



BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

MINUTES OF PUBLIC BOARD MEETING HELD AT THE BLUE RIDGE FIRE STATION SATURDAY AUGUST 15, 2020

1. **CALL TO ORDER** –Chairman Shannon Scott called the meeting to order at 10:00 AM.
2. **PLEDGE OF ALLEGIANCE** – Chairman Scott led the assembly in the pledge of allegiance.
3. **ROLL CALL OF BOARD MEMBERS:**
Board Members present were Judy Varns, Cindy Perelli, Shannon Scott and Jack Beal. Larry Lambert was absent.
4. **REVIEW AND ADOPTION OF AGENDA:**
Chairman Scott asked for a motion to approve the Agenda. Mr. Beal made a motion to approve the Agenda as presented and Ms. Varns seconded the motion. There was no discussion and Chairman Scott asked for a vote. The vote was unanimous in favor of the motion and motion passed.
5. **ANNOUNCEMENTS:** Next Board meeting will be September 19, 2020 at 10AM.
6. **REPORTS AND CORRESPONDENCE**
 - a. Chairman’s Report: Chairman Scott did not have a report.
 - b. Chief’s Report for June 2020:
Personnel: 42 total - 17 volunteers, 20 paid reserve, 4 full time and 1 part time admin. Megan Sewell has completed her EMT. FF1&2 and S130/190. She is our first SAFER grant employee to graduate from volunteer to reserve! Congratulations
Apparatus Report: All in service.
Incident Report: call Volume for June total 31 - 17 EMS, 3 fire, 5 MVC, 6 service calls
Training Report: Training during the month of July included water shuttle operations, drafting, building construction, wildfire assignments and associated trainee hours, pain management, pediatric cardiac emergencies, stokes basket and big wheel, and wilderness rescue.
Updates to the Board:
 - Checks received for both the Blue River Fire (\$18,706.95) and Monument Fire (\$15,876.12)
 - Check received from City of Phoenix for 2020/2021 Camp Coley Fire Protection (\$6,221.14)
 - Medic 1 assigned to the Halfway Fire near Tusayan, AZ from 8/4 to 8/8 and then reassigned from there to the Bumblebee Fire from 8/8 to 8/12 2020 totaling another 8-9 days out on wildfire assignment this year.
7. **CALL TO THE PUBLIC**
There were no members of the public who wished to speak.
8. **OLD BUSINESS**

- a. DISCUSSION AND POSSIBLE SELECTION OF A SECURITY SYSTEM FOR THE BRFD STATION.
Chief Paine will provide information to the Board on quotes received and costs comparisons. Chairman Scott asked for a motion. Mr. Beal made a motion to discuss and possible select a company to provide a security system for BRFD (this is an amended motion). Ms. Perelli seconded the motion. Chief Paine read an email from Titan Security answering various questions. As the Board discussed and asked more questions it was decided to select one provided and ask them to attend the next Board Meeting to answer questions in person. The Board voted to select Titan Security and ask them to attend our next Board Meeting and give a presentation and answer further questions from the Board. Possible approve of Titan Security as the District provider will be on the September Agenda.

9. NEW BUSINESS

- a. APPROVAL OF MINUTES:
Chairman Scott asked for a motion. Ms. Perelli made a motion to approve the Minutes from the Board Meeting held July 18, 2020 and Special Board Meeting and Executive Session held July 29th with one vote. Mr. Beal seconded the motion. Mr. Beal noted that his name was misspelled in several places in the minutes. The error was noted and Ms. Perelli said that it would be corrected. There was no further discussion and Chairman Scott asked for a vote. The vote was unanimous in favor of the motion and the motion passed.
- b. APPROVAL OF THE JULY 2020 FINANCIAL REPORT:
Chairman Scott asked for a motion. Ms. Perelli made a motion to approve the Financial reports for July 2020 as presented and Mr. Beal seconded the motion. The Financial Summary was read Chairman Scott. There was no discussion and Chairman Scott asked for a vote. The vote was unanimous in favor of the motion and the motion passed.
- c. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE USE OF THE BLUE RIDGE FIRE STATION BUILDING BY THE BLUE RIDGE WATER IMPROVEMENT DISTRICT FOR THEIR REGULAR PUBLIC MEETINGS.
Chairman Scott asked for a motion. Mr. Beal made a motion to approve the use of BRFD by the Blue Ridge Water Improvement District for regular public meetings. Ms. Varns seconded the motion.
Mr. John Ritter, representing the Blue Ridge Water Improvement District was present and gave further explanation of his request to the Board. He stated that he felt that the Fire Department building had advantages over other locations. One being the size of the facility and it wasn't associated with any of the communities served by the Water District. During the discussion Several Board Members expressed a concern that other organizations might also want to use the BRFD building for meetings and BRFD could then be seen as a "community center". Mr. Scott asked Mr. Ritter if the Water District was considered a "government entity". Mr. Ritter wasn't sure. Mr. Scott stated that if the Water District is defined as a "government entity" this would resolve the issue, since the Fire Department in also a government entity. Mr. Ritter was asked to get more information on how the Water District was defined and bring that to the next Board Meeting for further discussion.
This item was table and moved to the September Board Meeting.
- d. DISCUSSION WITH CHIEF PAINE ON THE NEW ENGINE PURCHASE.
Chairman Scott asked Chief Paine to provide an update to the Board on the status of the new engine purchase. Chief Paine gave a rundown of the process for purchasing a vehicle.

Specification are still being finalized then there will be an RFP sent to vendors for quotes. As thing progress Chief Paine will keep the Board advised. There was no further discussion and no action was needed by the Board.

- e. DISCUSSION AND POSSIBLE ACTION TO REVIEW AND POSSIBLY MODIFY THE BOARD GOALS.
A copy OF THE Board Goals was given to all Board Members and Chief Paine.
Chairman Scott asked for a motion. Ms. Perelli made a motion to review and possible modify the Board Goals document. Mr. Beal seconded the motion.
As part of the discussion Chairman Scott read the as Goals listed. Suggestions for change were made. Ms. Perelli noted these and said she would get a draft of this revision out to all Board Members. Further action on this item was tabled and moved to the September Board Meeting.

- f. DISCUSSION / REVIEW OF THE BRFD 10-YEAR PLAN.
Chief Paine had given a copy of his proposed 10-Year Plan for capital purchases to the Board. He went over each line item in detail and answered questions as given from Board Members. The discussion ended and no action was taken by the Board. The Plan will be on the September Board Meeting Agenda for approval.

10. AGENDA ITEMS FOR THE NEXT BOARD MEETING

- Discussion and possible approval of a Station Security System and presentation by Titan Security.
- Approve the use of BRFD building to hold Blue Ridge Water Improvement District Board Meetings
- Approve the 10-Year Plan
- Review Chief Pain’s Goals

11. ADJOURNMENT

Chairman Scott adjourned the Public Meeting of the Blue Ridge Fire District Board at 11:34 AM.

Respectfully submitted: August 18, 2020

Cynthia Perelli
Clerk of the BRFD Board

Minutes Approved: September 19th, 2020

Cynthia Perelli
Clerk of the BRFD Board