

SAFETY PROCEDURES AND GUIDELINES DURING COVID-19

Updated August, 2021

Drop-Off & Pick-Up

- Parents or caregivers are required to wear a mask at pick-up and drop-off. We ask that you continue to practice social distancing.
- Drop-off and pick-up will remain at the door to limit the number of people in the building and reduce the possibility of exposure.
- Children will wash hands upon entering the Center.
- Please check-in/out using your cell phone and the scannable QR code when possible. The check-in tablet will be sanitized frequently.



Daily Health Checks

- Parents or caregivers will answer required health questions for their child/children at drop-off.
- All children and staff entering the Center will have their temperature checked. If temperature is at 100.4 or above, the student or staff member will be excluded from the Center.
- Daily health check logs will be kept as required for childcare rules and possible contact tracing.

Face Coverings

- Staff and Elementary students are required to wear a face covering. Children may wear a mask if requested by parent, and if they are able to remove their mask without assistance.

Frequent Hand Washing with Soap & Water

Children and Staff will wash hands:

- Upon entering the Learning Center
- Before and after snacks and lunch
- After sneezing or blowing nose
- After using the restroom
- After using playground equipment

Cleaning and Sanitizing

- Restrooms and wash sinks will be sanitized frequently.
- High-touch surfaces such as door knobs will be disinfected frequently.
- Toys, craft supplies, play equipment, etc. will be sanitized after use.
- Nap mats are sanitized after each use.

Exclusion of Symptomatic Children and Staff

- If a child or staff member develops a fever, cough, shortness of breath, or new loss of taste or smell, they will be isolated from others immediately and sent home (a child will be with a staff member in the office until they are picked up).

- The child or staff showing symptoms will be encouraged to seek a COVID-19 test. They must remain home for **at least 10 days and 24 hours after symptoms** have ceased, without the use of fever-reducing medication.
- If a negative test is received anytime during the 10 days, the child or staff member may return to the Center 24 hours after symptoms have ceased, without the use of fever-reducing medication.
- If the only symptom is fever, under the advice and documentation of a medical professional the child may return to school after they are fever-free for 24 hours without the use of fever-reducing medication.
- If a symptomatic child or staff member tests positive for COVID-19, regardless of vaccination status, all students and staff exposed must quarantine for 14 days and be symptom free before returning to the Learning Center.
- If a positive COVID-19 case occurs, all families in the Learning Center will be notified, as well as the local public health authority.
- A child or staff member can return upon the documented advice of a Physician if diagnosed with something else.

Exclusion of Children and Staff who have been exposed to COVID-19

- Children or staff exposed to someone with a presumptive or positive case of COVID-19 must quarantine for 14 days.

Tuition Adjustments due to COVID-19

- If your child remains home with any illness including symptoms related to COVID-19, our usual sickness policy stated in our Parent handbook remains in place *“There are no discounts or refunds for vacation, sick days or weather closures”*.
- If there is a positive COVID-19 test and individuals or groups must be quarantined, there will be a credit applied to the accounts of those children in that group for the scheduled days of attendance within the 14-day period.
- If OBLC is closed due to State requirements, tuition credits will be applied to all paid accounts for the duration of the closure.