

Clerk: Maxi Freeman, Charlwood, Kineton, nr Guiting Power, Cheltenham, GL54 5UG
E-mail: nauntonpc@gmail.com
www.nauntonpc.org

MINUTES: of the Parish Council Meeting held on Monday 15th November 2021 at 7.00 pm.
PRESENT: Parish Councillors: Beverley Chance, David Pickup, Keith Russell, Charlie Hanks
IN ATTENDANCE: Maxi Freeman, Clerk.

- 1) **Call to order.** The Chairman called the meeting to order.
- 2) **Apologies for absence.** Received in advance from Cllr Bell.
- 3) **Declarations of Interest in items on the Agenda. (Localism Act 2011).** None.
- 4) **To hear representations from the public regarding items on the Agenda.** None.
- 5) **Approval of minutes of the previous meeting (July 2021)** The meeting approved the minutes and the Chairman signed them. **Action: Clerk to post to website.**
- 6) **Matters Arising (Clerk's Report and report from Chairman).**
 - * The Chairman reported that she had met Max Kelly of GCC Highways to discuss problem drainage areas in the village. Mr Kelly informed the Chairman that the window for the Community Maintenance Scheme had closed for the current year, and that the work at the Mill Race had been scheduled but the contractors had rejected the work as they did not think it was Highways' responsibility. (However, he was going to look into it.)
 - * Mr Kelly recommended that residents and councillors report any blockages using the '[Report-It](#)' page on the GCC Highways website.
 - * The Chairman and Cllr Bell had attended a CDC forum about council budgeting, which encouraged PCs to increase their precepts requests to include any known future requirements.
 - * The Chairman reported that the 1000 whips requested for planting between the quarry and Summerhill would be arriving shortly, though no date was provided. Breedon had confirmed that it would engage contractors to carry out the planting.
- 7) **Planning applications**
 - a. To decide on the process for approving planning application with deadlines between meetings:

Councillors noted that there were a large number of planning applications every month and that it was not feasible to hold a meeting for each of them. The following were agreed:

 - * Authority is delegated to the clerk to comment 'Support' for any TCONR applications for tree trimming only.
 - * TCONR applications to fell trees to continue to be referred to a meeting of the parish councillors.
 - * The planning application item on agendas to be shown as 'Councillors to consider planning applications received since the previous meeting and any received between the date of issue of the agenda and the meeting'.
 - * Where necessary, the Clerk shall request CDC to grant an extension of the deadline for planning comments to enable applications to be considered at the next NPC meeting.
 - b. To consider the following planning applications:

[21/04087/TCONR](#) Conifer tree - fell because of low amenity value. Replant with yew hedge Whiteladies 4 Village Avenue Naunton Cheltenham Gloucestershire GL54 3AS. Councillors had no objections to this application. **Action: Clerk to post to CDC planning portal.**

[21/04174/FUL](#) Further application for Ben Pauling race yard, Naunton Golf Course for approval of changes to permitted buildings. Councillors had no objections to the application, noting that the changes were internal. **Action: Clerk to post to planning portal.**

[21/03766/TCONR](#) Trim 5 trees at St Andrews Church Naunton Gloucestershire. Note: received since agenda was published. Councillors had no objection to this application.

Action: Clerk to post to CDC planning portal.

c. Councillors confirmed that the comments posted for applications received in between meetings were correct:

[21/03260/FUL](#) Ben Pauling race yard, Naunton Golf Course. Changes to the foul drainage system proposed in permitted application [21/01066/FUL](#). Supported.

[21/03216/FUL](#) Brockhill Farm. Demolition of existing dwelling and equestrian buildings and erection of a replacement dwelling and ancillary buildings, with associated landscaping and access alterations. No objections.

[21/03380/FUL](#) Erection of two-storey extensions to side and rear and lean-to extension to front. Whiteladies, 4 Village Avenue, Naunton. Councillors supported this application.

[21/03577/FUL](#) Naunton Golf Club. Formation of raised tee (retrospective). Councillors supported this application. Since permitted.

[21/03549/TCONR](#) Mill Barn, Naunton GL54 3AD. Fell maple to ground as it has become very large and is in close proximity to the house. 'Neutral' comment posted, noting preference for pruning rather than felling. Awaiting decision.

8) Assets and risk assessment

a. Recreation field Cllr Bell had informed councillors in his absence that the final clear up after the bonfire would take place on Wednesday. More dog bags were being used and the budget for 22/23 should allocate more funds to this item.

Cllr Bell also noted that new pads would be needed in December 2022 as well as replacement pads and that the budget should factor these in at £39 + P&P and VAT. Action: Clerk to include in budget. Clerk to source cheaper bags if possible.

b. Play area Cllr Hanks reported that £31,000 had been raised excluding a donation from NPC. Most had been collected. The work was 65% complete and should be finished in appx 1 month. The application form for the £2000 grant from the Gloucestershire Playing Field Association was signed. Cllr Hanks proposed that an opening event be held in Spring and Councillors agreed to this proposal. The Chairman thanked everyone involved in making the project a success, especially Cllr Hanks. Action: Clerk to send form to GPFA.

c. Flood monitoring Cllr Russell informed that the river had been cleared and was running well. However, there were still some trees hanging low over the river. Action: Cllr Russell to ask riparian owners to clear these overhanging trees. Councillors agreed that the problem of flooding was due mainly to surface water and that the gullies and drains needed to be kept clear. Councillors agreed that individuals close to any blocked drains and gullies should clear them. If there are any urgent or emergency blockages residents should report them to GCC Highways on the 'Report- It' web page as suggested under minute 6 above. Action: Clerk to write copy for the next Naunton Newsletter.

d. Village Hall Cllr Chance informed the meeting that the VH committee AGM had been held on 20th October but she had not been able to attend. Due to illness, the Treasurer had not attended or provided the financial report for the year yet. Cllr Chance also noted that the village hall was busy and that the kitchen fan and electrics box on the stage had been renewed.

9) Finances.

a. Current account and reconciliation. Cllrs noted the current financial records and the reconciliation. The Chairman then signed the reconciliation.

b. Income and expenditure for the Recreation Ground was noted.

17.8.21	P. Johnson	Nauntonbury parking	25.00
8.6.21	K. Pyatt	Use of field for parking	50.00
15.6.21	Village Soc Cmte	Annual payment	300.00
17.6.21	VH events	Annual payment	100.00
17.6.21	Naunton Music Soc	Annual payment	100.00
Total income			575.00
30.9.21	P Bell	Signage expenditure	(251.86)
Balance			323.14

c. Payments for the playground project were approved and cheques signed:

Chq/ Epay	Payee	Description	Regulation	Amount
817	Lyster Contracts Ltd	Boundary fence for playground	LA 1983 ss 5,6	1,740.00
818	C Hanks (exs)	Fosseway - woodchips	LA 1983 ss 5,6	19.47
819	C Hanks (exs)	Batsford Arboretum - apple tree	LA 1983 ss 5,6	41.99
820	C Hanks(exs)	The Soccer Store – Goal posts	LA 1983 ss 5,6	219.90
821	Greenfields Garden Services	Install and supply 9 playground items	LA 1983 ss 5,6	24,402.07

d. General payments were approved and signed, and receipts noted.

822	M Freeman (exs)	Annual Godaddy domain and management renewals	LGA 1972 s.142	218.60
823	M Freeman	Clerk's salary October, November @ £194.81 p m	LGA 1972 s.112 (2)	289.62
Receipts				
	CDC	Precept 2 nd part		£3,141.00
	Misc	Donations to playground project		£ 24,900.40

10) Budget for 2022/23

Councillors considered the clerk's Budget v Actual Income and Expenditure Report for the current year to date and estimates for the full year. For the 2022/23 budget, councillors approved the following changes from the previous year:

Budget line	2021/2022	2022/2023
Section 137 – playground opening and Queen's jubilee events	0	500
Infrastructure – strimming playground area, Mill Race, steps at Chapel Bank, Indian Path	300	500
Infrastructure – dog bags		

Action: Clerk to prepare 2022/2023 budget and precept and circulate to councillors.

Any other business.

There being no further business the Chairman thanked Councillors for attending and closed the meeting at 8.26 p.m. The next meeting will be held on Monday 17th January at 7 p.m. in the village hall.

Signed..... 17th January 2022
Chairman