

**The Rye Fire Protection District**

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF  
DIRECTORS MEETING  
Regular Meeting October 20, 2014**

Present Directors – Mr. John Schaiberger, Mr. Jim Elliott, Mr. Mike Davis, Mr. Garry Melchi

Absent Directors – Mr. Wills

Others - Chief Steve Bennett, Captain Jim Beach

**Call to Order**

The meeting was called to order at 7:01 p.m. by Mr. Jim Elliott, who chaired the meeting.

**Roll Call**

Mr. Elliott introduced the present board members.

**Approval of Agenda**

No Additions Noted.

Motion to approve Agenda for October 20, 2014 meeting as posted.

Motion: Mr. Davis  
Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Elliott, Mr. Davis, Mr. Melchi  
Nay: None

**Public Comments on Non-Agenda Items**

None.

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### Receive or Act on Board Correspondence

Rye Fire Protection District received a notice from San Isabel Electric regarding Capital Credits that needs to be approved by October 31, 2014. It allows Rye Fire to receive our portion of the capital credit or \$956.99 (25% of our total investment) now, or leave it in place and allow it to grow. Mr. Schaiberger noted that this has happened only one (1) other time in the last 14 years that he is aware. Apparently there are years when users receive a small monthly portion of the capital credit and if Rye Fire takes their portion now, these payments will not be available.

Motion to receive our portion of the capital credit in the amount of \$956.99.

Motion: Mr. Melchi  
Second: Mr. Davis

Further Discussion: None.

Aye: Mr. Davis, Mr. Melchi  
Nay: Mr. Schaiberger, Mr. Elliott

Further Discussion: Tie vote. Chief Bennett noted that this amount will not make an impact on the current year's budget. With a motion on the table, a revote was taken.

Aye: Mr. Davis  
Nay: Mr. Schaiberger, Mr. Elliott, Mr. Melchi

Rye Fire will not accept the Capital Credit from San Isabel Electric.

### Approval of Minutes of September 15, 2014 Regular Meeting

No changes noted.

Motion to approve the Minutes of the September 15, 2014 as presented.

Motion: Mr. Davis  
Second: Mr. Schaiberger

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Elliott, Mr. Davis, Mr. Melchi  
Nay: None

### Treasurer's Report

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Accounts Receivable and Accounts Payable discussion. Account 7740, Operations – Fleet showed a year to date of \$200,726. The question was asked about what this account included. Chief Bennett noted that this included the purchase of the new ambulance, but will research about what else has been coded to this account and will report back to the board. Some items were scheduled for separate line items, but combined to this line item, thus showing higher expenses than budgeted. Mr. Elliott inquired about what other big expense items remaining over the next couple months. The only one that was discussed was the lease payment for Engine 23.

Motion to approve the Accounts Receivable for September 2014.

Motion: Mr. Schaiberger

Second: Mr. Davis

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Elliott, Mr. Davis, Mr. Melchi

Nay: None

Motion to approve the Accounts Payable for September 2014.

Motion: Mr. Davis

Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Elliott, Mr. Davis, Mr. Melchi

Nay: None

EMA Report showed an increase in insurance payments last month which appears to coincide with increased call activity. It was noted that it is anticipated that by the year end, revenues should be close to projected budget.

In other Treasurer's business, Mr. Melchi inquired about selling the Peterbuilt. A long discussion ensued and it was noted that when the unit was repaired earlier this year, it would be placed on available status, as was the case. In our region, the amount of wildfires has been substantially lower than previous years. Thus, there have been no calls for this vehicle and it has not brought in any revenue from the forest service. It was noted that if Rye Fire needs to move the large water tank or any other equipment, Mr. Clennin has always noted that the old equipment sold to him can be utilized.

Motion to have Chief Bennett research disposing of the Peterbuilt to get as much money as possible.

Motion: Mr. Davis

Second: Mr. Elliott

Further Discussion: Chief Bennett to bring to next month's meeting his findings.

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Aye: Mr. Elliott, Mr. Davis, Mr. Melchi  
Nay: None  
Abstained: Mr. Schaiberger

### Fire Chief Report

**Statistics.** In the Month September 2014, Rye Fire responded to 71 calls for service of which 53 were EMS related and 18 were fire related. In comparison with previous year this is an increase of 1% from 2013 and a 11% increase from the 5 year average of 64.

**Administration/Operations.** New grant request for Bunker gear was submitted to FEMA and we were informed this month that the grant will not fund. Unknown reasons as they do not itemize. A new Grant is in process and will be submitted to the State of Colorado for Bunker Gear. After talking with the CDPS Director he stated that the bunker gear and scba gear will be at the top of the funding list. This grant will open within the next 30-60 days.

Researching other available grants, another grant that is being pursued is the FEMA SAFER grant which is funded through FEMA.

Rye Fire will be part of a county wide grant with other departments to purchase new SCNA harnesses packs and cylinders as nearly all cylinders in Pueblo County are expiring.

Numerous Grants are being researched to purchase personal protective equipment. Firefighter Christian is going to talk to potential grant writers to obtain assistance in writing grants.

**Prevention.** We continue to provide Mitigation assessments for various homeowners throughout the District.

Provide assistance to School District 70 for fire drill and all hazard drills.

Fire Prevention week we had presentations at both Rye Elementary and Craver Middle School.

Rye Fire participated in the High School Homecoming Parade.

**Training.** Training has been ongoing throughout the month. Fire training covered fire behavior, protective gear, pump training and map training. EMS training is ongoing with a new topic every 6 days concerning procedure changes, protocol changes and continuing education. Upcoming extrication training at Station #2 involves vehicles donated to the Department and is the reason for a car upside down behind Station #2.

### Old Business

#### Hatchet Ranch Updates

Mr. Schaiberger and Mr. Elliott noted that the military will be flying to the Walsenburg site for a logistical investigation for moving the tank this Wednesday. There is a chance that it may be moved at that time, but not certain of the details. All other tanks are in service and Chief Bennett noted that he continues to take personnel to the various sites for familiarization. The tanker trailer will be

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winterized. Since last meeting, further research has been done into using solar for heating options to keep valves from freezing. It was decided to wrap and cover the valves with station personnel.

### Disposition of Equipment

Chief Bennett noted that the party did pay \$200 for the generator and pick it up as approved in the last meeting. Chief Bennett has been working with the insurance company regarding the old chief truck. Insurance company has authorized Rye Fire to dispose of the unit and keep any proceeds received. Chief Bennett will continue to pursue this item.

### Dates for Workshop Meeting

The November 5, 2014 date, as noted in last month's meeting, cannot be accommodated by Mr. Wills, who will be out of town. Other options were discussed.

Motion to set the Workshop Meeting for November 17, 2014 from 1-4:30 pm and then hold a special board meeting starting at 6:00 pm on the same date.

Motion: Mr. Schaiberger  
Second: Mr. Melchi

Further Discussion: Meeting will be chaired by Mr. Elliott.

Aye: Mr. Schaiberger, Mr. Elliott, Mr. Davis, Mr. Melchi  
Nay: None

Board members to send agenda items to Mr. Jim Elliott. Regular meeting will be cancelled.

### Update on Building Damage and Vehicle Damage

Chief Bennett noted that he ambulance damage has been fixed and the unit has been returned to Station #2. Insurance is covering the repair bill. Chief Bennett also noted that the insurance company selected HW Houston as the company to make repairs to the building. They will be on-site tomorrow to start the work and expected to take about a week. Building repairs will also be paid by the insurance company.

### New Business

#### 2015 Budget

Chief Bennett included a copy of the 1<sup>st</sup> Read for the 2015 Budget in the packet distributed. Mr. Davis and Chief Bennett have been working on the budget for 2015. The report form, as presented, is how the State of Colorado requires the budget to be submitted. Mr. Schaiberger asked for several additional columns so the budget can be reviewed, which Chief Bennett will pull together. Many of the items will need to come from Audit Reports. It was noted that the Property Tax Revenue will be

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down slightly due to the Hatchet Ranch Inclusion fee not being included this year. A \$100,000 line item revenue is included for any grants that may be received. Overall, the revenue is close to 2014 Budget. Expenses are similar to last year with a 1.5% increase in salary for full-time employees, which have not occurred in several years. Chief Bennett will revise and resent out the budget.

### Discussion of Revised Personnel Policy from MSEC

After a short discussion, it was suggested that his item be postponed until the next board meeting and all members were suggested to read the policy and make notes for discussion items.

### Adjourn

Motion to adjourn was made at 8:38 P.M.

Motion: Mr. Davis  
Second: Mr. Melchi

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Elliott, Mr. Davis, Mr. Melchi  
Nay: None

Dated this 20<sup>th</sup> day of October 2014.



Submitted by Jim Beach, Captain