

**Minutes of the meeting of Belbroughton and Fairfield Parish Council Finance Committee held on Monday 21<sup>st</sup> June 2021 by video conference facility.**

**Present: Parish Council**

**Councillors:**

A Hood;  
A Mabbett;  
S Nock; and  
Dr R Morgan.

**Public**

There were 0 members of public in attendance

Clerk: Cheryl Powell

**165/21 Apologies.**

There were no apologies had been received.

**166/21 Declarations of interest.**

Councillor Morgan declared an interest in Item 8 of this agenda and would not be taking part in any discussion or voting regarding this issue.

**167/21 Dispensations Requested.**

Councillor Morgan would not be taking part in any discussion or voting regarding Item 8 of this agenda.

**168/21 Minutes of previous meeting.**

The minutes of the previous meeting held on Monday 17<sup>th</sup> May 2021 were approved by the Committee as a correct record.

**169/21 Bank reconciliations:**

The Committee noted that the monthly operational bank account and 'Quick books' reconciliation had been carried out by Cllr. Ingram, which he had confirmed by an e mail to the clerk for Council records.

**ACTION: Cllr. Mabbett to carry out the reconciliation procedures for the month ending 30<sup>th</sup> June 2021.**

**170/21 Accounts for Payment**

The clerk had previously circulated the list of items for payment in June totalling £5518.53. The Committee noted and authorised the payments instructing the clerk to make the electronic payments.

**171/21 Bank mandates**

The Committee were requested to note the appointment a new Clerk and that Councillors Pawley and Nock has signed off access for the Clerk to utilise mandates appropriately, within the delegation of the Parish Council.

**ACTION: The Clerk to confirm all current signatories on Parish Council Accounts in light of the recent resignation.**

### **172/21 Minor Grant Application**

An application has been submitted by the Belbroughton Toddler Group for funding. Whilst the Committee are sympathetic to this application it would need to be considered with any other applications submitted before the extended deadline of 1<sup>st</sup> September 2021. The Committee also requested the applicant submit additional financial / accounting information to supplement their application as this would enable the Committee to assess their financial sustainability.

The Committee agreed to postpone any decision making towards applications submitted before the revised deadline. It was noted that all applications will be considered against the Parish Council's Grant Policy and awarded under these conditions.

### **173/21 Hampshire Trust Bank Bond**

The Committee agreed to draw down funds from the bond in order to cover payments for the Recreation Groundworks, the remedial works applied to the dam as well as the repair of the lighting columns.

### **174/21 Any other Finance Business**

- i. Mobile Phone – The Clerk was asked to review mobile phone operators to remain accessible to Councillors and the wider Community with a view to providing the most cost-effective option to the Council.
- ii. Planter at the Southside area of Fairfield – The Planter has been knocked off its mounting a number of times, possibly by delivery drivers or Council Operatives. The Council noted this and would keep a watching brief on this issue going forward.
- iii. Greenways Schedule – The Committee requested a review of the planting schedule in both villages.

**ACTION: The Clerk to liaise with Councillor Patchell to understand the detail of the Greenways schedule**

**The Meeting closed at 20:31**

To be agreed as a true record by future Committee Meeting.