staff when possible. Use electronic payment as much as possible.	Resume instructor supported swim lessons, If personal contact is allowed. Water fitness partner work can resume.	No food allowed in any facility at any time. Sports drinks/water allowed if brought by the patron.	Follow facility guidelines regarding viewing participants in a program. Utilize designated areas for viewing for aiding with cleaning protocols.	Lifeguards should not be responsible for monitoring distancing: they must focus on water safety. Educate patrons on risks, new facility guidelines. See locker rooms & showers page for add'l info.
Phase Out										
Open at full capacity	Open at full capacity	Follow Industry and facility guidance.	Follow Industry and facility guidance.	Open at full capacity	Follow Industry and facility guidance.	Follow Industry and facility guidance.	Open at Full Capacity	Follow Industry and facility guidance.	Open at full capacity	Facility guidelines, cleaning will likely have changed Update all necessary protocols.

SPLASH PADS & AQUATIC STRUCTURES

[Further specific information from the NRPA-PRPS Path to Recovery Framework](#)

Ratios & Groups	Signage	Hygiene	Programming	Notes
Red Phase				
NA	Posted as closed	NA	NA	NA
Yellow Phase				
Only small fenced splash pads with enforceable physical distancing and informative signage.	All restrictions and recommendations posted at a minimum at all access points or every 30 ft around splash pad.	Reinforce frequent and proper handwashing and use of hand sanitizer before and after use or following sneezing and coughing. Reminders to discourage touching of face and covering mouth for sneezes or coughs.	No formal programming.	Users should supply own hand sanitizer and obey all posted signage.
Green Phase				
Open fenced and unfenced splash pads with enforceable physical distancing and informative signage.	All restrictions and recommendations posted at a minimum at all access points or every 30 ft around playground.	Reinforce frequent and proper handwashing and use of hand sanitizer before and after use or following sneezing and coughing. Reminders to discourage touching of face and covering mouth for sneezes or coughs.	No formal programming.	Users should supply own hand sanitizer and obey all posted signage.
Phase Out				
Open at full capacity.	No special restrictions	Reinforce frequent and proper handwashing and use of hand sanitizer before and after use or following sneezing and coughing	No restrictions.	