

MURPHYS CEMETERY DISTRICT
Minutes of the Board of Directors meeting of August 17, 2016

CALL TO ORDER: The meeting was called to order by President Jo Brooksher at 7 PM in the Murphys Historical School. Present were Trustees Maureen Elliott, Jo Brooksher, Guy Puccio, Jeff St. Louis, Patti Cripes Caretaker Robert Yeadon. Also present were members of the public John Harding, Al Harding, Larry Bridges, a lady that did not identify themselves and a friend of a board member named John.

QUORUM: A quorum of five board members was present.

PUBLIC COMMENTS: None

MINUTES: St. Louis moved to accept the Minutes of July 20, 2016. The motion was seconded and passed 5/0. Cripes moved to accept the minutes of August 4, 2016. Puccio seconded the motion. The motion passed 5/0

CORRESPONDENCE:

1. A letter from CSDA asking for people to join their committees was read. No action taken.
2. A letter from SDRMA concerning the revisions to the Employees Rights Under the Fair Labor Standards Act was read. Caretaker Yeadon will post the revisions.

OLD BUSINESS:

1. John Harding spoke to the board about the request to remove items from plots where he does not own burial rights. He stated he purchased the three plots from the Wooten family years ago and asked why this is not being requested after 14 years. It was explained to him that the Wootens cannot sell their burial rights to anyone except the cemetery district. After long discussion, Puccio moved that a recommendation be prepared and be sent to county council for their review that 1. If the Wootens will sell their burial rights back to the District, the District would then offer to sell the burial rights to those plots to John Harding for the burial of his grandchildren in future years and 2. Upon that being accomplished, the John Harding would remove the statue of a horse and the District would allow the cross, statue of a man praying and a small bridge to remain. Elliott to prepare this document for county council's review. Elliott seconded the motion and it was approved 5/0.
2. Elliott reported that PGE sent their tree company out and they will remove five dead trees near their power lines and will also trim an oak tree that has branches touching the lines. They require a form to be signed approving this work and also that PGE will do all removal of debris. Brooksher moved that Elliott be allowed to sign the forms. Cripes seconded the motion and the motion passed 5/0.
3. Elliott told the board that she had called a representative from the state committee for dead tree removal asking for information but had not yet been called back.
4. The bid from A-1 Trees on removal of 28 dead trees from the cemetery was presented in the amount of \$16,200. It was pointed out that the bid may change since PGE is going to remove 5 trees but that there are also trees that are dying and may need to also be removed by the time the work is scheduled. Puccio moved that we accept the bid conditionally subject to any county/state requirements. Brooksher seconded the motion and it passed 5/0.
5. Brooksher gave the board a price list for bronze markers of different sizes for the Memorial area. She stated the memorial marker company suggested that granite would be a better material and she will get prices for that and bring to the next board meeting.
6. Elliott reported that the instructions for filling out the SDRMA Worker Compensation Annual Payroll Reconciliation report stated that Federal Minimum Wage was to be used as imputed wages or volunteer hours and that she questioned that since it was lower than CA but was told since it was the way the instructions were printed, that this year that was what was to be used.

NEW BUSINESS:

1. The recent theft of the utility trailer was discussed. Elliott posted it on multiple Facebook sites and on Pinetree in hopes someone would see it and contact the District but nothing so far. An insurance claim will be filed.
2. Discussion was held on the person who had been staying in the cemetery and who stored large amounts of personal items there. Caretaker Yeadon reported that he made it clear to her when the trailer was stolen that she was to remove all her things and was not to be in the cemetery after closing hours. He also told her that any items still in the cemetery by August 22 would be taken to the dump. Discussion was held on the one gate from a neighbor's yard into the cemetery that is being used to access the cemetery. Caretaker Yeadon was instructed to

nail the gate shut. The neighbor was told that the gate was not to be used and that it would be nailed shut by Trustees St. Louis and Elliott on August 4.

3. Elliott asked if the board wants to repair the front gate so it closes and opens every day automatically. The board agrees that this is needed so Elliott will get bids for the work and bring to the next board meeting.

4. The monthly safety brochure "Office Safety-It's a Jungle Out There" was discussed.

5. Invoices for paying AT&T \$4.70 for the phone book listing; AT&T \$53.24 for wireless service; and to reimburse Yeadon \$6.59 for mileage reimbursement were presented. Puccio moved all invoices be paid; the motion was seconded by St. Louis and passed 5/0.

FINANCIAL REPORTS:

1. County financials were not received so there was no updated financial report.

2. District Budget vs Actuals was not able to be prepared since the County Auditor did not send the financial reports for June 30.

CARETAKERS REPORT:

TRUSTEE REPORTS/ITEMS OF INTEREST: Elliott reported on the Little Hoover Commission actions to limit the number of special districts and to possibly have reserve funds returned to the state. She requested that, if the SDRMA asks for letters to be sent to overturn any attempt to take those actions, that the trustees consider supporting the SDRMA request. Elliott also stated she would forward the list of SDRMA free webinars that contain a free Ethics webinar, to the trustees and reminded them that they are required to obtain a certificate every other year.

DATE OF NEXT MEETING: The next meeting will be held on Wednesday September 21, 2016, 7PM in the Murphys Schoolhouse.

ADJOURNMENT: Elliott moved that the meeting be adjourned. Puccio seconded the motion. The motion passed 5/0 and the meeting was adjourned at 8:44PM