



Grant Writer

CDCB seeks an experienced professional to join its team as a Grant Writer. The individual selected will identify, define, and develop funding sources to support existing and planned program activities as well as coordinate the development, writing, and submission of grant proposals to funding entities. The position is also responsible for collecting, analyzing, and reporting data on the performance of program activities that are funded by public and private sources. Position reports to the Executive Director.

Minimum Qualifications: Bachelor's degree or have worked in related discipline with a minimum of three years of related experience and a proven track record in grant writing and program development. Candidate must have excellent written and verbal communication skills, be proficient in research, interpreting, and analyzing diverse data and possess the ability to work collaboratively and independently to achieve stated goals.

Salary will be commensurate with experience. Comprehensive benefit package. Applications will be accepted until the position is filled. CDCB is an Equal Opportunity Employer.

To apply Send Cover Letter and Resume to:

Kristine Saldana:
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