



MISSION VISTA HIGH SCHOOL TIMBERWOLVES FOUNDATION GRANT APPLICATION

WHAT ARE MISSION VISTA TIMBERWOLVES FOUNDATION GRANTS?

The Mission Vista Timberwolves Foundation exists to support Mission Vista High School's academic, athletic, extracurricular and site development needs. The Foundation Grant program is one way the Foundation provides that support.

WHO IS ELIGIBLE TO APPLY FOR A FOUNDATION GRANT?

Any staff and/or faculty member or department as well as any official club or sports team of Mission Vista High School may apply. Every completed grant application will be evaluated and must meet the required criteria listed below.

WHAT ARE REQUIRED CRITERIA?

Encompasses Mission Vista High School's mission and the Foundation's mission and vision.

Project/Request approved by department chair /assistant principal/athletic director as applicable.

WHAT ARE PREFERRED CRITERIA?

1. Student Success and Student Population Impact
2. Teaching and Learning Excellence
3. Facilities Improvement
4. Resource Management (matching funds identified and will be awarded)

IS THERE A FUNDING LIMIT?

No, the Foundation will evaluate every grant application for any amount. However, you may be asked to do a formal presentation at a Foundation Grants Review Committee Meeting. Please note: this is not a guarantee your request will be met at the amount you have requested.

POSSIBLE METHODS OF FUNDING:

In addition to an outright grant, the Foundation may use “flexible” funding options to increase support of a broad range of needs/requests. These “flexible” funding methods may include matching funds, external grants, partial grants and ASB and/or SSC assistance. The method of funding will be described with grant approval.

WHEN ARE GRANTS FUNDED?

The grants are paid three times per year school year: end of August, end of November, and end of March. Emergency grant requests may be considered on an as needed basis, however, the application and requested signatures are still required.

WHEN ARE GRANT REQUESTS DUE AND WHO RECEIVES THEM?

The grant requests are due the month prior to the board meeting. I.e. if you wish to apply for the grant in November, you will need to have your grant request turned in by end of October. March grant must be applied for by the end of February. If you wish to apply for the August grant, you will need to submit your request at the end of May of the previous school year.

Grant requests may be turned in to the Foundation’s mailbox in the office or emailed to grants@timberwolvesfoundation.com

MVHS Timberwolves Foundation Grant APPLICATION

Please complete and attach the following request outlining your project/program and need.

Note: Once the Foundation receives the application, it is evaluated by the Foundation's Grant Review Committee who will then make a recommendation to the Foundation's Board of Directors. The Board of Directors will vote on all recommended requests at their next regularly scheduled monthly board meeting. A grant award and agreement letter will be delivered (hard copy and/or electronic copy) to all approved grant recipients. Denied grant requestors will be notified via email. Any questions on the status of the grant request can be directed to grants@timberwolvesfoundation.com

1. What are you requesting?

2. How much are you requesting? **IMPORTANT! Attach 3 bids substantiating the price (if applicable!)**

3. If applicable, estimated timeline (start of project and expected completion):

4. Explain how your request is in line with Mission Vista High School and this Foundation's mission and vision:

5. How much of the student population will benefit from your project/program (% of students, Depts, etc)? _____

Please note: by signing below, you are acknowledging that all information presented here is true and you accept full responsibility for this request and the funds potentially received. As Dept. head you accept full responsibility for your associate by signing below.

Requestors Signature

Date

Print Name Here

Date

Dept. Head Signature (if applicable)

Date

Athletic Director (if applicable)

Date

Comment Section for Grant Review Committee:

Recommendation: Approve Reject Pending

Method of Funding: _____

Date of Notification of Decision: _____

Notes: _____