

MINUTES OF THE REGULAR MEETING OF COUNCIL  
FOR THE VILLAGE OF HAY LAKES HELD ON MONDAY, MAY 16, 2022  
AT THE HAY LAKES RECREATION CENTRE @ 7:00 p.m.

PRESENT: Mayor Ron These; Deputy Mayor Clifford Heinz; Councillor Paige Berkholtz; Councillor Levi Blanchard; and Councillor Paul Patterson

ABSENT:

PUBLIC PRESENT: Nikki Featherstone & Candy Morningway

MUNICIPAL RECORDER: Shannon Yearwood

DELEGATES: Nikki Featherstone & Candy Morningway

CALL TO ORDER: The Meeting was called to order by Mayor These at 7:00 p.m.

RES 078-2022: AGENDA: Moved by Councillor Patterson to accept the agenda as amended with addition Business Item 11o – Hay Lakes Drainage District Concerns.

CARRIED

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Adoption of the Minutes from the Regular Meeting of Council held on Monday, April 25, 2022: the minutes having been circulated and discussed were put forward for adoption.

RES 079-2022: Mayor These moved that the Minutes of the April 25, 2022, Regular Meeting of Council be adopted as amended.

CARRIED

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DELEGATIONS: Nikki Featherstone and Candy Morningway attended and spoke to Council about allowing a Pride Flag to be raised in honour of Pride Month (June). They spoke to Council of the importance of an all-inclusive community and how that translates to the members of any group that they are safe in their home and village. They also asked to be able to paint a temporary rainbow on either a crosswalk or sidewalk within the Village. Council discussed this and asked a few questions before moving to a resolution.

RES 080-2022: Councillor Berkholtz moved to allow a Pride Flag to be raised under the Provincial Flag for the month of June. A temporary rainbow painting can also be placed on either a sidewalk or a crosswalk within Village boundaries.

CARRIED

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Nikki Featherstone and Candy Morningway thanked council and left the meeting at 7:23 p.m.

#### PUBLIC HEARINGS:

Mayor These opened the Public Hearings for discussion at 7:25 p.m. and explained the Public Hearing process.

#### Bylaw 02-2022 – Traffic Bylaw:

Mayor These asked if any written submissions had been received regarding Bylaw 02-2022 – Traffic Bylaw.

CAO Yearwood confirmed that there had been no written submissions received at this time.

Mayor These asked anyone present to speak in favour of Bylaw 02-2022 – Traffic Bylaw.

Mayor These asked anyone present to speak in favour of Bylaw 02-2022 – Traffic Bylaw for a second and a third time.

No person came forward to speak.

Mayor These asked anyone present to speak against Bylaw 02-2022 – Traffic Bylaw.

Mayor These asked anyone present to speak against Bylaw 02-2022 – Traffic Bylaw for a second and a third time.

No one came forward.

Mayor These moved the Public Hearing forward to discuss 03-2022 – Utility Bylaw.

#### Bylaw 03-2022 – Utility Bylaw:

Mayor These asked if any written submissions had been received regarding Bylaw 03-2022 – Utility Bylaw.

CAO Yearwood confirmed that there had been no written submissions received at this time.

Mayor These asked anyone present to speak in favour of Bylaw 03-2022 – Utility Bylaw.

Mayor These asked anyone present to speak in favour of Bylaw 03-2022 – Utility Bylaw for a second and a third time.

No person came forward to speak.

Mayor These asked anyone present to speak against Bylaw 03-2022 – Utility Bylaw.

Mayor These asked anyone present to speak against Bylaw 03-2022 – Utility Bylaw for a second and a third time.

No one came forward.

Mayor These moved the Public Hearing forward to discuss 04-2022 – Municipal Borrowing Bylaw.

**Bylaw 04-2022 – Municipal Borrowing Bylaw:**

Mayor These asked if any written submissions had been received regarding Bylaw 04-2022 – Municipal Borrowing Bylaw.

CAO Yearwood confirmed that there had been no written submissions received at this time.

Mayor These asked anyone present to speak in favour of Bylaw 04-2022 – Municipal Borrowing Bylaw.

Mayor These asked anyone present to speak in favour of Bylaw 04-2022 – Municipal Borrowing Bylaw for a second and a third time.

No person came forward to speak.

Mayor These asked anyone present to speak against Bylaw 04-2022 – Municipal Borrowing Bylaw.

Mayor These asked anyone present to speak against Bylaw 04-2022 – Municipal Borrowing Bylaw for a second and a third time.

No one came forward.

Mayor These moved the Public Hearing forward to discuss 2022 Budget.

**Budget 2022:** CAO Yearwood confirmed to council that Budget 2022 is not yet completed but it will be ready to present for adoption to Council when they meet with the Village Auditor to go over the 2021 Audit.

RES 081-2022: There being no further input into Bylaw 02-2022 – Traffic Bylaw; Bylaw 03-2022 – Utility Bylaw; Bylaw 04-2022 – Municipal Borrowing Bylaw or Budget 2022, Mayor These moved to close the Public Hearing at 7:35 p.m.

CARRIED

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**Public Works Report:** The public works report was circulated and discussed by council. Council was concerned about the repetition in some of the report as the decisions regarding the two weeks' notice by mail was previously made at the last meeting. Councillor Berkholtz questioned what the three phases were for the pump house this year. Council will be hiring a contractor to tackle the problem of muskrat control at the lagoon. The culvert repair that crosses Main Street for the north corner to the ditch kitty corner from the Tempo Station is not in the budget to repair this year. Council will consider having a quote to replace the culvert by directional drilling in next year's budget. Council would like administration to contact Wayne Nyback to be in town on the day that street sweeping takes place so he can enforce the removal of cars from the street. Tree planting is to begin this year. Council would like to consider different trees to the three recommended as those recommended could be poisonous to dogs. Council would also like the spruce tree at the post office removed this year as they feel it is not safe. Public works asked that approval be made in the budget for Crushed Gravel to be delivered; and a chainsaw for trimming the trees within town. These will be purchased this year. The other requests for a flat deck trailer and the pressure washer is not to purchased this year due to budget restraints.

RES 082-2022: Moved by Mayor These that the public works report be accepted as presented.

CARRIED

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**Administration Report:** The Administration Report was presented to Council.

RES 083-2022: Moved by Deputy Mayor Heinz to accept the CAO Report presented as information.

CARRIED

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**Financial Report:** The Financial Report was presented to Council by Administrator Yearwood.

RES 084-2022: Councillor Berkholtz moved that the Financial Report; consisting of the General Ledgers for the year to date; the MasterCard Statement for March/April; and the ATB Account Summaries all be accepted as information.

CARRIED

Bylaws/Policies:

Bylaw 02-2022 – Traffic Bylaw – Second and Third Readings Required

Council determined that the Traffic Bylaw was not ready to proceed as there are still issues to be resolved within this bylaw.

Bylaw 03-2022 – Utilities Bylaw – Second and Third Readings required.

RES 085-2022: Council Berkholtz moved to complete second reading of Bylaw 03-2022 – Utilities Bylaw.

CARRIED

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RES 086-2022: Mayor These moved to complete third and final reading of Bylaw 03-2022 – Utilities Bylaw.

CARRIED

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Bylaw 03-2022 – Utilities Bylaw is now in force.

Bylaw 04-2022 – Municipal Borrowing Bylaw – First, Second and Third Readings Required.

RES 087-2022: Councillor Berkholtz moved to complete first reading of Bylaw 04-2022 – Municipal Borrowing Bylaw.

UNANAMOUSLY CARRIED

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RES 088-2022: Mayor These moved to complete second reading of Bylaw 04-2022 – Municipal Borrowing Bylaw.

UNANAMOUSLY CARRIED

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RES 089-2022: Deputy Mayor Heinz moved to complete third and final reading of Bylaw 04-2022 – Municipal Borrowing Bylaw.

UNANAMOUSLY CARRIED

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Bylaw 04-2022 – Municipal Borrowing Bylaw is now in force.

Business:

- COVID-19: No new updates still following Provincial guidelines.
- Next Event: July 1<sup>st</sup> Children's Parade – Councillor Blanchard reported that the Fire Department Personnel cannot ensure enough volunteers will be available; therefore, this event will be planned and put on by Administration and Council.
- UFA Playground: This land is zoned as agricultural land. The playground is in the early planning stages and as soon as the Committee starts to meet and a Public Open House is arranged we will look at rezoning and beginning to proceed with the park portion of the area. Until that time, council sees no reason for Public Works to maintain the area as park land.

RES 090-2022: Moved by Councillor Patterson that the area located at the foot of 3<sup>rd</sup> Avenue South (**Legal Description: Lot 5; Block 17; Plan 092 7914**) be hayed until the approval of the park and the rezoning takes place.

UNANOUSLY CARRIED

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- Budget 2022: was discussed see notes above.
  - Request for Proposal – Infrastructure Study Update the proposal was discussed and needs to be edited before being sent out to tender.
  - 2021 Audit Update – The auditor has requested Council hold a Special Meeting on May 30<sup>th</sup> to present the Audit. At this same time the Budget will be discussed and passed as well as the Tax Rate Bylaw.

RES 091-2022: Moved by Councillor Patterson that Council calls a Special Meeting for Monday, April 30 to address the 2021 Audit, 2022 Budget and the 2022 Tax Rate Bylaw.

CARRIED

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- Bylaws to be reviewed and presented in the future: These include the Unsightly Premises Bylaw; Snow Removal Policy; Land Use Bylaw; and Rates; Fees and Fines Bylaw.
  - Municipal Accountability Program: Administration has asked for a further extension from Municipal Affairs to complete the follow-up from this assessment.
  - Creating an Emergency Advisory Committee: this committee needs to be established and CN needs inclusion in the possibility of a disaster taking place. Administration is to contact Megan Patten to find out if she is willing to take the responsibility of the Director of Emergency Management for the Village.
  - Municipal Affairs Assessment Audit: The final report was presented to Council.

- Alberta Municipalities – 3<sup>rd</sup> Party Property Damage Claim has been finalized and all costs associated (\$2,500.00) has been paid out.
- Taxervice Charges on Roll # 10500: This matter was discussed in detail by Council and Administration. Council has decided that these charges must be added to this year's tax assessment and notice despite Administrations initial decision.

RES 092-2022: Moved by Council Patterson that after consideration of all the factors and reasons that the initial decision made by Administration be reversed and any of the Taxervice charges shall be reinstated and added to the Property Assessment and Tax Notice going out in June 2022.

CARRIED

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- Emergency Management Mutual Aid Agreement for Signing

RES 093-2022: Councillor Blanchard moved to have the Mayor and Administer sign the Emergency Management Mutual Aid Agreement between the Signatory Jurisdictions.

CARRIED

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- Hay Lakes Drainage District: Councillor Berkholtz reported that the Drainage District is going to be presenting to Council at the next Regular Meeting of Council on June 20, 2022. This will be a discussion on a collapsed culvert at the Lagoon.

#### Committee Reports:

- Infrastructure: Reported above
- Protective Services: Nothing to Report
- Fire Department Report: The Fire Department continues to attend Fires; car accidents and medical calls. There have been a total of 5 grass fires along the rail line from sparks of the wheels of the train.
- Development: Nil
- HARRB: Nothing to date until October.
- Ag Society: The Ag Society continues to be very busy planning different fund raisers in the community. There is a ball tournament planned to the final weekend in May. On August 27 they plan to have another successful Fun Fest and October they are planning to host a dinner event.
- Library: Just completed a very successful Slip & Bloomer Sale on Saturday, May 14, 2021.

- Telegraph Park: Had a meeting on May 11<sup>th</sup> and determined that they will wait for the conclusion of the Audit to determine if they are not balance for their finances.
- Recreation Centre: Next meeting will take place on Thursday, June 2, 2022.
- School Council: Meeting scheduled for May 17, 2022.
- Rural Crime Watch: Nothing to report.
- CRSWSC: Meeting scheduled for Thursday, May 19, 2022.
- Go-East: To encourage different organizations to take advantage of their advertising of local events.

RES 094-2021: Moved by Councillor Berkholtz to accept the Committee Reports as information.  
CARRIED

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**Information and Correspondence:**

RES 095-2021: Councillor Blanchard moved to accept the Information and Correspondence as presented.  
CARRIED

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**Next Meetings of Council:**


The next Special Meeting of Council will be held on Monday, May 30, 2022, for Council to receive the Auditor's Report.

The next Regular Meeting of Council will be held on Monday, June 20, 2022, at 7:00 p.m. at the Recreation Centre.

**Adjournment:**

There being no further business to discuss Mayor These adjourned the meeting at 10:50 p.m.

  
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Mayor Ron These

  
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K. Shannon Yearwood  
Chief Administrative Officer