

## **Material Handler**

**Non-exempt: Part-time \$8.50/HR**

**Full-time \$9/hour**

### **Essential Job Functions:**

- Support GINWT mission, and implementing Goodwill's core values of commitment, excellence, innovation, integrity, interdependence, respect, and teamwork.
- Sort and segregate product from distributor efficiently and accurately by aisle or section onto pallets or carts for safe transport to sales floor.
- Safely and efficiently use manual pallet jacks or stacking carts to transport product to the sales floor.
- Safely, efficiently, and accurately stage product in proper sales area location throughout the store.
- Assist with removal of pallets, overwrites, cardboard, trash from the sales floor and returning to proper location or disposal point in the warehouse.
- Responsible for general housekeeping of assigned areas.
- Follow proper procedures for cardboard and waste disposal, safely using equipment such as balers and compactors.
- Assist with pulling stock for shelf display replenishment from overwrites area or other areas of the warehouse when required.
- Responsible for general housekeeping of assigned areas.
- Provide outstanding Customer Service to internal and external customers.
- Assist with snow removal, as necessary.
- May be required to obtain forklift and /or electric pallet truck certification to fill in for other positions when necessary.
- Perform other duties as assigned by supervisor.

### **Safety Responsibilities:**

- Report to work fit for duty with no impairments from drugs, alcohol, sleep deprivation or any other influencing conditions.
- Immediately report any accidents/incidents/near misses or bodily fluid spills to your supervisor.
- Immediately report any unsafe conditions or work practices observed to your supervisor.
- Use only equipment for which you have been properly trained.
- Understand the safety requirements for your job and follow GIL's Safety Policies and Rules and Regulations.
- Maintain a clean and safe work environment.
- Wear proper personal protective equipment when required, in the approved manner and maintain the PPE appropriately in good working condition.
- Actively participate in the safety process and attend safety training when required.
- Learn and follow all safety and health requirements.

### **Education/Experience**

- High School diploma or GED preferred
- Material Handling experience