

CLERK: Ruth Waller, Copperfields, Colman. Temple Guiting. GL54 5RT  
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MINUTES: of a Council Meeting held in Toddington Village Hall on Monday the 1<sup>st</sup> July 2019 at 7.30pm.

PRESENT: Parish Councillors: Christine Fawcett (Chairperson), David Wynne, Nigel Parker, Margaret Merritt and Bert Alvis.  
Borough Councillor: Mel Gore  
Clerk: Ruth Waller

**190701/01 To receive and consider apologies for absence.** None; all Councillors Present

**190701/02 To receive Declarations of Interest on items on the Agenda. (Localism Act 2011):** None

**190701/03 To approve the minutes of the Annual Parish Council Meeting held on the 13<sup>th</sup> May 2019 and of a Planning Meeting held on the 7<sup>th</sup> June** in Toddington Village Hall. The minutes of both these meetings were approved and signed as a true record.

**190701/4 Matters arising from previous minutes (Clerk's Report):** The Clerk's report had been circulated to Cllrs prior to the meeting and its contents noted. The Clerk also provided an update on the dog waste bins – that they had been ordered and would be contacted 2 weeks prior to their installation.

**Action: Clerk to request "Please clean up after you dog" signs for footpath entrances.**

**Action: In relation to the Planning meeting, the Clerk to contact the Enforcement Officer to request regular inspections of warren Farm (at least every 3 years)**

**190701/5 To receive comments and concerns from the public:** A resident had requested that hedges and verges be regularly maintained to allow ample space for walking along B4077. Council agreed that public paths including pavements should be pedestrian and wheelchair friendly.

**Action: The request to maintain hedges overhanging paths would be communicated via the newsletter.**

**190701/6 To discuss the external lighting issue in the Newland Homes development:** Cllr Parker provided a detailed update relating to the enforcement issue of external lighting. This was raised with Cllr Gore who stated that the matter had been discussed at the borough offices and they were aware of the issues raised and, although it was an enforcement matter, it was not a priority. The Clerk advised Councillors to approach CPRE and the Cotswold Conservation Board for further support on this matter.

**190701/7 To receive report/update from Borough Councillors:** Cllr Gore provide the Council with a thorough update on matters at Borough level. Cllr Gore stated that

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the Borough Council's Joint Core Strategy (which looked at the need for housing across the Borough) incorporates the 5-year Housing Land supply. Unfortunately, not enough homes were available to meet the required number. This would obviously have an impact on future proposals. It was noted the impact CIL would have for new developments, it was also suggested the Council may wish to consider a Neighbourhood Development Plan. The Clerk advised Councillors to approach Barbara Pond from GCCC to provide further information on this.

**190701/8 To consider and note planning applications and agree responses:**

- i) For consideration: 19/00554/FUL: Demolition of existing office/outbuilding and erection of detached annexe building. (Re-submission of application 14/00699/FUL for time extension). North Lodge, Evesham Road, Toddington: **Council resolved to find NO OBJECTION to this application but request that the conditions attached to the original permit remained.**
- ii) For noting: none

**190701/9 Highways and Road Safety Update, inc. VAS update:** The Clerk stated that the blocked drain near the roundabout had been reported and now had a reference number. The County Councillor was aware of this ongoing repair. Cllr Parker provided a brief update on the VAS sign and stated that the maximum speed recorded on the Broadway Road, approaching the roundabout, was 40mph.

**190701/10 To consider updating wording on website:** a resident had contacted the Clerk concerning the wording on the homepage of the Council's website. Following the Clerk's advice, Council agreed to review this wording.

**Action: Cllr Fawcett to re-write this section and circulate to other Cllrs for their input.**

**190701/11 Finances**

- i) **To receive current statement of accounts and bank reconciliation.** The bank reconciliation was approved and signed.

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**BANK RECONCILIATION**

Period to: 30th June 2019

<b>Lloyds TSB Current &amp; Deposit A/cs</b>	<b>£</b>	<b>£</b>
Acc: 02251838 - Statement Balance	4962.53	
Acc: 01042917 - Statement Balance	8728.84	
Add	0.00	13691.37
Less:		
outstanding/unpresented cheques	10.50	
	10.50	
	150.00	
	172.60	
	40.00	
	30.00	
	381.52	795.12
<b>Reconciled balance</b>		<b><u>12896.25</u></b>
<b>Cash Book Summary</b>		
Opening balance 01.04.19		5281.94
Add: receipts to date	8600.20	
Less: payments to date	985.89	
		12896.25
<b>Cash Book balance</b>		<b><u>12896.25</u></b>

- ii) **Receipts and Payments.** The Precept payment received from Tewkesbury Borough Council of £8600.00 was noted. The following payments were approved:

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<b>Payments made between meetings – none made</b>				
<b>The following payments to be approved</b>				
<b>Chq no</b>	<b>Payee</b>	<b>Purpose</b>	<b>Auth</b>	<b>Cheque value</b>
0900	R Waller	Admin Reimbursement	LGA 1972, s.111	£14.85
0901	R Waller	Clerks Salary (Locum) April - May	LGA 1972, s.112	£233.06
0902	Todd Village Hall	Meeting room hire – May	LGA 1972 s.142	£10.50
0903	Greenfields	Grass cutting - May	HA 1980 s.96	£180.0
0904	Todd Village Hall	Meeting room hire – June	LGA 1972, s.142	£10.50
0905	PATA	Payroll Apr-Jun	LGA 1972 s.111	£12.75
0906	HMRC	TAX	LGA 1972, s.112	Data Protected
0907	R Waller	Clerks Salary - June	LGA 1972, s.11	Data Protected

190701/12 To note recent correspondence and agree responses:

- GAPTC AGM: Sat. 20<sup>th</sup> July, 10am at Highnam. Clerk may attend.
- Mobile Library Update

190701/13 Items for information only:

- NDP info as agenda item for next meeting.
- Newsletter: Clerk will write a small article for the next newsletter providing an update on Council matters and meetings.
- Cllr Merritt wanted to ensure that previous Councillors Blake and Humber were thanked for their very considerable contribution during their Terms of Office as members of Toddington Parish Council.

The Chairman concluded the meeting at 9.22pm and thanked everyone for their attendance.

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 Chairman

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 Date