



# Essence Vitality Policies

## **Cancellation Policy:**

Essence Vitality Wellness & Coaching Inc. requires a minimum of 48hrs notice of cancellation. For cancellations that occur within 48hrs of a scheduled appointment, the scheduled client is financially responsible for that appointment. Late cancellation appointments must be paid in full prior to receiving further services from Essence Vitality Wellness & Coaching Inc.

## **Invoice Policy:**

In the case that invoices are issued, invoices must be paid in full within 30 days of invoice date. All late payments will result in 20% interest per annum with late fees. To remain in good standing with Essence Vitality Wellness & Coaching Inc. all payments, interest payments and late fees must be paid in full prior to receiving further services.

## **Flu Vaccine Policy:**

Essence Vitality Wellness & Coaching Inc. has implemented a policy regarding the Flu Vaccine. Essence Vitality Wellness & Coaching Inc. asks ALL clients who have received the Flu Vaccine, in ANY form, to postpone ALL appointments for 10 months from the time of receiving the Flu Vaccine. This applies to not only those who are planning to schedule an appointment with Essence Vitality Wellness & Coaching Inc., but also to those who are planning on accompanying someone else (ie. parent, child, friend, dependent) to a scheduled appointment with Essence Vitality Wellness & Coaching Inc. Full documentation regarding the Flu Vaccine Policy is available upon request.

**"Our mission is to inspire and empower people to maximize their overall health and performance so that they can experience a life of unlimited possibilities."**