

Co-Op Parent Parent Board Agenda

December 7, 2021 12:30pm

1. Parents Forum
 - a. We verified that everyone got the reminder letter about payments
 - b. Quickbooks sent out email in error about payments
 - i. Michelle and Brenda followed up and cleared things up with parents
2. Annual Tasks
 - a. Federal Taxes: accountant filed extension, and Josy is working on it with him
 - b. IL Income Tax: accountant filed extension and Josy is working on it with him
3. Director's Report
 - a. We did incorporate a Holiday Program this year
 - b. Wrapping up projects and take-home presents
 - c. We need to put out a call for next year's Board
4. Financial Advisor
 - a. Josy had a follow up on credit card fees
 - i. Looked into it with QuickBooks, fees are 2.9% plus .25 (\$7 fee per month/\$63 per year)
 - ii. No way to distinguish who would need the fee added vs not
 - iii. Table this idea because it is complex to do with our current set up
 - b. We can buy a card reader for registration night and open house for \$50
 - i. Parents won't stop because of not paying with a card
 - ii. Are Venmo or Zelle options
 - c. Ad in the Lombardian non-discrimination policy
5. Fundraising
 - a. Talked to Infinite
 - i. Not a good time for holiday sale
 - ii. Mother's Day or Valentine's Day as other options
 - b. Giving DuPage Days
 - i. 3 day online giving event; set amounts for people to choose from
 - ii. Don't have date yet
 - c. \$350 check from Life Touch from photo fundraising
6. Housekeeping
 - a. Kate got sick in November, and no one signed up for today, so everyone else is scheduled for Saturday
7. 2022 Budget Meeting
 - a. Chair, Vice-Chair, Treasurer 1 & 2, Secretary, Josy
 - i. December 15th, 2021 at 1:30pm
8. 2022 Tuition
 - a. Exec Board will meet to discuss next week
9. Holiday Program
 - a. Young Explorers AM, PM, and Pre-K are participating in program
 - b. Jolie making post on Facebook

Next Meeting: Tuesday January 11, 2022 at 12:30pm